

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
Zoom Meeting

Present at the meeting were: Chairman Robin Malone, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member John Chafin, Board Member Dr. Cephus Jackson, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Danielle Matriciardi, Executive Coordinator Amanda La Pierre and other CCWA staff and visitors. Absent: Board Member Vivian Baldwin.

Invocation

Robin Malone introduced Accounts Receivable Analyst Tim Allen to perform the invocation.

Adoption of Agenda

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens it was unanimously

RESOLVED to adopt the agenda as presented.

Approval of Minutes

Chairman Robin Malone called for any omissions or additions to the Minutes of the Regular Board Meeting held on February 4, 2021.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on February 4, 2021.

Financial and Statistical Reports

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending January 31, 2021. Information only, no action taken.

New Business

Benefit Renewal Recommendation: Human Resources Director Anquilla Henderson presented a recommendation on the 2021 Benefit Renewal.

HR is excited to recommend enhanced benefit offerings to employees in the 2021 plan year. Through effective cost-share strategy and plan design transformation, many of these enhancements are offered with no additional costs to employees or the Authority.

Open enrollment for 2021 benefits will be conducted March 15 through March 26, 2021. The benefits guide booklet detailing each benefit offering will be available and distributed to employees during the open enrollment meetings.

Benefit Carrier	Expected Authority Premiums	Expected Employee Premiums	Total Expected Premiums
Anthem Dental	\$242,778.72	\$80,910.24	\$323,688.96
Anthem Vision	\$25,760.16	\$25,716.24	\$51,476.40
Kaiser Permanente	\$164,144.77	\$27,540.35	\$191,685.12
Anthem HMO	\$3,830,543.08	\$611,070.68	\$4,441,613.76
Anthem POS	\$192,214.61	\$40,822.03	\$233,036.64
TOTAL	\$4,455,441.33	\$786,059.55	\$5,241,500.88
Cost Share	85%	15%	

Benefit Plan	Plan Type	Coverage Type	2021 Premium	2020 Monthly Employee Cost	2020 Bi-weekly Employee Cost	2021 CCWA Monthly	2021 Employee Monthly	2021 Employee Bi-Weekly	2021 Employee Bi-Weekly Cost Difference
Anthem Dental	Dental	Employee Only	\$34.98	\$0.00	\$0.00	\$26.24	\$8.74	\$4.37	\$4.37
		Employee + Spouse	\$69.98	\$17.49	\$8.75	\$52.48	\$17.50	\$8.75	\$0.00
		Employee + Children	\$78.72	\$21.88	\$10.94	\$59.04	\$19.68	\$9.84	-\$1.10
		Employee + Family	\$113.66	\$39.33	\$19.67	\$85.24	\$28.42	\$14.21	-\$5.46
Anthem Vision	Vision	Employee Only	\$7.54	\$6.26	\$3.13	\$3.78	\$3.76	\$1.88	-\$1.25
		Employee + Spouse	\$15.10	\$12.50	\$6.25	\$7.56	\$7.54	\$3.77	-\$2.48
		Employee + Children	\$15.48	\$11.88	\$5.94	\$7.74	\$7.74	\$3.87	-\$2.07
		Employee + Family	\$23.04	\$18.70	\$9.35	\$11.52	\$11.52	\$5.76	-\$3.59
Kaiser Permanente	Medical	Employee Only	\$616.28	NEW	NEW	\$551.08	\$65.20	\$32.59	NEW
		Employee + Spouse	\$1,115.66	NEW	NEW	\$910.38	\$205.28	\$102.64	NEW
		Employee + Children	\$1,007.02	NEW	NEW	\$815.70	\$191.32	\$95.66	NEW
		Employee + Family	\$1,550.24	NEW	NEW	\$1,255.70	\$294.54	\$147.27	NEW
Anthem Mid Option	Medical	Employee Only	\$651.70	\$42.00	\$21.00	\$586.54	\$65.16	\$32.58	\$11.58
		Employee + Spouse	\$1,368.58	\$207.80	\$103.90	\$1,163.30	\$205.28	\$102.64	-\$1.26
		Employee + Children	\$1,270.84	\$166.24	\$83.12	\$1,080.22	\$190.62	\$95.31	\$12.19
		Employee + Family	\$1,987.68	\$374.00	\$187.00	\$1,689.54	\$298.14	\$149.07	-\$37.93
Anthem High Option	Medical	Employee Only	\$688.64	\$378.54	\$189.27	\$585.34	\$103.30	\$51.65	-\$137.62
		Employee + Spouse	\$1,446.16	\$562.48	\$281.24	\$1,156.94	\$289.22	\$144.61	-\$136.63
		Employee + Children	\$1,342.86	\$449.60	\$224.80	\$1,074.30	\$268.56	\$134.28	-\$90.52
		Employee + Family	\$2,100.36	\$1,013.72	\$506.86	\$1,680.30	\$420.06	\$210.03	-\$296.83

Recommendation:

CCWA staff recommended authorizing the General Manager to execute benefit carrier contracts for the 2021 plan year as presented.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens it was unanimously

RESOLVED to authorize the General Manager to executive benefit carrier contracts as presented for the 2021 plan year.

Hicks Plant Backwash Holding Pond Pump Replacement Recommendation: Water Production Director Coty McDaniel presented a recommendation on the Hicks Plant Backwash Holding Pond Pump Replacement.

The Terry R. Hicks WTP produces up to 10 MGD. As part of the plant process, the filters must be washed to maintain safe clean drinking water and to meet the turbidity regulations set by the GAEPD. The Hicks plant has a total of 8 filters. The GAEPD has set, a do not exceed filter runtime of 300 Hours for these filters. Most of the time the filters are washed before that mark but if not, they are then washed every 300 hours.

The filter backwash water goes into a backwash holding tank which contains two Xylem (Flygt) submersible pumps. These pumps work on a float system and once the water level reaches a certain height, they turn on and pump the water to Pond E at the Huie pond complex. The first week in January, one of the two pumps failed and had to be sent off to Xylem. Xylem determined the pump was obsolete and they no longer carry the parts to fix it. These pumps are the original pumps since the start-up of the Hicks plant in 1999 (22 years old). It is best to replace both pumps at the same time, due to the nature of the work that will need to be performed to replace the pumps.

(2) Pumps	Flygt Model NP-3171.185	\$46,102.30
Labor	Remove old and install new	\$9,637.65
Additional Parts	Brackets, Screws, Sleeves, Etc..	\$12,312.35
Freight	Delivery of pumps	\$2,743.00
Total		\$70,795.03

Recommendation:

CCWA staff recommended awarding this project to Xylem (Flygt) in the amount of \$70,795.03 for the replacement of the Hicks backwash holding tank pumps.

UPON MOTION by John Chafin and second by John Westervelt, it was unanimously

RESOLVED to award the Hicks Plant Backwash Holding Pond Pump Replacement to Xylem (Flygt) for the total amount of \$70,795.03.

Hooper Solids Upgrades – Amendment to Services During Construction

Recommendation: Water Production Director Coty McDaniel presented a recommendation on the Hooper Solids Upgrades – Amendments to Services During Construction task order.

R2T is tasked with providing Construction Administration and Construction Management Services over the duration of the Hooper WPP Residuals Handling project. That scope of work, outlined in Task Order RT-RE-19-02, was based on a contract duration of 560 calendar days. Reynolds Construction, the selected Contractor for the project, was given a time extension change order (Change Order 1) for 96 Calendar Days. The adjusted final completion date for this project is August 21st, 2021. This extension provided additional time to address delays associated with the following:

- 53 days for COVID related material procurement delays with electrical materials. Specific procurement delays associated with critical path electrical work.
- 22 days for delays associated with adverse weather conditions beyond what is allotted by the Contract Documents.
- 21 days for additional scope items that impacted the Contractor's critical path. These are further summarized as follows:
- 2 days for an additional sludge blanket monitor with SCADA integration for the new sludge thickener as ordered by the Owner.
- 5 days for re-routing the 24" HDPE temporary bypass piping to the west side of the Wash Water Holding Basin to prevent solids carry-over. This work was directly on the critical path of the new Sludge Thickener.
- 14 day associated with ordering of an additional riser to accommodate the hydraulic changes due to the re-routing of the temporary bypass piping to the Wash Water Holding Basin.

The scope outlined in Amendment #1 will provide additional time-based services required to administer the contract through the final completion date of August 21, 2021. These services are outlined below.

Task 1 – Construction Administration

- General Administration of Construction Contract
- Change Orders and Work Change Directives
- Applications for Payment

Task 2 – On-Site Construction Management and Inspection

- Overall field representative for R2T.
- Monitor compliance with contractual requirements.

- Investigate Contractor claims and make recommendations to CCWA in managing and resolving such claims.
- Review and certify that Contractor's Record Drawing Markups are up to date each month.
- Review and monitor Contractor's construction schedule and provide adequate notification to Engineering Team for needed attendance at the site.
- Coordinate with the Construction Administration team and engineering leads as needed regarding scheduling needed special inspections, site visits, onsite meetings, etc.
- Organize and conduct monthly progress meetings. Prepare meeting minutes and agendas and distribute to the project team and CCWA staff.
- Provide oversight and inspection of Contractor's work as it progresses.
- Prepare Daily Reports that detail work performed, Contractor's personnel, equipment, and subcontractor's on site, weather conditions, issues and changed conditions encountered, and upcoming work. Attach photographs as needed to document pertinent information and events.
- Inspect erosion and sediment controls, BMP's, and perimeter controls periodically and after every rainfall. Inform Contractor of deficiencies and repairs as needed.
- Collect copies of contractor's material testing and other field documentation such as onsite compaction and concrete testing results, truck tickets, etc. and provide to R2T's Project Engineer for filing.
- Review project site periodically for safety concerns and issue, provide notification of unsafe conditions and other safety concerns in a timely manner.
- Maintain a database to serve as a log of project correspondence, submittals, RFI's, lab data, field reports, inspections, and other tests and field data.

Task Number	Task Name	Proposed Fees (\$)
Task 1	Construction Administration	\$ 83,456
Task 2	On-site Resident Management	\$ 48,360
Total		\$ 131,816

Recommendation:

CCWA staff recommended awarding Amendment #1 to RT-RE-19-02 R2T for the continued support required for the completion of the remaining items and activities pertaining to the W.J. Hooper Solids Handling Improvements currently in progress for \$131,816.00.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to award Amendment #1 to Hooper Solids Upgrades Task Order RT-RE-19-02 to R2T for a not to exceed cost of \$131,816.00, contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the task order amendment.

Water Reclamation GEFA Loan Amendment Request: Assistant General Manager Keisha Thorpe presented a request for an Amendment to the Water Reclamation GEFA Loan.

- Submit a CWSRF Loan Application for the W.B. Casey Biosolids Facility
 - Detailed Design Bid Services – Planning level estimate \$8 million
 - Construction – Class 4 estimate \$91.1 million
 - Total Estimated Project Cost (not including Services During Construction) \$99.1 million
- Presented in Financial Strategy as funded by CWSRF loan through GEFA
- Amount: \$50,000,000
- Term: 20 years
- WaterFirst Interest Rate: 0.13% (1.13% minus 1.00% WaterFirst)
- Annual Debt Service: \$2,532,776
- Awarded: May 2021
- Extended Deadline for Loan Application: March 17, 2021
Future Loan Request: \$50 million to be awarded January 2022

Recommendation:

CCWA staff recommended approval of an application for a GEFA CWSRF Loan to fund the W.B. Casey Solids Facility for an amount not to exceed \$50,000,000.00.

UPON MOTION by John Westervelt and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve the application for a GEFA CWSRF Loan to fund the W.B. Casey Solids Facility for an amount not to exceed \$50,000,000.00.

Executive Session

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, it was unanimously

RESOLVED to enter an Executive Session in order to discuss legal matters.

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to leave the Executive Session and return to open session.

Updates from the Board Members and General Manager

UPON MOTION by Marie Barber and second by John Westervelt, it was unanimously

RESOLVED to approve the minutes of the Executive Session.

UPON MOTION by John Westervelt and second by Marie Barber, it was unanimously

RESOLVED to approve a potential legislative amendment to CCWA's Impact Fee Program.

I.T Director Tommy Higginbotham and Water Production Director Coty McDaniel presented an update on Cyber Security & Water/Wastewater Production. Information only, no action taken.

Assistant General Manager Teresa Worley presented an update on the Huie Nature Preserve Parking Lot. Information only, no action taken.

General Manager H. Bernard Franks presented an update on the 2021 State of the County address. Information only, no action taken.

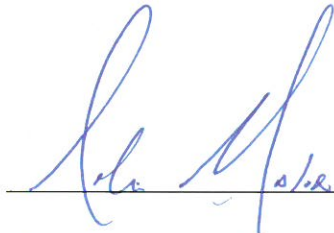
General Manager H. Bernard Franks presented an update on the 2021 Clayton County Chamber of Commerce Gala. Information only, no action taken.

General Manager H. Bernard Franks presented an update on the 2021 CCWA Budget Retreat. Information only, no action taken.

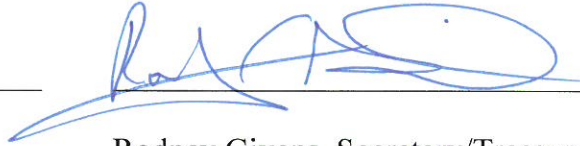
Chairman of the Board Robin Malone suggested opening CCWA Board Meetings to optional in-person attendance beginning in May. Information only, no action taken.

Adjourn

Chairman of the Board Robin Malone adjourned the Board Meeting at 3:44 p.m., there being no further business to come before the Board of Directors.



Robin Malone, Chairman



Rodney Givens, Secretary/Treasurer