

CLAYTON COUNTY WATER AUTHORITY  
Regular Board Meeting  
Zoom Meeting

Present at the meeting were: Chairman Robin Malone, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Chafin, Board Member Dr. Cephus Jackson, Board Member Vivian Baldwin, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre and other CCWA staff and visitors. Absent: Board Member John Westervelt.

**Invocation**

Robin Malone introduced Plant Maintenance Chief Technician Rob Rhew to perform the invocation.

**Adoption of Agenda**

UPON MOTION by Robin Malone and second by Marie Barber to adopt the amended agenda to include the addition of New Business Item D. Resolution #2020-10 Park Villa, it was unanimously

RESOLVED to adopt the amended agenda to include the addition of New Business Item D. Resolution #2020-10 Park Villa.

**Approval of Minutes**

Chairman Robin Malone called for any omissions or additions to the Minutes of the Regular Board Meeting held on September 3, 2020.

UPON MOTION by Marie Barber and second by Vivian Baldwin, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on September 3, 2020.

**Financial and Statistical Reports**

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending August 31, 2020. Information only, no action taken.

**New Business**

**Pelletizing Roofing Repairs:** Water Reclamation Director Kendra Staniel presented a recommendation on Pelletizing Roofing Repairs.

The W.B. Casey Pelletizing Facility Roofing Repair Project consists of the repair of five (5) roofs. These roofs have been experiencing leaks at the facility for some time. The roofs have been maintained over the years by patching and repairing but have now reached their serviceable life. This project will remove corroded metal panels, replacing them with

new ones. In addition, the roofs will be sealed with a membrane to provide protection from future corroding.

Vendors	Total	SLBE Discount	Cost with SLBE %
RYCARS Construction	\$267,050	7.5%	\$247,021.25
Roof Technology	\$330,000	0.0%	\$330,000.00

Recommendation:

CCWA staff recommended awarding the Pelletizing Roofing Repairs bid to RYCARS Construction Inc. for a bid price of \$267,050.00.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to award the Pelletizing Roofing Repair bid to RYCARS Construction, Inc. at a total price of \$267,050.00; contingent upon approval of bonds and insurance as required and authorizing the General Manager to sign the contract.

**Pelletizing Belt Press Equipment:** Water Reclamation Director Kendra Staniel presented a recommendation on Pelletizing Belt Press Equipment.

Biosolids must be removed and disposed of to achieve permit compliance with the Georgia Environmental Protection Division. To accomplish this, the W.B. Casey Water Reclamation Pelletizing Facility utilizes three (3) belt presses in the processing of biosolids. This project will replace one of the three belt presses. The belt presses are responsible for dewatering the liquid sludge to a consistency of damp clay that is then transferred to thermal drying before becoming pellets. The dryer the cake, the less work on the dryer drums. The original belt presses were installed in 1988 and have been repaired and rebuilt over the years. However, they have reached their serviceable life and need to be replaced.

Vendors	Total
Andritz	\$308,000.00
BDP Industries, Inc.	\$258,600.00
Bright Technologies	\$344,300.00
Charter Machine Company	\$219,000.00
OR-TEC (2.2 meter)	\$289,000.00
OR-TEC (2.0 meter)	\$199,400.00

Recommendation:

CCWA staff recommended approving the purchase of the Pelletizing Belt Press Equipment from OR-TEC in the amount of \$199,400.00.

UPON MOTION by John Chafin and second by Dr. Cephus Jackson, it was unanimously



RESOLVED to award the purchase of the Pelletizing Belt Press Equipment to OR-TEC at a total cost of \$199,400.00; contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the contract.

**Headquarters Site Reconfiguration 30% Design Task Order Recommendation:**  
Program Management and Engineering Director Kelly Taylor presented a recommendation on the Headquarters Site Reconfiguration 30% Design Task Order.

Clayton County's Transportation and Development Department (T&D) is in the procurement process of bidding out construction for the Widening of Battle Creek Road and Mt. Zion Boulevard. Bids were opened on September 24, 2020. While CCWA is typically involved in coordination activities with T&D for utility relocation for road widening projects, CCWA is directly involved in this project as a portion of CCWA property was acquired to account for a revised Battle Creek Road alignment. CCWA and the County executed a purchase agreement in January 2019 for the impacted CCWA property and associated easements.

In 2017, CCWA engaged with Integrated Science & Engineering, to evaluate the impacts of the proposed road widening project to our property. Considerations were given to ingress, egress, pipe yard, employee parking, public parking, and the locations of parking areas relative to the public spaces at the Headquarters (HQ) building. Several options were evaluated and in 2018, a concept plan was selected.

Given T&D will be awarding to a construction firm by the end of this year, CCWA would like to further develop the concept plan from 2018 to develop a 30% site design. The design will advance the concept and address grading, drainage, access, circulation, parking, truck turning radii, utility conflicts, security, and stormwater management for the HQ parking lot and pipe yard. The primary objective of the design is to provide CCWA with a tool to begin planning for operational considerations, phasing, and implementation within the CCWA property. The scope of services includes the following:

- Task 1 Develop Base Map – Utilize remote sensing acquired imagery and conventional surveying to produce and updated 3D surface and planimetric. This will be used as a base map for the preliminary design.
- Task 2 Refine Concept Plan – Revisit the 2018 concept plan to discuss with CCWA staff. Develop an initial grading/drainage for the affected areas and identify utility conflicts. Meet with T&D staff to consider ingress/egress points and other coordination activities.
- Task 3 30% design – Deliver 30% plans, including existing conditions, preliminary demolition, grading and drainage, storm water management, utility plans, preliminary drainage and sewer profiles, wall plans, and driveway plans. A cost estimate will also be developed.

This project will allow CCWA staff to make decisions on how to phase and implement the various components of the project. A follow-on detailed design is anticipated immediately following the conclusion of this three-month project.

Recommendation:

CCWA staff recommended awarding the Headquarters Site Reconfiguration 30% Design Task Order IS-RE-20-04 to Integrated Science & Engineering for the not to exceed amount of \$58,802.00; along with authorizing the General Manager to execute the task order.

UPON MOTION by Marie Barber and second by Rodney Givens, it was unanimously

RESOLVED to award the Headquarters Site Reconfiguration 30% Design Task Order IS-RE-20-04 to Integrated Science & Engineering for the not to exceed amount of \$58,802.00; along with authorizing the General Manager to execute the task order.

**Resolution #2020-10 Park Villa:** General Manager H. Bernard Franks presented a recommendation on Resolution #2020-10 Park Villa.

**STATE OF GEORGIA  
COUNTY OF CLAYTON**

**RESOLUTION NO. 2020-10**

A RESOLUTION BY THE CLAYTON COUNTY WATER AUTHORITY BOARD OF DIRECTORS APPROVING, CONFIRMING, AND RATIFYING THAT CERTAIN SUBRECIPIENT AGREEMENT FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**WHEREAS**, the Clayton County Water Authority ("Authority") and its Board of Directors ("Board") were created on March 7, 1955 by the Georgia General Assembly (Ga. L. 1955, p. 3344); and

**WHEREAS**, the Authority's General Manager executed that certain Subrecipient Agreement for Use of Community Development Block Grant Funds ("Agreement") between Clayton County and the Authority for Park Villa Townhomes public infrastructure improvements on May 22, 2019, attached hereto as Exhibit "A" and incorporated by reference herein; and

**WHEREAS**, the Authority procured a contractor to perform the related public infrastructure improvements to Park Villa, and such improvements are now complete; and

**WHEREAS**, the Board desires to approve, confirm, and ratify the Agreement and execution thereof to ensure its approval of said Agreement is on the record.

**NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED THAT:** The Clayton County Water Authority Board of Directors hereby approves, confirms, and ratifies all of the terms, conditions, and provisions of the Subrecipient Agreement for Use of Community Development Block Grant Funds attached hereto and incorporated herein as Exhibit "A" and the General Manager's execution thereof.

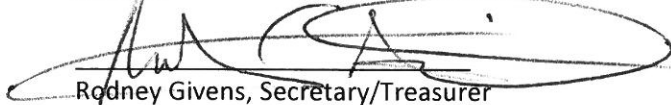
**IT FURTHER RESOLVED THAT** this Resolution shall be immediately effective upon adoption.

**SO RESOLVED** this 1st day of October, 2020.

CLAYTON COUNTY WATER AUTHORITY:

\_\_\_\_\_  
Robin Malone, Chairman

ATTEST:

  
Rodney Givens, Secretary/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Clayton County  
Water Authority

Recommendation:

CCWA staff recommended the approval of Resolution #2020-10 Park Villa as presented.

UPON MOTION by Rodney Givens and second by Marie Barber, it was

RESOLVED to approve Resolution #2020-10 Park Villa. In favor: Robin Malone, Marie Barber, Rodney Givens, Dr. Cephus Jackson and Vivian Baldwin. Opposed: John Chafin. Motion passes. \*John Chafin originally voted in favor and later changed his vote to opposed. \*

**Updates from the Board Members and General Manager**

Customer Accounts Director Rodney Perkins presented an update on disconnection policies. Information only, no action taken.

Customer Accounts Director Rodney Perkins presented an update on the Accounts Over 90 Days Report. Information only, no action taken.

Communications and Community Relations Manager Suzanne Brown presented an update on Rate Adjustment Awareness. Information only, no action taken.

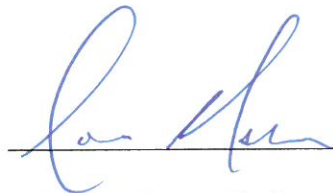
General Manager H. Bernard Franks presented an update on Chairman Turner's Ball. Information only, no action taken.

General Manager H. Bernard Franks presented an update on Georgia Public Affairs. Information only, no action taken.

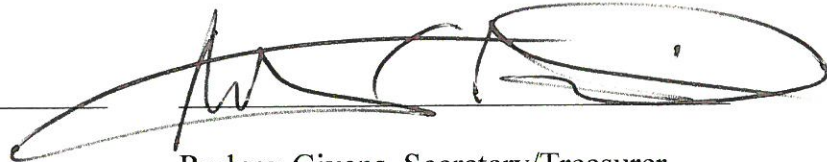
**Adjourn**

UPON MOTION by Marie Barber and second by Rodney Givens, it was unanimously

RESOLVED to adjourn the Board Meeting at 3:07 p.m., there being no further business to come before the Board of Directors.



Robin Malone, Chairman



Rodney Givens, Secretary/Treasurer