

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, July 13, 2006

Chairman, Pete McQueen, called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, Board Members, Wes Greene, John Westervelt, John M. Chafin and Doug Bonner. General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Mike Thomas, Guy Pihera, Herbert Etheridge, Teresa Adams, and Jim Poff, Project Engineer, Mike Buffington, Finance Director, Emory McHugh, Customer Accounts Director, Morris Kelly, Customer Accounts Director, Labeebah Thompson, Contract & Procurement Administrator, Karen Riser, MIS Director, Rodney Crowell, Human Resources Director, Ed Durham, Public Information Officer, Suzanne Brown, and Executive Secretary, Janet Matthews. Also present were: Steve Fincher of Fincher, Denmark & Williams, and Mike Bennett from CH2M Hill, and Rodney Givens with Coastline Consulting Services. CCWA employees present were: Kevin Osbey, Bridgett Bailey, Bruce Taylor, L. M. Hale, Dean Howell, Norris Howell, Bina Karr, Connie Bowen, Terry Worley, Sean Ware, and Don Conner.

Chairman McQueen called on Kevin Osbey to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, June 1, 2006. Hearing none they were approved as received.

Financial and Statistical Report: Chairman McQueen called on Emory McHugh, Finance Director, to give our financial report. Mr. McHugh reviewed the financial information that was given to the Board and explained that this covered the one-month period through May 31, 2006.

GFOA Distinguished Budget Presentation Award: Chairman McQueen called on Wade Brannan, General Manager, who wanted to recognize Mr. McHugh and his staff. For the last couple of years, along with annual Consolidated Annual Financial Report, Mr. McHugh and his staff have been submitting our Budget document for consideration for the Distinguished Budget Presentation Award. Our staff does an outstanding job on this document and we wanted to congratulate them on winning this award this year. Only about eight percent (8%) of the agencies in the country receive this award.

Mr. Brannan asked Mr. McHugh, along with Connie Bowen and Bridgett Bailey from the Accounting department, to come up and accept this year's award. Mr. Brannan

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expressed his confidence and appreciation to Mr. McHugh and his staff as Ms. Brown took a couple of photos. The Board gave them a round of applause.

Employee Recognition: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who recognized three of his employees who have recently passed their state certification.

Mr. Etheridge introduced Don Conner who has received his Water Distribution certification. Don has been with the Authority five (5) years and is currently a Utility Locator.

Mr. Etheridge next introduced Dean Howell who has been here seventeen (17) years. Dean started with a water distribution crew and later transferred to the Wastewater Collection section. Dean has passed his Wastewater Collection certification exam.

Mr. Etheridge then introduced Sean Ware who has been here for seven and a half (7½) years. Sean was one of the first people to come to work in Maintenance & Construction after Mr. Etheridge moved to that area. Sean also started on the Water side but has been on the Wastewater side about a year and a half or two (1½ or 2) years now. Sean has passed his Wastewater Collection certification exam.

Mr. Etheridge congratulated these men and stated how much he appreciates them for getting their certifications. The Board gave them a round of applause as Ms. Brown took a photo.

Chairman McQueen thanked these men for passing their certifications and added that the Board knows that enhancing their education makes them better employees.

Chairman McQueen called on Guy Pihera, Manager of Water Production, who wanted to recognize Stephen Gibbs even though he was not able to be with us today. Stephen is an operator at the Freeman Road Plant. He volunteered at one of our water plants to get operator experience before he was promoted and went to the Freeman Road plant. He quickly received his Class III license and has just recently passed his Class II. Mr. Pihera congratulated Stephen in his absence.

Employee Service Recognition: Chairman McQueen called on Terry Hicks, Deputy Manager, who stated that he had two employees to recognize with a combined total of sixty (60) years of service.

Mr. Hicks asked Bina Karr to come forward. Mr. Hicks stated that if we had had the Board meeting on the first Thursday of the month, as normal, that would have been

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Bina's actual twenty fifth (25th) anniversary with the Authority. Today is Bina's birthday and unfortunately next Friday is her last day here. She is retiring.

Mr. Hicks stated that Bina has been in our Customer Service area for twenty-five (25) years and currently is our drive-thru Customer Service representative. A lot of customers know her as "the lady with the pretty white hair". Mr. Hicks congratulated Bina on her twenty-five (25) years and the Board gave her a round of applause.

Board member, Wes Greene, complimented Bina on her pleasant demeanor and smiles and added that she will be missed.

Mr. Hicks next called on L. M. Hale to come forward. Mr. Hicks stated that L. M. started with us in the garage as the "grease & tire" man. L. M. worked in the garage for a number of years and then moved to our Grounds Maintenance area. He takes care of all our facilities and only has a six person crew. He does an excellent job and his mechanical experience helps to keep the mowers, small tractors, and other equipment in good working condition. He does a lot to supplement our shop. Mr. Hicks congratulated L. M. on his thirty-five (35) years and the Board gave him a round of applause as Ms. Brown took a photo.

Chairman McQueen thanked L. M. for what he does for the Authority.

Annual Generator Maintenance Recommendation: Chairman McQueen called on Teresa Adams, Manager of General Services, who stated that we had sent out seven (7) bid packages and received three (3) bids. Staff recommends that we accept the low bid from Prime Power Services, Incorporated in the amount of fifty-six thousand seventy-six dollars (\$56,076).

Clayton County Water Authority
 Annual Generator Maintenance Service Bid
 July 2006

COMPANY	Bid
Prime Power Services, Inc. Mableton, GA	\$56,076.00
W.W. Williams Atlanta, GA	\$63,485.00
Power & Energy Services, Inc. Powder Springs, GA	\$99,997.95
Reagan Equipment Co. Acworth, GA	No Bid

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Nixon Power Services Co. Norcross, GA	No Bid
Carter Goble Lee, LLC Fayetteville, GA	No Bid
International Dioxide North Kingstown, RI	No Bid

Staff recommends awarding Prime Power Services, Inc. the annual generator maintenance service contract for the total bid amount of \$56,076.00. Staff recommends this contract may be extended for Year 2 and Year 3 by mutual consent by both parties, with no changes to terms or conditions.

Funding Source: 2006 Operating Budget

UPON Motion by Marie Barber and seconded by John Chafin it was unanimously

RESOLVED: to award the Annual Generator Maintenance Service contract to Prime Power Services, Incorporated, in the amount of fifty-six thousand seventy-six dollars (\$56,076), contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents and with the stipulation that this contract may be extended for Year 2 and Year 3 by mutual consent by both parties, with no changes to terms or conditions

Huie Phase IV Constructed Wetlands Timber Recommendation: Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who stated that we went out to bid using our timber consultant, Joel Vinson, and we received three (3) bids for the harvesting of the Huie Constructed Wetlands Phase 4 timber. Staff recommends, along with Joel Vinson & Associates, to sell this timber to the highest bidder, Evans Timber Company. After paying the 7% commission of sixteen thousand one hundred nine dollars and ninety-four cents (\$16,109.94) to Joel Vinson & Associates, CCWA will net two hundred fourteen thousand thirty-two dollars and six cents (\$214,032.06) from this sale.

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Clayton County Water Authority
 Huie Constructed Wetlands Phase 4
 Timber Recommendation
 Thursday, July 13, 2006

Vendor	Bid
Ronald Davis Logging Co., Inc.	\$160,731.00
Jordan Forest Products, LLC	\$121,137.00
Ocmulgee River Forestry Svcs.	No Bid
Evans Timber Company	\$230,142.00
Auburn Timberlands, Inc.	No Bid
Bunn Logging, Inc.	No Bid
East Alabama Lumber Company	No Bid
Gay Wood Company, Inc.	No Bid
Georgia-Pacific Corporation	No Bid
Keadle Lumber Enterprises	No Bid
Mr. Norris Tapley	No Bid
Quality Forest Products	No Bid
Pine Timber Company	No Bid
Rayonier, Inc.	No Bid
Scofield Timber	No Bid
Southern Forest Industries	No Bid
Toleson Lumber	No Bid

Clayton County Water Authority staff and our Timber Consultant, Joel Vinson & Associates, recommend selling this timber to the highest bidder, Evans Timber Company. After paying the 7% commission (\$16,109.94) to Joel Vinson & Associates, CCWA will net \$214,032.06 from this sale.

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JOELVINSON & ASSOCIATES, INC.

Forestry, Appraisals, and Real Estate Services

July 11, 2006

Mrs. Karen Riser
 Clayton County Water Authority
 1600 Battle Creek Road
 Morrow, GA 30260

Re: 220 +/- acres located off Dixon Industrial Boulevard. Jonesboro. Georgia, Land Lots 58, 59, 70 and 71 of the 6th Land District of Clayton County and Henry County.

Dear Mrs. Riser:

I am pleased with the bids on the timber sale on the property described above. I recommend that you accept the highest bid of Two Hundred Thirty Thousand, One Hundred Forty-Two Dollars (\$230,142.00) which is from Evans Timber Company, Inc.

I appreciate the opportunity to work with you on your timberland. If you have any questions or need further information, please feel free to contact me.

Joel R. Vinson, Sr.
 Registered Forester, GA #1430
 Real Estate Broker. OA #158651
 State Certified General Real Property Appraiser. GA #2561
 5 North Lee Street P.O. Box 1491 Forsyth, Georgia 31029
 Telephone (478) 994-1078 FAX (478) 994.0880

UPON Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

RESOLVED: to accept staff's recommendation to sell the timber on the Huie Constructed Wetlands Phase 4 site to the highest bidder, Evans Timber Company contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents. After paying the 7% commission (\$16,109.94) to Joel Vinson & Associates, CCWA will net \$214,032.06 from this sale

Concrete Supply Company & Walker Concrete Fuel Surcharge: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who stated that two of our vendors, Walker Concrete (Ready Mix Concrete) and Concrete Supply Company (Quarry Products) have requested that we include payment of \$6.00 per load as a fuel surcharge. This surcharge was not identified in their annual bids for the purchase and delivery of these products. This surcharge is being requested due to significant increases in fuel costs.

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In both cases, we have three options:

- 1) Begin using the second lowest bidder as our primary supplier. In our opinion, this option is not feasible for Ready Mix Concrete. The second bidder, Thomas Concrete, charges \$11.50 more per Cubic Yard and a \$100.00 delivery fee above Walker's prices. On an average load of concrete, this would equate to approximately \$70.00. For Quarry Products Delivered the second lowest bidder, C&J Carriers, charges \$9.00 more per load of gravel than Concrete Supply and is also planning to include a fuel surcharge.
- 2) Rebid these annual contracts. In our opinion this also is not a feasible alternative as these vendors will most likely raise unit prices in an amount greater than the requested fuel surcharge. There would also be a 10 week period before the re-bids could be presented to the Board.
- 3) Approve the Fuel Surcharges requested by Walker Concrete and Concrete Supply Company.

Staff recommendation is to approve the Fuel Surcharges with Walker Concrete for (Ready Mix Concrete) and Concrete Supply Company for (Quarry Products). These prices will be honored through the remainder of the contract (April 30, 2007).

UPON Motion by John Westervelt and seconded by Marie Barber it was unanimously

RESOLVED: to approve staff's recommendation of six dollar (\$6) per load as a Fuel Surcharge with Walker Concrete for (Ready Mix Concrete) and Concrete Supply Company for (Quarry Products). These prices will be honored through the remainder of the contract (April 30, 2007).

Huie Constructed Wetlands Phase II Update: Chairman McQueen called on Mike Buffington, Project Engineer, who gave the Board an informational update on the recently completed Huie Constructed Wetlands Phase II project.

Mr. Buffington stated that our Huie site Master Plan identified six (6) phases of constructed wetlands that would be built to add advanced treatment for the effluent at the Casey Water Reclamation facility. Mr. Buffington showed several slides of the Huie site and added that Phase 1 Wetlands is complete and operational. Phase 2 project is now complete and will be placed in operation as soon as we get final approval from EPD. Phase 2 capacity is 2.65 MGD and combined with Phase 1, will give us 6.25 MGD. We

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also have Phase 3 under construction with an additional 3.12 MGD, and we recently started the design on Phase 4 which will provide 8.16 MGD.

Mr. Buffington stated that Phase 2 project included the construction of wetland cells at three (3) sites - D, E, and F, with a total wetted area of approximately forty (40) acres.

CONSTRUCTION OF HUIE CONSTRUCTED WETLANDS PHASE 2 PROJECT

The Jackson Transfer Pump Station pumps treated effluent from the Casey WRF to the Huie site for further treatment on land application (LAS) and constructed wetlands. To expand and upgrade treatment at the Huie site, the LAS will be converted to constructed wetlands in several phases. Phase one with a treatment capacity of 3.60 MGD was placed in operation in 2005.

This project includes construction of Huie Constructed Wetlands, Phase Two with a treatment capacity of 2.65 MGD. The project includes construction of wetland cells, control structures, and conveyance piping; installation of plantings; and electrical, instrumentation and control systems.

All construction work is complete and the wetlands will be placed in operation after final approval from Georgia EPD. The combined capacity of Phase One and Phase Two Constructed Wetlands is 6.25 MGD.

Project Managers:

- CH2M Hill, Engineers (Design) – Wayne Murphy
- CH2M Hill, Engineers (Construction Manager) – Dave Goddeyne
- Clayton County Water Authority – Mike Buffington
- Clayton County Water Authority (Resident Engineer) – Kevin Osbey

Funding:

- Construction was funded by the Series 2000 Bond Issue and R&E Funds.

Mr. Buffington added that the contract for this project was with Heavy Constructors Incorporated in Marietta, Georgia. Their contract amount was five million seven hundred eighty-two thousand dollars (\$5,782,000). We had one change order that was an adjustment to unit price work and also some work was deleted from the contract for a credit of one hundred twenty-two thousand five hundred sixty-one dollars and fifty cents (\$122,561.50). Our final construction cost was five million six hundred fifty-nine

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thousand four hundred thirty-eight dollars and fifty cents (\$5,659,438.50). We will make final payment on this contract next month and will also pay interest on retainage withheld during the project according to state law and we have also applied for a sales tax refund of fifty-seven thousand nine hundred three dollars and thirty-three cents (\$57,903.33).

Chairman McQueen stated that very few times on a big construction project do you complete it for less than what you bid.

Mr. Buffington added that the Authority had an excellent contractor, who is also building the Phase 3 project. Kevin Osbey was our construction engineer on the site, which resulted in some savings for the Water Authority. Kevin also did an excellent job.

FY2005 Services During Construction Summary: Mr. Buffington continued with an informational update on the FY2005 Services during Construction Task Order with CH2M Hill.

TASK ORDER SUMMARY
 PROGRAM MANAGEMENT AND SERVICES
 DURING CONSTRUCTION – FISCAL YEAR 2005
 TASK ORDER NO. BO-05-01

Includes program management and services during construction provided by CH2M Hill during Fiscal Year 2005 (May 1, 2005 through April 30, 2006). These services include general program management; and construction management and inspection for *W. J. Hooper WPP Improvements Phase 2, Solids Dewatering Facilities (two sites), Reeves Creek Lift Station, Battle Creek Generators, Huie Phase 2 Constructed Wetlands, and Northeast WRF Expansion and Upgrade.*

Services provided include construction management and administration; document management; site coordination; preparation of as-built documents; project controls; field inspection; shop drawing and samples review and approval; monthly pay request approval; design clarifications; and closeout of the completed construction projects.

Project Managers:

- CH2M Hill, Engineers – Dave Goddeyne, Construction Manager
- Clayton County Water Authority – Mike Buffington

Task Order Summary:

- Original Task Order Amount – \$ 2,600,000 (not to exceed amount)
- Final Task Order Amount – \$2,510,414.82.

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Funding:

- Series 2005 Bond Issue

Mr. Buffington stated that the total contract value of the construction during the fiscal year was ninety one million one hundred thousand dollars (\$91,100,000). The construction management team included an overall construction manager, resident engineers at each site, field inspectors at each project, and all the support.

Mr. Buffington added that the Board can see that our construction program is beginning to slow down from a peak in 2003, when our construction services task order was three million four hundred ninety-one thousand eight hundred sixty-five dollars (\$3,491,865). In 2004, it was two million nine hundred twenty thousand four hundred seventy-eight dollars (\$2,920,478). This 2005 Task Order was completed for two million five hundred ten thousand four hundred fourteen dollars and eighty-two cents (\$2,510,414.82) and the one that we are working under now, FY2006, is one million nine hundred fifty-eight thousand dollars (\$1,958,000).

Some of the projects that were a part of this task order that were under construction during the fiscal year were the Hooper Phase 2 Improvements, the Freeman Road Solids Dewatering Facility, Shoal Creek Water Reclamation Dewatering Facility, Huie Wetlands Phase 2 project, Reeves Creek Pump Station, Battle Creek Facility Emergency Generators, and Northeast Water Reclamation facility.

Mr. Buffington stated some statistics in summary of our Water Resources Initiative 2000 Program, which is our Master Plan 2000. This covers the period from 2000 to 2010. Since the start of the program, we have completed sixteen (16) capital improvement projects with a cost of one hundred thirty-seven million nine hundred twelve thousand three hundred eleven dollars (\$137,912,311). We currently have two (2) projects under construction valued at sixty-one million five hundred eighty-nine thousand four hundred fifty dollars (\$61,589,450) with a total program value to date of one hundred ninety-nine million five hundred one thousand seven hundred sixty-one dollars (\$199,501,761).

We also have six (6) additional projects that we are recommending in the 2005 Master Plan update to be included as part of this total with a value of forty million two hundred ninety-five thousand dollars (\$40,295,000). We can continue to say that the program is on schedule and within budget. We also continue to take advantage of laws that allow us to apply for tax refunds on major water and wastewater equipment. Since the start of the program, we have applied for, and received, two million eight hundred five thousand six hundred fifty-six dollars and eight cents (\$2,805,656.08) in refunds and

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sales tax paid on these contracts. This amount includes the claim requested as well as interest paid.

Vice Chairman, Lloyd Joiner, commented on the open house at the W. J. Hooper plant. He was impressed on how automatic, efficient, and functional that the plant was along with the size of the operation and what it does.

Forest Park Sewer Extension Project Summary: Chairman McQueen called on Mike Thomas, Manager of Program Management and Engineering, who stated that back in September, 2003, the Board approved the Water Authority's participation in this Forest Park Sewer Extension Project at twenty-five percent (25%) of cost, up to fifty thousand dollars (\$50,000), excluding rock.

Forest Parkway Sewer Extension

On September 4, 2003, the CCWA Board approved of the participation in a sewer extension under Forest Parkway to serve multiple developments. CCWA's preliminary cost estimate was \$200,000. The Board approved for CCWA to participate in 25% of the sewer extension costs, not to include any rock costs or to exceed a total of \$50,000.

The project was recently completed and included the installation of 2,730 feet of 8" PVC and ductile iron sewer and a 104 foot bore under Forest Parkway. CCWA provided materials for the project and bid out the installation which was awarded to Hall Construction for the low bid amount of \$124,518.50.

The final project costs are listed below. Although, the project costs exceeded our original estimate due to the extensive rock excavation required, CCWA's share was still significantly less than the originally approved amount of \$50,000.

Installation costs – Hall Construction Co. (includes \$69,631.65 for rock excavation)	\$187,817.65
Material costs	\$ 46,317.41
Legal costs	\$ 155.00
Total Project costs	\$234,290.06
Contribution by developer	\$193,125.46
CCWA Share	\$ 41,164.60

Mr. Thomas stated that the total cost of the project was two hundred thirty-four thousand two hundred ninety dollars and six cents (\$234,290.06). CCWA's share was forty-one thousand one hundred sixty-four dollars and sixty cents (\$41,164.60).

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Hooper Phase 4 Project Recommendation: Mr. Thomas stated that staff has talked to the Board several times about the Hooper Water Line Replacement project, which is being developed in phases. Phases 1 & 2 are complete. Phase 3 is under construction and today we are going to talk to you about Phase 4. Mr. Thomas stated that originally the Authority had budgeted a little over five hundred thousand for this project, but as the project changed in scope and material prices went up significantly our total project cost increased. We have already bid the labor and have brought that to the Board for a cost of three hundred sixty-five thousand dollars (\$365,000). Staff would like to get the Board's approval of the total project budget of six hundred ninety-two thousand eight hundred dollars (\$692,800).

Hooper Water Line Replacement, Phase Four

The 2000 Master Plan identified the need to replace an aging steel water line that carries water from the Hooper WPP into the north part of Clayton County. This 16-inch water line is becoming a maintenance issue because of corrosion and frequent breaks. We are also providing for future capacity increases by upsizing this line to 24-inches while replacing it. Over 30,000 feet of line will be replaced in up to four phases. Phase One was completed in 2002, Phase Two was completed in 2004 and Phase Three is currently under construction. Phase Four consists of replacing 3,440 ft. of the existing 16 inch line with 24 inch ductile iron pipe and the addition of 746 ft. of 12 inch and 1,019 ft of 8 inch ductile iron pipe to extend a larger line to the Northeast WRF. This project is funded by the Renewal & Extension Fund.

We originally budgeted \$504,702 for this project, but several things have changed from the original project scope – CCWA crews laid a portion of the line because a new subdivision was under construction; and the 12 and 8 inch water line extension to the Northeast WRF was added to provide improved fire service to the plant. The current job estimate is listed below.

Project Estimate:

Materials Cost:	\$240,000
Easements & Permitting:	\$87,800
Labor:	<u>\$365,000</u>
Total Project Estimate:	\$692,800

Bids for installation labor for this project were taken on March 14, 2006 and approved at the April 2006 Board meeting.

We are currently requesting Board approval of the total project budget of \$692,800.

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UPON Motion by John Chafin and seconded by Lloyd Joiner it was unanimously

RESOLVED: to approve the total project cost for the Hooper Water Line Replacement, Phase 4 in the amount of six hundred ninety-two thousand eight hundred dollars (\$692,800).

Secretary/Treasurer, Marie Barber, wanted to commend Suzanne Brown for her work on the hardship program and all the information venues that she uses to keep information about the Authority available to the public and to the Board.

UPON Motion by Wes Greene and seconded by Lloyd Joiner it was unanimously

RESOLVED: that the Board adjourn into executive session for land, legal, and personnel issues. The Board reserves the right to return to the open session.

The Board returned to open session and a motion was made regarding the property purchase on Southlake Parkway.

UPON Motion by Marie Barber and seconded by Wes Greene it was unanimously

RESOLVED: to purchase the property located at 7314 A & B Southlake Parkway for the purchase price of seven hundred fifty thousand dollars (\$750,000).

Chairman McQueen stated that he has recently discussed with the Board members an issue that has come up. After meeting with our attorney, he asked Mr. Fincher to develop a policy.

Legal counsel, Steve Fincher, stated that several years ago the Board saw fit to modify our personnel manual to try to make certain benefits available to members of this Board. We are proposing some minor modifications to the policy in order to give guidance to management if certain circumstances occur. Mr. Fincher passed out a copy of that provision with a list of proposed changes that he has been working on. Our current policy states that Board members are responsible for paying for the benefits and are suppose to pay them the first Thursday of each month and that if a payment becomes more than thirty (30) days past due, coverage may be cancelled. What Mr. Fincher is proposing is that instead of saying "if you do not pay in thirty (30) days, your coverage may be cancelled" it will now state that "if payment should become more than fifteen (15) days past due, the insurance shall be cancelled by management, effective on the last day of the prior month".

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XXIV. BOARD MEMBER BENEFITS

Board Members appointed to the Clayton County Water Authority are eligible to elect to participate in the following group health plans offered to active full time employees:

- Group Medical
- Group Dental
- Group Life/ADD
- Group Dependent Life
- Voluntary Life
- Vision

Board Members will be responsible for paying the full cost of these benefits if elected, via check or money order, and payments will be due the first Thursday of each month. Should a payment become more than 15 days past due, insurance shall be cancelled by Management, effective on the last day of the prior month.

All open enrollment and COBRA rights that are applicable to active full time employees are also applicable to this group of Board Members.

Each Board Member will be responsible for either electing or declining coverage within 30 days of the effective date. Should coverage be cancelled by operation of this policy, it may thereafter be renewed during the next open enrollment period, provided that no past due balance remains due from the Member, and the insurer will accept the application pursuant to existing contractual obligations.

Ms. Barber asked when these new guidelines would be effective.

Mr. Fincher stated it was suggested “immediately”.

UPON Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

RESOLVED: that Board Members will be responsible for paying the full cost of available benefits, if elected, via check or money order, and payments will be due the first Thursday of each month. Should a payment become more than 15 days past due, insurance shall be cancelled by Management, effective on the last day of the prior month.

Mr. Brannan stated that the dues for the Metropolitan North Georgia Water Planning District will increase from fifteen cents (\$.15) per capita to thirty cents (\$.30) per capita. Mr. Brannan is not sure what the exact dues amount will be, but the Authority will be reimbursed for a portion of these fees from the Stormwater Utility.

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Mr. Brannan explained that additional timber was harvested from the Shoal Creek and Huie LAS sites. Sixteen thousand twenty-six dollars and fifty-two cents (\$16,026.52) in additional funds were collected from the Shoal Creek site and fifteen thousand two hundred fifty-six dollars and twelve cents (\$15,256.12) from the Huie LAS site. A total of thirty-one thousand two hundred eighty-two dollars and sixty-four cents (\$31,282.64) was collected for the thinning of the buffer zones on these two sites.

Mr. Brannan stated that the Authority has a truck that needs more repair than it is worth. Mr. Brannan asked the Board for authorization to purchase a new vehicle to replace this truck.

UPON Motion by John Westervelt and seconded by Lloyd Joiner it was unanimously

RESOLVED: to approve the purchase of a new truck.

Mr. Brannan stated that the issue of bullet proof glass for the lobby will be brought up at the next meeting and prices will be provided.

Mr. Brannan mentioned that Melvin Plunkett, who had been on the Authority's Board for many years, passed away on June 22nd. Flowers were sent on behalf of the Board and the Authority's employees.

Mr. Brannan explained that because of delays in getting construction started on Building D at HQ, some of the costs have increased such as wiring and other materials, so the cost of the project will increase by eight thousand dollars (\$8,000).

Mr. Brannan explained that the Authority has had CH2M Hill to give us an estimate to locate water meters, which is a big part of the Stormwater program. This information will be gathered into our GPS units so that it can be put into our GIS system. We are going to authorize a pilot program with CH2M Hill and will bring the information back to the Board next month with an overview of the entire Stormwater program. This pilot program will cost about twelve thousand dollars (\$12,000) and if it is successful we will come back and ask to have them finish the project, which would be a total, including the pilot amount, of eighty or so thousand dollars (\$80,000).

Mr. Brannan mentioned the WEFTEC conference to be held October 21-25, 2006 (Saturday through Wednesday) in Dallas, Texas. Please let Mrs. Matthews know who will be attending from the Board.

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Mr. Brannan told Mr. Greene that trash receptacles have been ordered for the front of the building and should be in place before too long.

Mr. Greene commented that the yard looks very nice.

Upon Motion by John Chafin and seconded by Wes Greene it was unanimously

RESOLVED: that the regular session board meeting be adjourned.

There being no further business to come before the open meeting, the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer