

CLAYTON COUNTY WATER AUTHORITY  
1600 Battle Creek Road  
Morrow, Georgia 30260  
Small Local Business Enterprise (SLBE) Program Committee Meeting  
January 9, 2020

Present at the meeting were Committee Chair Rodney Givens, Committee Member Marie Barber, CCWA General Manager Bernard Franks, CCWA Assistant General Manager Teresa Worley, CCWA Assistant General Manager Keisha Thorpe, CCWA Risk Management Director Karen Riser, CCWA Water Production Director Coty McDaniel, CCWA Procurement Compliance Coordinator Jikeva Moore, CCWA Purchasing Manager Marcia Jones and CCWA Executive Coordinator Amanda La Pierre. Absent: Committee Member Robin Malone and Committee Member Vivian Baldwin.

**Call Meeting to Order**

Rodney Givens called the meeting to order at 12:01 P.M.

**SLBE Program Update**

Karen Riser introduced CCWA Procurement Compliance Coordinator Jikeva Moore and CCWA Purchasing Manager Marcia Jones to the Committee.

Karen Riser presented a total of ten upcoming events scheduled for 2020, including Informational Series events, Workshop Series events, two Bi-Annual Expo events and the Annual Mixer.

Karen Riser presented certified SLBE firms by county and classification (General or Provisional) along with a yearly comparison of each classification from FY 2014 – FY 2019. She also presented upcoming certification expirations by classification for calendar years 2019 through 2024.

Karen Riser presented Certified SLBE Utilization by category (Direct or Sub) and dollars spent for FY 2015 – 2016 through FY 2019 – 2020 to date.

Karen Riser presented the number of Certified SLBE's awarded annual contracts for calendar years 2015 through 2019.

Karen Riser presented the number of Certified SLBE's involved in construction contracts from June 2015 through the current date.

Karen Riser and Coty McDaniel presented the proposed SLBE usage for the Hooper Generator Bid.

Karen Riser shared a spotlight video with the Committee featuring SLBE firm Graham & Associates.

Rodney Givens indicated that he would like to see graphs representing trends at the next Committee meeting along with data on the usage of small engineering firms.

Rodney Givens indicated that the Committee should meet at least twice a year.

**Adjourn**

There being no further business to discuss, the Committee meeting adjourned at 12:32 p.m.

A handwritten signature in black ink, appearing to read 'Rodney Givens', written over a horizontal line. The signature is stylized and includes a large, loopy flourish at the end.

Rodney Givens, Committee Chairman