

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, August 2, 2007

Chairman, Pete McQueen, called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, Board Members, Wes Greene, John Westervelt, John Chafin and Doug Bonner. General Manager, P. Michael Thomas, Deputy Manager, Mike Bennett, Department Managers, Guy Pihera, Herbert Etheridge, Teresa Adams, Jim Poff and Terry Moy. Project Engineer, Mike Buffington, Finance Director, Emory McHugh, MIS Director, Rodney Crowell, Customer Accounts Director, Brian Robinson, Risk Manager, Karen Riser, Human Resources Director, Ed Durham, Stormwater Program Manager, Kevin Osbey, Public Information Officer, Suzanne Brown, and Executive Secretary, Janet Matthews. Also present were: Steve Fincher of Fincher, Denmark & Williams, Jay Kirk from CH2M Hill and the following employees: Chris Sims, Malcolm Allgood, Nikki Rhew, Terry Turner, and Jim Hill.

Chairman McQueen called on Terry Turner to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, July 12, 2007. Hearing none, the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Emory McHugh, Finance Director, to give our financial report. Mr. McHugh reviewed the financial information that was given to the Board for the two-month period ending June 30, 2007.

Employee Service Recognition: Mike Thomas, General Manager, asked Terry Moy to come forward to be introduced to the Board. Mr. Thomas stated that Terry is our new Manager of Program Management & Engineering, taking Bruce Taylor's place. Mr. Thomas added that Terry is probably the most experienced engineer that the Authority has been able to bring on board.

Terry stated his appreciation on coming to the Authority and Chairman McQueen, on behalf of the Board, welcomed Terry.

Mr. Moy explained that in his first official duty he is pleased to announce to the Board the service award to Nikki Rhew for twenty (20) years and asked Nikki to come forward. Being at a company for twenty (20) years demonstrates a commitment and a level of contribution of service that is, in itself, something that we should admire. Mr. Moy stated that Nikki grew up in Riverdale and started at the Authority as a filing clerk. She progressed through a number of positions of increased responsibility and did a great

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job in each of those. Nikki is currently a GIS technician and works with our computerized maintenance management system and GIS system for the startup of our Stormwater Utility. Mr. Moy congratulated Nikki and presented her with her twenty (20) year pin.

Chairman McQueen stated that Brent Lorentzen, Field Service Representative in our Collection Department, has fifteen (15) years of service, but could not be here today.

Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who has five (5) employees to recognize today.

Mr. Poff stated that the three employees that were to receive their twenty (20) year pins today could not be here. Robert Cloud, a first shift operator at the Casey Pelletizing Plant, is a Class I operator. Larry Harmon, a first shift operator at the Northeast Plant, also is a Class I operator. Eddie Lane is a second shift operator at the Shoal Creek Plant. Each of these employees has twenty (20) years of service and all are in the Water Reclamation Department.

Mr. Poff stated that he does have Malcolm Allgood here today and asked him to come forward. Malcolm is a 1st shift, Class I, operator at the Casey Plant. Mr. Poff gave some background information on Malcolm and mentioned that Malcolm has been at the Casey Plant his entire time with the Authority. Mr. Poff congratulated Malcolm and presented him with his twenty-five (25) year service pin.

Mr. Poff stated that Jim Hill, Chief Operator at the Northeast Plant, is on his way. The Northeast Plant is experiencing some problems with the centrifuge and they are also short staffed. Mr. Poff asked to be able to recognize Jim once he arrives.

Chairman McQueen congratulated Malcolm and thanked him for his twenty-five (25) years of service.

Lovejoy Tank Water Line Extension Project Summary: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who wanted to update the Board on the completion of the Lovejoy 12" watermain extension. Due to recent growth in the Lovejoy area, the CCWA staff looked at several issues regarding water flows into this area. In the summer of 2006, we experienced problems with keeping the Lovejoy Tank full during normal daily demands. Keeping this tank near full is necessary so that we can provide flows to the area during high demand periods and in the event of a major fire in the area. To address this deficiency, we proposed, and the CCWA Board of Directors approved, to construct a 12" feed between the Terry R Hicks Water Production

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Facility and the Lovejoy Tank. This pipeline is approximately 10,700 feet in length and was installed on CCWA property just east of the Railroad Right of Way.

Initial estimate (approved by CCWA Board)	\$520,000.00
Final Estimated Job Cost	\$481,532.25
Final Cost	\$394,839.55

This project was completed at \$125,160.45 under Board approved estimate (\$86,692.70 under our final estimated cost).

Chairman McQueen asked Mr. Poff to come back up and introduce Jim Hill who has just arrived.

Mr. Poff introduced Jim Hill, who is Chief Operator at the Northeast Plant. Jim graduated from Jonesboro High School and started with the Authority at the Casey Plant. He has worked 3rd shift for almost his entire career and has recently been promoted to Chief Operator. When Jim filled out the bio information it asked for the most memorable improvements you have seen at the Authority and Jim's reply was that there were "too many to list". Mr. Poff congratulated Jim and presented him with his twenty-five (25) year pin.

ADS Contract Renewal: Mr. Etheridge stated that Clayton County Water Authority has been under contract with ADS for several years for the provision of Flow Monitoring and Data Analysis. This collection of data is related to billing of wastewater fees. The data is collected at sites where CCWA receives wastewater from, and/or transports wastewater to, neighboring jurisdictions. For billing accuracy, we contracted for these services from this 3rd party consultant.

This contract renewal will be for eight (8) months in order to have the expiration date match the ending of the CCWA fiscal year. The meter that was added in 2006 for the Yorktown area of College Park has been, and will continue to be, billed on a monthly basis to the City of College Park by CCWA. The 2007 Contract also includes monthly billing for the recently installed Grant Road meter to measure flows into DeKalb County along with a \$2,000.00 fee for annual support/updates of Software used by the CCWA to view data on-line through ADS.

It is our recommendation that we contract with ADS Environmental Services for an eight (8) month period, for the period of September 1, 2007 through April 30, 2008, for the Monitoring, Equipment Servicing, and Data Reporting services for eight Wastewater Metering Stations. The per-unit monthly fee is unchanged from the last contract; however, we are adding the additional unit at Grant Road (\$7,000.00 annually or \$5,200.00 in this contract). The contract amount will not exceed \$43,600.00 of which

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the CCWA portion will be \$35,800.00. The funding for this contract is included in the FY2007 operating budget.

UPON Motion by Marie Barber and seconded by Lloyd Joiner it was unanimously

RESOLVED: to approve staff's recommendation to renew the Authority's contract with ADS Environmental Services for a period of eight (8) months from September 1, 2007 through April 30, 2008, for the provision of Flow Monitoring and Data Analysis for eight (8) Wastewater Metering Stations with the per unit monthly fee unchanged from the last contract amount, with the exception that an additional unit at Grand Road will be added to this contract at an annual contract cost of five thousand two hundred dollars (\$5,200.00). The total contract amount will not exceed forty-three thousand six hundred dollars (\$43,600.00). The Authority's portion will be thirty-five thousand eight hundred dollars (\$35,800.00), contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Annual Grassing & Lawn Repair Bid Recommendation: Mr. Etheridge stated that the next two items are restoration contracts, primarily for shaping, grassing and mulching. Staff recommends awarding this contract to Dixie Landscaping.

Clayton County Water Authority
 Annual Grassing/Lawn Repair RFP
 Tab Sheet
 August 2007

Vendor	Score	Proposal
Dixie Landscaping Tom Gillespie Hampton, GA.	97.5	91,500.00
Sandy Springs Landscapes Mark Peaks Smyrna, GA.		No Bid
Mr. Benny Whitmore Senoia, GA.		No Bid
Jerry Ellis Landscaping Jerry Ellis Griffin, GA.		No Bid

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Piedmont Landscape Development Clayton Lewis Zebulon, GA.		No Bid
Metals & Merchants Equipment Aaron Jefferson Suwanee, GA.		No Bid

We recommend that this proposal be awarded to Dixie Landscaping. We would also recommend that this contract be extendable for a second and third year at no changes in terms or conditions. This company has been performing this work for us for the past three years and does an excellent job. The line item proposal prices are the same as their current contract (no price increase).

UPON Motion by Wes Greene and seconded by Lloyd Joiner it was unanimously

RESOLVED: To approve staff's recommendation that Dixie Landscaping be awarded the contract for the Authority's annual grassing and lawn repair for the bid amount of ninety one thousand five hundred dollars (\$91,500) and that this contract be extendable for a second and third year at no contract changes in terms or conditions, contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Annual Asphalt Patching Bid Recommendation: Mr. Etheridge recommended that the annual contract for asphalt patching be awarded to the low bidder Benton – Georgia for the period of September 1, 2007 – August 31, 2008 with the proposed cost of five hundred thirty-nine thousand two hundred fifty dollars (\$539,250.00). Benton-Georgia would be our primary contact and A&S Paving would be our backup vendor.

Due to our need to provide a prompt and professional contractor to perform this work we issued a Request for Proposals (RFP) for our Annual Contract for Asphalt Patching. Our customers, as well as the Georgia DOT, City Managers and Clayton County Government Officials expect us to respond promptly to the restoration work of roadways, parking lots and the likes, once maintenance activities have been completed. The responders to this RFP were evaluated on the following items and given a score (of 100 possible points):

Responsiveness to RFP (15%) – The responder was to furnish the required information so that we could make a responsible and informed recommendation for these services.

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General Experience (35%) – The responder was to furnish information to assure us that they had the equipment, labor, etc to successfully perform this work. We specifically asked that they identify work performed for other governmental agencies.

Price (35%) – The total proposal, along with the total for a typical days work, was used in this evaluation. A&S paving had a slightly lower total proposal cost than Benton – Georgia. Benton – Georgia had a significantly lower “typical day” cost and was therefore given a higher rating in this category.

Reference Input (15%) – References were evaluated from previous annual contracts of this magnitude of work, along with previous work for governmental agencies, and general comments.

After evaluating all the proposals the staff recommends awarding this annual contract to Benton – Georgia for the period of September 1, 2007 – August 31, 2008. We would also recommend that this contract be extendable for a second and third year at no changes in terms or conditions. Staff would also recommend that A&S Paving be approved as the backup vendor on an as needed basis in the event that Benton – Georgia cannot respond to our needs or as volume of work may exceed their capacity.

Benton – Georgia is performing patching work for Douglasville – Douglas County Water & Sewer, Carroll County Water Authority, City of Carrollton, and Atlanta Gas Light Company.

A&S Paving is performing patching work for Gwinnett County Water & Sewer, Rockdale County Water Resources, CA Murren Inc, and John D Stephens Inc.

The two recommended proposal prices are slightly lower than our current bid prices from three years ago.

Vendor	Score	Proposal
Benton-Georgia Olen Hamby Douglassville, GA	91.5	\$539,250.00
A&S Paving Beverly Allen Lithonia, GA	81.5	\$538,400.00
J. Fletcher Creamer & Son Cliff Padgett Linden, NJ	66.0	\$731,900.00

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Eberhardt Construction Ross Eberhardt Atlanta, GA	49.5	\$673,570.00
Ricky Huckleba Total Asphalt Carrolton, GA 30112	49.0	\$522,659.00
Middle Georgia Sealcoating, Inc. Brooks, GA 30205	48.0	\$448,142.00
Asphalt Contractors Sharpsburg, GA		No Proposal
Atlanta Paving & Concrete Construction Ernest Lopez Doraville, GA		No Proposal
HB Development Brad Craven Fayetteville, GA.		No Proposal
On Site Service McDonough, GA		No Proposal
CGL Construction, Inc Charles Milton Decatur, GA		No Proposal

UPON Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

RESOLVED: to approve staff's recommendation that Benton-Georgia be awarded the Authority's annual asphalt patching contract for the bid amount of five hundred thirty nine thousand two hundred fifty dollars (\$539,250.00) starting September 1, 2007 through August 31, 2008, and that this contract be extendable for a second and third year at no contract changes in terms or conditions and that A&S Paving be approved as the backup vendor on an as-needed basis in the event that Benton-Georgia cannot respond to the Authority's needs or volume of work may exceed their capacity, contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Blade Server Bid Recommendation: Chairman McQueen called on Rodney Crowell, MIS Director, who explained that the Blade Server device will become the new core for Windows Server Solutions for technology and will house any new solutions that develop over the next few years, as well as, any current Window servers that we have that are coming to the end of the server's life, at which time we can transfer over to the Blade Server device.

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Vendor	Chassis	Servers	Total Price
Optimus Solutions Norcross, GA	\$22,901.00	\$96,054.00	\$118,955.00
Syscom Technologies Marietta, GA	\$22,672.00	\$116,550.00	\$139,222.00
Dell Marketing Round Rock, TX	\$12,920.44	\$45,342.00	\$58,262.44

Dell Marketing failed to meet required specifications on several items including, but not limited to, the number of available server slots, redundant CISCO gigabit switch modules for iSCSI storage connection, integrated DVD drive, mid-plane data communication speed of 10Gbps and iSCSI cards for each installed blade server.

Staff recommends that Optimus Solutions be awarded this purchase in the amount of \$118,955.00 for the Blade Server Chassis Configuration. These items were included in the FY 2007 Operating Budget in the amount of \$180,000.

UPON Motion by Marie Barber and seconded by John Westervelt it was unanimously

RESOLVED: to approve staff's recommendation that the Authority purchase the Blade Server Chassis Configuration from Optimus Solution for the low bid amount that met specification, of one hundred eighteen thousand nine hundred fifty five dollars (\$118,955.00).

Precast Manhole & Section Bid Recommendation: Chairman McQueen called on Kevin Osbey, Stormwater Program Manager, who stated that the Authority held reopening of bids on July 24th for Precast Manholes & Sections. Based on unit price of various items, staff established a quantity of products that the Authority would probably buy over a period of a year.

Clayton County Water Authority
 Annual Bid for Precast Manhole and Sections
 August 2007

Vendor	Total Bid Amount
Foley Products Company 208 Jefferson Street Newnan, GA 30263	\$45,837.00

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Hanson Pipe & Products, Inc 223 John Davenport Drive Rome, GA 30165	\$48,302.00
Old Castle Precast 4478 Greer Circle Stone Mountain, GA 30083	\$48,336.00
Standard Concrete Products 1848 Hollywood Road, NW Atlanta, GA 30318	No Bid
Tindall Corporation 1984 Old Corinth Road Newnan, GA 30263	No Bid
Atlantic Precast Company 1436 Municipal Pkwy. Douglasville, GA 30134	No Bid

Staff recommends awarding this bid to Foley Products, Inc. as the primary vendor. If Foley Products is unable to supply the required items in a timely manner, staff recommends utilizing Hanson Pipe & Products as the secondary source and Old Castle Precast as the third source. The bid amounts are based on unit pricing for different sizes of Precast Manholes and associated Sections. This bid may be renewed by mutual consent of all parties for a second and third year at no changes in terms and conditions.

UPON Motion by John Westervelt and seconded by Wes Greene it was unanimously

RESOLVED: to approve staff recommendation that the bid for Precast Manhole and Sections be awarded to Foley Products Company as the primary vendor for the low bid amount of forty five thousand eight hundred thirty-seven dollars (\$45,837.00), and that Hanson Pipe & Products be approved as the secondary source and Castle Precast be approved as the third source in the event that Foley Products is unable to supply the required items in a timely manner, this bid may be renewed by mutual consent of all parties for a second and third year at no changes in terms and conditions.

Huie Wetlands Phase 3 Project Summary: Chairman McQueen called on Mike Buffington, Program Management Engineer, to update the Board on Phase 3 of the Huie Wetlands project.

Highly treated effluent from the Casey Water Reclamation Facility (WRF) is pumped to the Huie holding ponds by the Jackson Transfer Pump Station. The effluent receives

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further treatment on land application system (LAS) and constructed treatment wetlands (CTW). To expand and upgrade treatment at the Huie site, the LAS will be converted to CTW in several phases. Phase one with a treatment capacity of 3.60 MGD was placed in operation July 2005 and Phase 2 with a capacity of 2.65 MGD was placed in operation in July 2006.

This project includes construction of Huie CTW, Phase Three with a treatment capacity of 3.12 MGD. The project includes construction of wetland cells, control structures, and conveyance piping; installation of plantings; and electrical, instrumentation, and control systems.

All construction work is complete and the project has been inspected by Georgia Environmental Protection Division and placed in service. Phase one, two, and three provide a combined treatment capacity of 9.37 MGD

Project Managers:

- CH2M Hill, Engineers – Wayne Murphy (Design)
- CH2M Hill, Engineers – Dave Goddeyne (Construction Manager)
- Clayton County Water Authority – Mike Buffington

Construction Contract Summary:

- General Contractor – Heavy Constructors, Inc., Marietta, Georgia
- Bid Amount – \$5,956,450.00
- Final Change Order – Deduct (\$124,660)
- Final Contract Amount – \$5,831,790

Services During Construction Task Order Summary:

- Services provided by CH2M Hill with assistance from CCWA
- Task Order Amount – \$141,000

Funding:

Phase 3 construction and CH2M Hill services during construction funded by the Series 2005 Bond Issue.

Mr. Thomas added that the Authority can now discharge over nine million gallons of water a day (9 MGD) into the Wetlands and this is drastically reducing the amount that we are irrigating, about a third of the property. Therefore, we are experiencing significant power cost savings. When the weather cools down in September or October, Mr. Thomas would like to take the Board on a field trip to see the progress being made on the Constructed Wetlands.

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Northeast Compost Building Roof Demolition: Mr. Buffington continued with an update of the Northeast Wastewater Reclamation Facility along with a slight change of scope.

The Northeast WRF will be upgraded and expanded from the current capacity of 6.0 MGD to a design capacity of 10.0 MGD. The plant is designed for a high degree of treatment for discharge to Panther Creek.

The major treatment processes include new raw waste pump station; preliminary treatment; primary sedimentation; modifications to the aeration basins; secondary clarifiers; flocculation and filtration; UV disinfection; sludge thickening and dewatering; emergency standby generators; and new control building and operator laboratory.

Construction is going very well and continues ahead of schedule. Solids handling facility is in operation; new control building and laboratory are in service; and primary and tertiary treatment process units are in operation. Current schedule projects final completion early 2008.

A proposed change in scope to the contract includes demolition of compost equipment on the roof of the existing compost building, closing of the roof openings and making them watertight. Cost of the demolition work negotiated with the contractor is \$161,990. Funds are available within the existing contract to pay for this additional work. There was some discussion in regard to this proposed change.

Mr. Thomas explained that we have not used this equipment since 1999. Neal Wellons, who is retired now, tried to find someone to purchase this equipment, but could not. Mr. Thomas added that staff is concerned with the weight of the equipment on the roof, long-term maintenance and its appearance. Since we have a contractor on site, it would be more cost effective to remove this equipment now.

UPON Motion by Lloyd Joiner and seconded by Marie Barber it was

RESOLVED: to approve the proposed change in scope to the contract to include demolition of compost equipment on the roof of the existing compost building, closing of the roof openings and making them watertight. Cost of the demolition work negotiated with the contractor is one hundred sixty-one thousand nine hundred ninety dollars (\$161,990.00).

Board members, Wes Greene and John Chafin, voted in opposition to the proposal.

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Henry County Water & Sewerage Authority Emergency Water Agreement:
Chairman McQueen called on Mike Thomas, General Manager, to discuss an Emergency Water Agreement with Henry County Water & Sewerage Authority.

CCWA has agreements with several neighboring utilities to provide emergency water services. The agreement with Henry County WSA recently expired. This agreement sets the basic parameters, primarily availability and cost, for each utility to provide emergency service to the other. We recently sent a new revised agreement to Henry County WSA for review and they have already signed the agreement. CCWA staff recommends that the General Manager be authorized to sign this agreement.

UPON Motion by Wes Greene and seconded by John Westervelt it was unanimously

RESOLVED: to authorize the General Manager to sign the agreement between CCWA and the Henry County Water & Sewerage Authority. This agreement sets the basic parameters, primary availability and cost for each utility to provide emergency service to each other.

UPON Motion by John Chafin and seconded by Marie Barber it was unanimously

RESOLVED: that the Board adjourn into executive session for land, legal, and personnel issues. The Board reserves the right to return to open session.

The Board returned to open session.

Mr. Thomas stated that there has been some concern with the Call Center and its ability to handle the volume of calls received. The Board had approved adding new positions and they have been filled. We currently have six (6) employees on the phones in the Call Center, with two being bilingual. We should have some good stats to show the Board by the end of August.

Mr. Thomas explained that the Authority has added a statement to the reminder notices that we will be discontinuing sending out these notices effective October 1, 2007. We will continue to give our customers as much notice that we can that this process will stop on that date.

Mr. Thomas stated that staff has been trying diligently to figure out the "unaccounted for water" issue. No one really had ownership of that number. There are several different people that produce statistics that go into creating that number. Mr.

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Bennett is now the owner of that number and he has some information that he wants to share with the Board.

Mr. Bennett stated that he looked at the month-to-month data for the last four (4) years and keyed it into a spreadsheet. This is the only utility he knows of that does not look at a twelve (12) month average. There is discrepancy between what actually went through that meter during that thirty or thirty-one (30 or 31) day period and what Mr. Pihera has actually pumped out.

Mr. Bennett reported that if you look at how much water was produced the last four (4) years, on a yearly average, it is a little over 27 MGD. The amount of leaks and flushing that Mr. Etheridge's department handles does not include what the firefighters use. We will be meeting with the fire chiefs to try to establish some of those flows. The leaks and flushing amount attributes to about ½ to 1%, or it may be as high as 1½%. We sell about 24 million gallons of that 27 million gallons per day, so there is a range of three to three and a half (3 to 3 ½) million gallons a day termed "non-revenue producing water". This has averaged the same for the last three (3) years at twelve point five percent (12.5%).

Mr. Thomas stated that the Authority is pretty confident that we are billing everyone, but the unaccounted-for water number has been creeping up since we started using our new software system. We believe we have identified a software issue that is contributing to this problem. Staff's recommendation will be to go with a twelve (12) month average instead of the month-to-month.

Mr. Thomas stated that last month we talked about the City of Atlanta sewer contract and the credit that the City had proposed in the amount of four hundred twenty thousand dollars (\$420,000.00), which only runs through July 2006. Board member, John Chafin, encouraged us to take a second look at the amount of that credit. We know that there is more credit from August to the current time. We believe that we have more leverage on the formula that they are using to determine the credit. Mr. Thomas explained that he would like the Authority to respond to the City of Atlanta stating that we have reviewed their proposal and agree that they owe us money. We will take the credit immediately and work on resolving specifically what the amount should be.

The Board agreed that Mr. Thomas should continue to negotiate with the City of Atlanta on the proposed credit amount.

Mr. Thomas stated that Clayton State University has several major construction projects going on. They are building a new dorm, a student center and a parking deck. The Authority services them with metered water to the campus and they maintain the

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lines inside the campus. When they do add demand to our system, we ask for impact fees. In conversation with their engineers, we explained to them that the impact fees for water and sewer for the dorm (109 units) would be treated the same as an apartment complex and would be about one hundred twenty-nine thousand dollars (\$129,000.00). They did not budget for any impact fees and asked if there was any alternative. We have not exempted other similar institutions from impact fees, and Mr. Thomas would like direction from the Board on how they would like to handle this.

There was discussion in regard to the impact fees and it was recommended that Mr. Thomas and Mr. Fincher work together and come back to the Board with a recommendation.

The Board has asked that Mr. Thomas review the Authority's Vehicle policy and compare our current policy with the County's policy.

Mr. Thomas stated that the WEFTEC conference is October 13-17, 2007, in San Diego and asked the Board to let Mrs. Matthews know who is planning to attend.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

RESOLVED: to adjourn the regular session board meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer