

CLAYTON COUNTY WATER AUTHORITY
POST SUMMARY MINUTES

Board Meeting
1:30 P.M. Thursday, October 7, 2021

Present at the meeting were: Chairman Robin Malone, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Chafin, Board Member Dr. Cephus Jackson, Board Member Emma Godbee, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steven Fincher, Executive Coordinator Rhonda Maxwell and other CCWA staff and visitors.

I. Call Meeting to Order

- A. Chairman Robin Malone called the meeting to order at 1:34 P.M. Invocation was given by Plant Maintenance Chief Tech Robert Rhew.
- B. Motion by Dr. Cephus Jackson, second by Marie Barber to approve the agenda as presented. Vote unanimous.
- C. Motion by Dr. Cephus Jackson, second by Marie Barber to approve the Minutes from the Regular Board Meeting held on September 2, 2021. Vote unanimous.
- D. Financial Reports presented by Finance Director Allison Halron. Information only, no action taken.

II. Recognition

Communications & Community Relations Manager Suzanne Brown recognized Senior Conservationist Danielle Bunch for being awarded the Clayton County Tourism Grant for the Melvin L. Newman Wetlands Center. Information only, no action taken.

General Manager H. Bernard Franks presented D&C Director Jeff Jones with a service recognition award for 32 years of dedicated service to CCWA. Information only, no action taken.

III. New Business

- A. **Annual Contract for Fuels Bid Recommendation.** Motion by Dr. Cephus Jackson, second by John Chafin to award the Annual Contract for Fuels bid to Petroleum Traders Corporation for the unit prices as listed, authorizing the

CLAYTON COUNTY WATER AUTHORITY
POST SUMMARY MINUTES

General Manager to sign the contract with the option to renew for a second and third year with no change terms, conditions, and price. Vote unanimous.

- B. Annual Contract for Cased Roadway / Railroad Bores Bid Recommendation.** Motion by Dr. Cephus Jackson, second by Marie Barber to award the Annual Contract for Cased Roadway / Railroad Bores to the lowest responsive bidder, Turpin. Vote unanimous.
- C. HVAC (Trane) Annual Contract Bid Recommendation.** Motion by Dr. Cephus Jackson, second by Marie Barber to award the Trane HVAC preventive maintenance contract to Addison-Smith, Inc. in the amount of \$28,260 authorizing General Manager to sign all related documents. Vote unanimous.
- D. HVAC (Various) Annual Contract Bid Recommendation.** Motion by Marie Barber, second by Dr. Cephus Jackson to award the HVAC preventive maintenance contract to Maxair Mechanical in the amount of \$59,250 authorizing General Manager to sign all related documents. Vote unanimous.
- E. Tara Boulevard Storm Drain Rehab Design & Bid Task Order Recommendation.** Motion by John Chafin, second by Rodney Givens to table discussion further to research procurement process prior to approving Task Order JA-SW-21 not to exceed \$227,445 to Jacobs Engineering. Vote unanimous.
- F. Fence Installation & Repairs Annual Services Bid Recommendation.** Motion by Dr. Cephus Jackson, second by Marie Barber award the Annual Contract for Fence Installation and Repairs to DAF Concrete, Inc. as the primary contractor based on the attached unit prices as well as authorization for the General Manager to sign the contract. Vote unanimous.
- G. Georgia Outdoor Stewardship Grant Match Recommendation.** Motion by Dr. Cephus Jackson, second by Rodney Givens to approve resolution for use of the property for the group campground and matching funds of \$663,000 from the earmarked timber harvesting revenues. General Manager authorized to sign the cover letter submitted with the grant application. Vote unanimous.

CLAYTON COUNTY WATER AUTHORITY
POST SUMMARY MINUTES

- H. **Timber Harvesting Plan Recommendation.** Motion by Dr. Cephus Jackson, second by Rodney Givens to approve updating the 2017 Timber Harvesting Plan to exclude those areas within the Current Recreation Master Plan that are in conflict and proceed with the harvesting and re-forestation outside of those areas. Vote unanimous.
- I. **W.B. Casey WRRF Biosolids Facility Upgrade – GEFA Loan Agreement Execution and Resolution Request (CW2021024).** Motion by Dr. Cephus Jackson, second by Marie Barber to amend and approve adoption of resolution as presented and authorize General Manager to execute the contract for GEFA loan CW2021024. Vote unanimous.
- J. **Hooper WPP Dechlorination System Project Recommendation Change Order #1.** Motion by John Chafin, second by Dr. Cephus Jackson approve General Manager to execute Change Order #1 to the agreement for W.J. Hooper Water Production Plant Dechlorination System with Crowder Construction Company, in an amount not to exceed \$600,000. Vote unanimous.

IV. Updates from the Board Members and General Manager

Legal Counsel Steven Fincher presented an update on the Biosolids Selection Team. Chairman Robin Malone advised he will be serving along with Rodney Givens on the Biosolids Committee. Information only, no action taken.

General Manager H. Bernard Franks presented an update on upcoming sponsored events. Information only, no action taken.

General Manager H. Bernard Franks presented an update on WEF Conference. Information only, no action taken.

Vice Chair Marie Barber appointed Emma Godbee to serve as a member on the OPEB Committee. Information only, no action taken.

V. Adjourn

CLAYTON COUNTY WATER AUTHORITY
POST SUMMARY MINUTES

There being no further business to discuss, Chairman Robin Malone adjourned the meeting at 4:27p.m. Vote unanimous.