

CLAYTON COUNTY WATER AUTHORITY  
Regular Board Meeting  
Zoom Meeting

Present at the meeting were: Chairman Robin Malone, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member John Chafin, Board Member Dr. Cephus Jackson, Board Member Vivian Baldwin, General Manager Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre and other CCWA staff and visitors. Absent: Vice Chairman Marie Barber.

**Invocation**

Robin Malone introduced Software Training & Development Coordinator Maria Perry to perform the invocation.

**Adoption of Agenda**

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, to adopt the amended agenda including the removal of New Business Item E Financial Strategy and New Business Item F Affordability Program Recommendation, it was unanimously

RESOLVED to adopt the amended agenda including the removal of New Business Item E Financial Strategy and New Business Item F Affordability Program Recommendation

**Approval of Minutes**

Chairman Robin Malone called for any omissions or additions to the Minutes of the Regular Board Meeting held on May 7, 2020.

UPON MOTION by Rodney Givens and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on May 7, 2020.

**Financial and Statistical Reports**

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending April 30, 2020. Information only, no action taken.

**New Business**

**GEFA Loan Resolution Recommendation:** Finance Director Allison Halron presented a recommendation on the GEFA Loan Resolution.

EXHIBIT F

EXTRACT OF MINUTES

RESOLUTION OF GOVERNING BODY

Recipient: CLAYTON COUNTY WATER AUTHORITY

Loan Number: CW2020014

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the \_\_\_\_\_ day of the following resolution \_\_\_\_\_ was introduced and adopted.

WHEREAS, the governing body of the Borrower has determined to borrow but not to exceed **\$25,000,000** from CLEAN WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA " ENVIRONMENTAL FINANCE AUTHORITY (the Lender") to finance a portion of the costs of acquiring, constructing, and installing the environmental facilities described in Exhibit A to the hereinafter defined Loan Agreement (the "Project"), pursuant to the terms of a Loan Agreement (the "Loan Agreement") between the Borrower and the Lender, the form of which has been presented to this meeting; and

WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement will be evidenced by a Promissory Note (the "Note") of the Borrower, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Loan Agreement and the Note are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Loan Agreement and the Note (including the interest rate provisions, which shall be as provided in the Note) are in the best interests of the Borrower for the financing of the Project, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Loan Agreement, the Note, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

\_\_\_\_\_  
(Signature of Person to Execute Documents) (Print Title)

\_\_\_\_\_  
(Signature of Person to Attest Documents) (Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Dated.

Secretary/Clerk (SEAL)

Recommendation:

\_\_\_\_\_

CCWA staff recommended the approval of the GEFA Resolution required for Loan CWSRF 2020-014.

UPON MOTION by John Westervelt and second by John Chafin, it was unanimously

RESOLVED to approve the GEFA Resolution required for Loan CWSRF 2020-014.

**Flint River East Outfall Phase 1 Bid Recommendation:** Program Management and Engineering Director Kelly Taylor presented a recommendation on the Flint River East Outfall Phase 1 Bid.

The total estimated project costs for Phase 1 of the Flint River Outfall East Replacement (9,600 feet), including the construction contract, CCWA purchased pipe, CCWA provided services during construction, supplementary services during design and construction, and easement acquisition services is estimated to be \$7,010,600. A breakdown of all the various project components, through planning, design, and construction is provided below.

Project Component	Budget Estimate
<b>Board of Directors Request:</b>	
Construction Contract by RFB	\$ 5,663,322.15
<b>Board Request Subtotal</b>	<b>\$ 5,663,322.15</b>
<b>Other Project Components (by multiple and various procurement methods):</b>	
CCWA Labor and Equipment	\$ 386,084.00
Easements (98) and Permits	\$ 60,210.00
Outside Services (Engineering Phase)	\$ 69,788.00
Outside Services (Construction Phase)	\$ 244,835.00
Pipe and Materials	\$ 586,354.00
<b>Subtotal</b>	<b>\$ 1,347,271.00</b>
<b>Total Budget Estimate</b>	<b>\$ 7,010,593.15</b>

Bids Received	Total Bid Amount	WBE/MBE Utilization
Ruby Collins, Inc.	\$5,663,322.15	12.13%
John D. Stephens, Inc.	\$5,991,043.57	6.69%
Astra Grading and Pipe, LLC	\$6,698,888.00	0%
Site Engineering, Inc.	\$8,501,222.30	0%
Strack, Inc.	\$9,854,510.43	0%
GS Construction	\$11,020,598.41	11.31%
Helix Group, Inc.	Bid Withdrawn	



Recommendation:

CCWA staff recommended awarding the bid to Ruby Collins, Inc. at a total cost of \$5,663,322.15.

UPON MOTION by John Chafin and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to award the Flint River East Outfall Phase 1 Bid to Ruby Collins, Inc. at a total cost of \$5,663,322.15; contingent upon final execution of the loan documents by GEFA and CCWA, the successful bidder meeting bonds requirements & risk management requirements and executing the contract as well as the Board authorizing the General Manager to sign the contract.

**50,000 lb. Excavator Purchase Recommendation:** Distribution and Conveyance Director Jeff Jones presented a recommendation on the purchase of a 50,000 lb. Excavator.

This new 50,000 lb. excavator will be replacing a 2007 30,000 lb. excavator that is used by our Installation Crew that primarily replaces water lines in the state right-of-way. This larger machine will be more efficient and has more safety features that our Installation Crew needs.

Vendor	Model	List Price	Discount	Price
Cat Yancey Brothers	320 Cat	\$241,485.00	\$52,104.00 (21.57%)	\$189,381.00

Recommendation:

CCWA staff recommended approving the purchase of one Caterpillar 320 Excavator from CAT Yancey Bros. at a total cost of \$189,381.00 under Georgia State Contract # 99999-001-SPD0000102-0025.

UPON MOTION by John Chafin and second by Rodney Givens, it was unanimously

RESOLVED to approve the purchase of one Caterpillar 320 Excavator from CAT Yancey Bros. at a total cost of \$189,381.00 under Georgia State Contract # 99999-001-SPD0000102-0025.

**Security Management System Customer Service Plan Renewal Recommendation:**

Risk Management Director Karen Riser presented a recommendation on the Security Management System Customer Service Plan Renewal.

In 2019 the Board approved Phase 3 of the Security Management System (SMS) implementation. Part of that project included the approval of a Customer Service Plan (CSP) with Convergent Technologies. This annual plan is part of continued service after installation of goods along with the Software Maintenance Agreement and provides for the following:

- Preventive maintenance
- Next business day response
- Customer training
- Work order management
- Database management services
- On-site system health assessments
- On-site security system specialist as part of on-site priority response
- Preferred hourly service rates
- Remote on-line diagnostics and web-based reporting

Staff drafted recommendations along with analysis from Invictus Consulting for the service plan solicited pricing from Convergent Technologies under the State of Georgia Contract #99999-SPD-SPD0000025-0002. The pricing for this recommendation was based on need assessments performed post completion of hardware and software installation. Recommendations were vetted by our CCWA SLBE firm Invictus Consulting, LLC.

Recommendation:

CCWA staff recommended the approval of the maintenance plan in an amount not to exceed \$72,750.00 utilizing the Georgia State Contract with Convergent Technologies, LLC.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to approve the maintenance plan in an amount not to exceed \$72,750.00 utilizing the Georgia State Contract with Convergent Technologies, LLC. along with authorizing the General Manager to sign all the necessary documents and renewal each year based on State Contract pricing.

**Strategic Master Plan:** Program Management and Engineering Director Kelly Taylor presented an update on the 2015 Strategic Master Plan and an overview of the 2020 Strategic Master Plan. Information only, no action taken.

**Executive Session**

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to enter into an Executive Discussion in order to discuss legal and land matters.

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, it was unanimously

RESOLVED to exit the Executive Session and re-enter open session.

**Updates from the Board Members and General Manager**

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, it was unanimously

RESOLVED to approve the minutes of the Executive Session.

Keisha Thorpe, Teresa Worley and Suzanne Brown presented an update on CCWA's response to the COVID 19 pandemic. Information only, no action taken.

UPON MOTION by Dr. Cephus Jackson and second by Robin Malone, it was unanimously

RESOLVED to extend the Yortech contract for testing lead and assists with training by 2-4 months at a cost not to exceed \$35,000.00 along with providing an additional \$35,000.00 contingency for unforeseen issues.

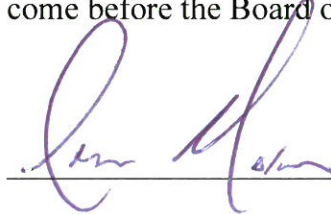
Karen riser presented an update on the SLBE Program. Information only, no action taken.

Bernard Franks presented an update on the 2020 WEFTEC conference. Information only, no action taken.

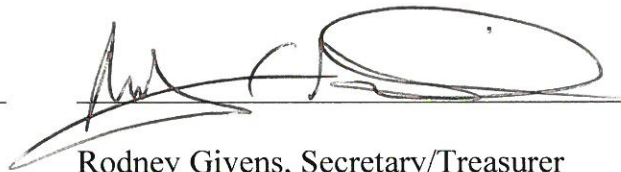
**Adjourn**

UPON MOTION by John Chafin and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to adjourn the Board Meeting at 5:00 p.m., there being no further business to come before the Board of Directors.



Robin Malone, Chairman



Rodney Givens, Secretary/Treasurer