



CLAYTON COUNTY WATER AUTHORITY
Contracts, Compliance and Risk Management
1600 Battle Creek Road
Morrow, GA 30260
Phone: 770-960-5880
Email: ccwa_slbe_program@ccwa.us
Website: www.ccwa.us

Dear Prospective SLBE Vendor:

Clayton County Water Authority has implemented a Small Local Business Enterprise Program to promote full and open competition in all procurement and purchasing. **Currently, this program will apply to contracts over \$50,000.** Goals for participation of Small Local Business Enterprises (SLBEs) are set for specific NIGP/NAICS codes on a contract by contract basis for each specific prime contract with subcontracting possibilities. Bidders will be evaluated on their inclusion of certified SLBEs in their bids.

Clayton County Water Authority is in the process of developing a list of certified SLBEs. **If your firm is located in Clayton County or one of the ten counties that are contiguous to Clayton (specifically Cherokee, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry, Rockdale and Spalding) and can provide proof of location (i.e. local business license) and is currently certified as a small business by Clayton County, City of Atlanta, DeKalb County, or certified as a Disadvantaged Business Enterprise with the Georgia Department of Transportation and can provide evidence of current certification, then your firm can be temporarily provisionally certified as a Clayton County Water Authority SLBE.** Provisional Certification will remain active for a period of two years from the date of approval. A second two year certification term can be applied for. These terms do not have to run consecutively. After which time, your firm will be required to complete Clayton County Water Authority's official SLBE application and provide documentation of gross revenues, number of employees, and other information in order to remain on the SLBE list. Certification approval is subject to meeting the eligibility requirements set forth by the Clayton County Water Authority's SLBE Program.

An application for provisional certification is attached. This application must be completed and returned to the Contracts and Procurement Department along with the required documents. Upon receipt of this form, you will be identified in our system as an SLBE.

Clayton County Water Authority looks forward to doing business with you.

Sincerely,

H. Bernard Franks
General Manager



CLAYTON COUNTY WATER AUTHORITY
CONTRACTS, COMPLIANCE AND RISK MANAGEMENT
 1600 Battle Creek Road
 Morrow, GA 30260
 Phone: 770-960-5880
 Email: ccwa_slbe_program@ccwa.us Web Site: www.ccwa.us

**SMALL LOCAL BUSINESS ENTERPRISE
 PROVISIONAL APPLICATION**

Revised: 07/05/18

Business Name & Address

Mailing Address (if different)

Phone Number: _____

Fax Number: _____

Email Address: _____

Website: _____

Type of Business (check one)

- | | | |
|--|--|--|
| <input type="checkbox"/> Construction | <input type="checkbox"/> Engineering | <input type="checkbox"/> Architectural |
| <input type="checkbox"/> Professional Services | <input type="checkbox"/> Goods & Services Manufacturer | <input type="checkbox"/> Goods & Services Non-Manufacturer |
| <input type="checkbox"/> Other | _____ | |

5 Digit NIGP Code _____ **NIGP Code Description** _____

Current Business License Number _____ City or County/State _____

Small Business Enterprise Certifying Agency _____

(Include proof of Current Certification as Small Business)

How did you hear about our program? _____

Name of Officers/Owners/Partners (Please print legibly)

President _____ Vice President _____

Secretary _____ Treasurer _____

Owner _____ Partner _____

Signature _____

Title _____ Date _____

THIS FORM MUST BE SIGNED AND NOTARIZED

Sworn to and subscribed before me

Notary Seal:

This _____ day of _____, 20_____

 Notary Public

My Commission Expires: _____