CLAYTON COUNTY WATER AUTHORITY

Board Meeting

*9:00 A.M. March 28, 2019 &*

*9:00 A.M. March 29, 2019*

*2610 Shamrock Road*

*Jonesboro, GA 30236*

Present at the meeting were: Chairman John Chafin, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member Dr. Cephus Jackson, Board Member Robin Malone, Board Member Vivian Baldwin, General Manager Bernard Franks Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre, other CCWA staff and visitors.

**March 28, 2019**

**Call Meeting to Order**

Chairman Chafin called the meeting to order at 8:47 A.M. Invocation was given by Bernard Franks.

**Financial Outlook/Projects.** Bernard Franks presented an interactive summary of CCWA’s Core Values. Information only, no action taken.

Keisha Thorpe presented a report on CCWA’s approach to Innovation. Information only, no action taken.

Bernard Franks and Teresa Worley presented an interactive summary of what makes CCWA Industry Leading. Information only, no action taken.

Bernard Franks presented the CCWA approach to the Budget. Information only, no action taken.

Teresa Worley and Keisha Thorpe presented a summary of CCWA’s Proposed Budget Process. Information only, no action taken.

Alison Halron presented a Financial Outlook. Information only, no action taken.

Kelly Taylor presented a summary of projects contained in the Strategic Master Plan. Information only, no action taken.

**Lunch**

At 11:30 A.M., John Chafin called for a recess of the meeting until 1:00 P.M. for lunch.

**Call Meeting to Order**

Chairman Chafin called the meeting to order at 1:00 P.M.

**Proposed Budget 2019 – 2020 Request**

Ed Durham presented the results of the Compensation Study. Information only, no action taken.

Dan Holverson presented the Technology Refresh request. Information only, no action taken.

Karen Riser presented the Property and Casualty Insurance request. Information only, no action taken.

Kevin Osbey presented the proposed Stormwater Capital Purchases and Major Initiatives. Information only, no action taken.

Kendra Stanciel presented the proposed Water Production Capital Purchases and Major Initiatives. Information only, no action taken.

Chris Hamilton presented the proposed Water Reclamation Capital Purchases and Major Initiatives. Information only, no action taken.

Jeff Jones presented the proposed Distribution and Conveyance Capital Purchases and Major Initiatives. Information only, no action taken.

Marshall Maddox presented the proposed General Services Capital Purchases and Major Initiatives. Information only, no action taken.

Karen Riser presented the proposed Risk Management & Warehouse Capital Purchases and Major Initiatives. Information only, no action taken.

Kelly Taylor presented the proposed Program Management and Engineering Capital Purchases and Major Initiatives. Information only, no action taken.

**Recess**

At 2:37 P.M., John Chafin called for a recess of the meeting until 9:00 A.M. on Friday, March 29, 2019.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to recess the meeting until 9:00 A.M. on Friday, March 29, 2019.

**March 29, 2019**

**Call Meeting to Order**

Chairman Chafin called the meeting to order at 8:59 A.M. Steve Fincher performed the invocation.

**CCWA Ambassadors**

Suzanne Brown presented an overview of the CCWA Ambassador Program. Information only, no action taken.

**Proposed Budget Recommendation**

Bernard Franks presented a recommendation to adopt the Proposed Budget for FY 2019 – 2020 as presented on Thursday, March 28, 2019.

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt it was unanimously

RESOLVED to adopt the Proposed Budget FY 2019 – 2020 as presented on Thursday, March 28, 2019 to include the following: The purchase of Tech Refresh items at the presented State Contract pricing, Vehicle Replacements at the presented State Contract Pricing and Insurance Renewals with the presented vendors recommended by CCWA’s broker.

**Huie Nature Preserve Foundation Update**

Kendra Stanciel presented an update on the Huie Nature Preserve Foundation. Information only, no action taken.

**Adjourn**

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber it was unanimously

RESOLVED to adjourn the Board Meeting at 10:35 A.M., there being no further business to come before the Board of Directors.

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John Chafin, Chairman Rodney Givens, Secretary/Treasurer