

CLAYTON COUNTY WATER AUTHORITY  
Regular Board Meeting  
1600 Battle Creek Road  
Morrow, GA 30260

Present at the meeting were: Chairman John Chafin, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member Dr. Cephus Jackson, Board Member Robin Malone, Board Member Vivian Baldwin, General Manager Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre, other CCWA staff and visitors.

**Invocation**

Robin Malone introduced Software Training Coordinator Maria Perry to perform the invocation.

**Adoption of Agenda**

UPON MOTION by Dr. Cephus Jackson and second by Robin Malone, to adopt the agenda as presented, it was unanimously

RESOLVED to adopt the agenda as presented.

**Approval of Minutes**

Chairman John Chafin called for any omissions or additions to the Minutes of the Regular Board Meeting held on August 1, 2019.

UPON MOTION by Rodney Givens and second by Robin Malone, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on August 1, 2019.

**Financial and Statistical Reports**

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending July 31, 2019. Information only, no action taken.

**New Business**


**W.B. Casey WRRF Turblex Blowers Controls Upgrades:** Water Reclamation Director Kendra Staniel presented a recommendation on the W.B. Casey WRRF Turblex Blowers Controls Upgrades.

Turblex Blowers are critical to our Secondary Treatment Process within Water Reclamation. The blowers introduce oxygen within the aeration basin and that process increases microbiological growth which eliminates organic material in the water. Our current processors for our Turblex Blowers are being discontinued and parts will not be


available for replacement. The current communication format and the protocol that is used will not be supported and all components for this system are being phased out over the next couple of years. The blowers were placed into service in 2004 and are critical assets that if left in their current state will cause operational disruption.

The upgrades will include the programmable logic controller (PLC), ethernet switch, power supply and programming to the four control panels. These upgrades will not only modernize the equipment, but also keep this critical process functioning as required.

Recommendation:

CCWA staff recommended awarding W.B. Casey WRRF Turblex Blowers Controls Upgrade project to Sole Source Vendor Howden Roots for the total cost of \$157,500.00,  This award is contingent upon the vendor meeting risk management requirements and executing the contracts as well as the Board authorizing the General Manager to sign the contracts.

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to award the W.B. Casey WRRF Turblex Blowers Controls Upgrade project to Sole Source Vendor Howden Roots for the total cost of \$157,500.00  contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the contract.

**Pelletizing Dryer Drum Replacement:** Water Reclamation Director Kendra Stanciel presented a recommendation on the Pelletizing Dryer Drum Replacement.

Dryer Drums are used for the processing of biosolids at the W.B. Casey Water Reclamation Facility. These solids must be removed and disposed of in order to achieve permit compliance with the Environmental Protection Division. This process starts off with the liquid sludge being dewatered on the filter belt press to the consistency of damp clay. The sludge is then transferred to the dryer drums where the cake is continuously dewatered thermally, being dried until it becomes hard and forms a dry pellet. Sixteen tons a day of this dry pellet is produced through this process. Significant welding repairs have been made to the west dryer drum over the last couple of years. However, with excessive vibration and other issues, the condition of the dryer continues to worsen. The drum was installed in 2012 and is approaching the end of its useful life. This specialized drum is only manufactured by Baker Rullman Manufacturing, Inc

Recommendation:

CCWA staff recommended that the Pelletizing Dryer Drum Replacement purchase be awarded to Sole Source Vendor Baker Rullman Manufacturing, Inc. at a total cost of \$215,297.00.



UPON MOTION by Robin Malone and second by Dr. Cephus Jackson, it was unanimously RESOLVED to award the Pelletizing Dryer Drum Replacement purchase to Sole Source Vendor Baker Rullman Manufacturing, Inc. at a total cost of \$215,297.00.

**Northeast & W.B. Casey Backup Power Source Controls:** Water Reclamation Director Kendra Staniel presented a recommendation on the Northeast & W.B. Casey Backup Power Source Controls.

Both W. B. Casey and Northeast Water Reclamation Facilities have 2,000 kilowatts Caterpillar Model 3516SR4HV Generators. These generators are critical to the continued operations of each facility. The installation of the Northeast WRF generator was in 2009 and W. B. Casey WRF generator installation occurred in 2004. The key components in the control system are becoming obsolete and no longer being supported by the vendor. The upgrades include new HMI software, Programmable Logic Controller Replacement, and required parts. This upgrade will provide modernization of the controls.

The upgrade to the generator control systems will be performed by our sole source vendor, Yancy Power Systems due to its proprietary software. With this upgrade, Clayton County Water Authority staff will have the ability to make software changes which currently we are unable to perform.

**Recommendation:**

CCWA staff recommended awarding the Northeast & W.B. Casey Backup Power Source Controls project to Sole Source Vendor Yancy Power Systems at a total cost of \$139,811.57 (Northeast) and \$165,018.18 (W.B. Casey), contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the contract.

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to award the Northeast & W.B. Casey Backup Power Source Controls project to Sole Source Vendor Yancy Power Systems for the total cost of \$139,811.57 (Northeast) and \$165,018.18), contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the contract.

**Huie Foundation Fundraiser Consultant RFP Recommendation:** Assistant General Manager Teresa Worley presented a recommendation on the Huie Foundation Fundraiser Consultant RFP.

The Huie Nature Preserve Foundation is seeking a Fundraising Consultant with a proven track record for excellence in developing fundraising plans and developing an organizations' fundraising capacity. The initial scope or Phase I of the project is to develop a Feasibility Report. The Huie Nature Preserve Foundation Board may elect to extend the contract to include the development of a Capital Campaign Plan (Phase II) and Implementation of a Multi-Year Fundraising Campaign (Phase III).

Proposals were opened on June 18, 2019. Two proposals were submitted by Zilo International Group and Graham-Pelton. Graham-Pelton pulled their submittal leaving Zilo International Group as the only proposal. After careful review by the evaluation team, it was determined that Zilo International did not have the fundraising experience required for this project.

Recommendation:

CCWA staff recommended rejecting Zilo International Group's proposal due to a lack of fundraising experience.

UPON MOTION by John Westervelt and second by Robin Malone, it was unanimously

RESOLVED to reject Zilo International Group's proposal due to a lack of fundraising experience.

**Resolution #2019-03 GM Signature Authorization Southern Regional Easement:**

Program Management and Engineering Director Kelly Taylor presented a recommendation on Resolution #2019-03 GM Signature Authorization Southern Regional Easement.

**STATE OF GEORGIA  
COUNTY OF CLAYTON**

**RESOLUTION NO. 2019-03**

A RESOLUTION BY CLAYTON COUNTY WATER AUTHORITY BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO EXECUTE CERTAIN DOCUMENTS RELATED TO AN EASEMENT WITH SOUTHERN REGIONAL MEDICAL CENTER.

**WHEREAS**, the Clayton County Water Authority ("CCWA") and its Board of Directors ("Board") were created on March 7, 1955 by the Georgia General Assembly (Ga. L. 1955, p. 3344);

**WHEREAS**, Chapter 5, Section (7)(A) of the Clayton County Water Authority Law and Policy Manual adopted by the Board provides that the General Manager is the chief executive officer of the CCWA;

**WHEREAS**, the Board desires to grant the General Manager the authority to execute, in his capacity as chief executive officer, certain legal documents concerning an easement Southern Regional Medical Center intends to grant to the CCWA;

**WHEREAS**, the easement will benefit the health, safety, and welfare of CCWA customers.

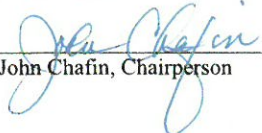
**NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED THAT:**

1. Grant of Authority. The Board of Directors of the Clayton County Water Authority authorize General Manager Bernard Franks to execute any and all legal documents as may be necessary to carry out and effectuate the grant of an easement by Southern Regional Medical Center to the Authority. Said documents shall not bind the Authority to any payment obligation not previously approved by the Board.
2. Recordation. This Resolution shall be recorded in the minutes of the Board.

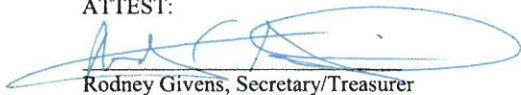
3. Severability of Invalid Provisions. The sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable, and if any phrase, sentence, paragraph, or section of this Resolution shall be declared illegal by the valid judgment or decree of any court of competent jurisdiction, such an illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Resolution.
4. Repealing Clause. All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.
5. Effective Date. This Resolution shall become effective upon its adoption.

**SO RESOLVED** this 5<sup>th</sup> day of September 2019.

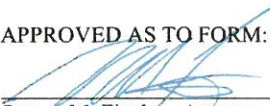
CLAYTON COUNTY WATER  
AUTHORITY:

  
John Chafin, Chairperson

ATTEST:

  
Rodney Givens, Secretary/Treasurer

APPROVED AS TO FORM:

  
Steven M. Fincher, Attorney for  
Clayton County Water Authority

[0033-0089/309582/1]

Recommendation:

CCWA staff recommended approved Resolution #2019-03 GM Signature Authorization Southern Regional Easement..

UPON MOTION by Vivian Baldwin and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve Resolution #2019-03 giving the General Manager signature authority to sign the easement with Southern Regional Medical Center related to the Flint River Outfall Phase 3 Replacement Project.

**Executive Session**

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously RESOLVED to enter an Executive Session in order to discuss land and personnel matters.

UPON MOTION by Dr. Cephus Jackson and second by Robin Malone, it was unanimously RESOLVED to leave the Executive Session and return to open session.

**Updates from the Board Members and General Manager**

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously RESOLVED to approve the Executive Session minutes as presented.

Bernard Franks presented a short video with proposed improvements to the Jonesboro Main Street area. Information only, no action taken.

Bernard Franks presented an update on the Clayton County Chamber of Commerce Golf Tournament scheduled for October 7, 2019 at the Eagles Landing Country Club. Information only, no action taken.

Bernard Franks provided an update on Chairman Turner's Ball scheduled for September 28, 2019. Information only, no action taken.

Bernard Franks provided an update on the 2019 WEFTEC Conference. Information only, no action taken.

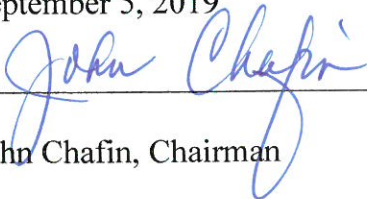
**Adjourn**

UPON MOTION by Rodney Givens and second by Robin Malone, it was unanimously

RESOLVED to adjourn the Board Meeting at 3:03 p.m., there being no further business to come before the Board of Directors.


Regular Board Meeting  
September 5, 2019

5650



---

John Chafin, Chairman



---

Rodney Givens, Secretary/Treasurer