

**CLAYTON COUNTY WATER AUTHORITY**  
**POST SUMMARY MINUTES**

Board Meeting  
*1:30 P.M. Thursday, June 3, 2021*  
Zoom Meeting

Present at the meeting were: Chairman Robin Malone, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member John Chafin, Board Member Dr. Cephus Jackson, Board Member Emma Godbee, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steven Fincher, Executive Coordinator Rhonda Maxwell and other CCWA staff and visitors.

**I. Call Meeting to Order**

- A. Chairman Robin Malone called the meeting to order at 1:33 P.M. Invocation was given by General Service Director Brent Taylor.
- B. Motion by Dr. Cephus Jackson, second by Marie Barber to approve the amended agenda to include the addition of an Executive Session for legal and personnel. Vote unanimous.
- C. Motion by Marie Barber, second by Dr. Cephus Jackson to approve the Minutes from the Regular Board Meeting held on May 6,2021 as amended. Vote unanimous.
- D. Financial Reports presented by Finance Director Allison Halron. Information only. No action taken.

**II. Recognition**

- A. Tribute to Clayton County Commissioner Sonna Singleton Gregory presented by Chairman Malone.
- B. Georgia Association of Water Professionals Spring Awards presented by Communications & Community Relations Manager Suzanne Brown.

**III. New Business**

- A. **9,000lb Mini-Excavator Purchase Recommendation.** Motion by John Chafin, second by John Westervelt to approve the purchase of one (1) Caterpillar 304 CR Mini-Excavator in the amount of \$65,473.00 from Yancey Brothers Company. Vote unanimous.

**CLAYTON COUNTY WATER AUTHORITY**  
**POST SUMMARY MINUTES**

- B. 10,000lb Compact Track Loader Purchase Recommendation.** Motion by Dr. Cephus Jackson, second by John Chafin to approve the purchase of one (1) Caterpillar 289D3 Compact Track Loader in the amount of \$68,765.00 from Yancey Brothers Company. Vote unanimous.
- C. High Density Polyethylene (HDPE) Pipe & Fittings Annual Services Bid Recommendation.** Motion by John Chafin, second by Dr. Cephus Jackson to approve awarding this annual bid to Southeast Culvert, Inc. as the primary supplier and Ferguson Waterworks as the back-up supplier of HDPE Pipe and Fitting (**Primary Items**) based on the Unit Pricing listed and (**Optional Items**) based on the lowest unit price item available. Vote unanimous.
- D. Combination Sewer / Vac Cleaning Truck Purchase Recommendation.** Motion by John Chafin, second by Marie Barber to approve the purchase of one (1) 2022 Combination Sewer/Vac Cleaning Truck from Environmental Products Group in the amount of \$394,700. Vote unanimous.
- E. W.B. Casey WRRF Biosolids Facility Owner Services Phase 1 Task Order Recommendation.** Motion by John Chafin, second by Dr. Cephus Jackson to award Task Order JA-RE-21-04 to Jacobs Engineering Group in the amount not to exceed \$299,550 for the W.B. Casey WRRF Biosolids Facility Owner Advisor – Procurement Support. Authorization from the Board was given to the General Manager to execute the task order. In favor: Robin Malone, Marie Barber, John Westervelt, John Chafin, Dr. Cephus Jackson, Emma Godbee. Abstain: Rodney Givens. Motion passes.

**IV. Executive Session**

Executive session held to discuss legal and personnel issues.

**V. Approval of Executive Session Minutes**

Motion by Rodney Givens, second by Dr. Cephus Jackson to enter an Executive Session to discuss legal and personnel issues. Vote unanimous

Motion by John Westervelt, second by Marie Barber to exit the Executive Session and return to the general session. Vote unanimous.

**VI. Updates from the Board Members and General Manager**

**CLAYTON COUNTY WATER AUTHORITY**  
**POST SUMMARY MINUTES**

Motion by Dr. Cephus Jackson, second by Rodney Givens to appoint Robin Malone and Teresa Worley to the CCWA Board. In favor: Rodney Givens, Marie Barber, John Westervelt, John Chafin, Dr. Cephus Jackson, Emma Godbee. Abstain: Robin Malone. Motion passes.

Program Management and Engineering Director Kelly Taylor made a revision to the Task Order JA-RE-21-04 Recommendation to Jacobs Engineering Group for W.B Casey WRRF Biosolids Facility Owner Advisor – Procurement Support, in the amount of \$299,550. Funding Source will come out of the RE199 Fund. In favor: Robin Malone, Marie Barber, John Westervelt, John Chafin, Dr. Cephus Jackson, Emma Godbee. Abstain: Rodney Givens. Motion passes.

Legal Counsel Steven Fincher presented an update on the Governors Executive Order to return to in office meetings. Information only, no action taken.

**VII. Adjourn**

There being no further business to discuss, Chairman Robin Malone adjourned the meeting at 4:00p.m. Vote unanimous.