

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting, August 7, 2008

Chairman, Pete McQueen, called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, and Board Members, Wes Greene, John Westervelt, John Chafin and Doug Bonner. General Manager, P. Michael Thomas, Deputy Manager Mike Bennett, Department Managers, Guy Pihera, Herbert Etheridge, Teresa Adams, Terry Moy and Jim Poff, Program Management Engineer, Mike Buffington, Finance Director, Emory McHugh, MIS Director, Rodney Crowell, Customer Accounts Director, Morris Kelly, Risk Manager, Karen Riser, Human Resources Director, Ed Durham, Public Information Officer, Suzanne Brown, and Executive Secretary, Janet Matthews. Also present were: Steve Fincher of Fincher, Denmark & Williams, Jay Kirk from CH2M Hill, Steven Culp from O'Brien & Gere Engineers and the following employees: Brandee Martin and Kendra Staniel.

Chairman McQueen called on Brandee Martin, to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, July 10, 2008. Hearing none, the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Emory McHugh, Finance Director, to give our financial report. Mr. McHugh reviewed the financial information that was given to the Board for the two-month period ending June 30, 2008.

Employee Recognition: Chairman McQueen called on Guy Pihera, Manager of Water Production, who introduced Kendra Staniel, our new Water Lab and Regulatory Compliance Coordinator. Kendra has a Masters degree in Environmental Science from Tuskegee Institute and has spent the last eight (8) years working for Georgia EPD in Regulatory Compliance and Laboratory Inspection.

Permanent Leak Detection Monitoring Devices Recommendation: Chairman McQueen called on Herbert Etheridge, Manager of Distribution and Conveyance.

Flow Metrix was selected as our leak detection solution vendor during the initiation of our program, through a Request for Bid process, which was awarded by the CCWA Board of Directors in January 2000. At implementation of our program, we procured the Flow Metrix Digicorr II, which is the hub of our leak detection program and is used daily

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to survey our distribution system for leaks, as well as, serve as the base software for our leak detection program. In our efforts to expand our program, we have supplemented our initial investment by purchasing the Flow Metrix Z Corr System, which is placed in larger areas and used to listen for leaks during low use times.

In FY 2007, we began acquiring the Flow Metrix M-Log permanent leak detection system. M-LOG is a network of intelligent leak detecting sensors which monitors the entire water distribution system year around. A sensor is installed on every 10th water service. Meter readers gather M-LOG data while reading meters. In turn, the M-LOG software computes a leak index for each sensor, which prints a report to track leakage and direct investigations along with pinpointing of leaks localized by M-LOG. We are currently in the process of completing the installation of 585 M-LOG sensors in our distribution system.

As outlined above, as we add sensors to our system, all equipment and software must be compatible and thus supplied by Flow Metrix (Itron) as a sole source provider.

Due to our assistance to Flow Metrix in the development and testing of their product, we have been able to negotiate a unit price of \$70.00 which is substantially less than the market price (approximately \$100.00 per unit.)

Staff recommends the procurement of an additional 700 M-Log units and a wireless controller from Flow Metrix at a cost of \$49,699.00. This purchase is to be funded by the FY 2008 Operations Budget.

UPON Motion by Wes Greene and seconded by Marie Barber it was unanimously

RESOLVED: to approve the procurement of an additional seven hundred (700) M-Log units at a cost of seventy dollars (\$70.00) per unit and a wireless controller from Flow Metrix for a total of forty-nine thousand six hundred ninety-nine dollars (\$49,699.00).

Ductile Iron Pipe Bids: Mr. Etheridge continued with the bids for Ductile Iron Pipe.

Our contract extension for ductile iron pipe expires on September 1, 2008. We have been working with various pipe manufacturers since early April to put together bid requirements based on the current market conditions that are deemed acceptable to both CCWA and the vendors. Therefore, as part of this bid, we established pricing adjustments for six month intervals. Annual contracts for ductile iron pipe are becoming rare and are generally offered to long-term customers that are willing to structure the contract so that

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there is an established method for review of the cost of numerous items at six month intervals.

The volatility of scrap steel prices has caused the pipe manufacturers to be very conservative in offering long-term pricing. The price of scrap steel in 2005 was approximately \$235.00 per ton. After numerous increases and decreases in the price it appeared to have somewhat stabilized in September 2007 at \$280.00 per ton. However, the overseas scrap market drove this price up to \$390.00 per ton in March 2008 and then by mid April 2008 it increased to \$580.00 per ton and has remained near that level since (\$600.00 per ton). Our previous bid allowed for escalation based solely on the independently published price of scrap metal. This contract will require us to also look at other consumables such as foundry coke, energy costs, delivery cost, fuel surcharges, etc. at each six month intervals.

Bid Packages were sent to four vendors, however due to the current market conditions outlined above, we were only able to secure bids from two vendors. For bid cost evaluation purposes we estimated quantities for each item with the results shown below:

Vendor	Bid
U.S. Pipe & Foundry Birmingham, Alabama	\$1,352,312.95
American Cast Iron Pipe Company Birmingham, Alabama	\$1,631,385.00
McWayne Pipe Company Birmingham, Alabama	No Bid
Griffin Pipe Company Lynchburg, Virginia	No Bid

It is our recommendation that this contract be awarded to U.S. Pipe & Foundry based on the unit prices shown on the attached schedule. These prices represent an average increase of approximately 29 % over prices from our November 2007 bid. These unit prices are firm for the period of September 1, 2008 – February 28, 2009 at which time requests for price adjustments as outlined in the bid requirements will be analyzed by CCWA staff and will not exceed 8% without board approval. This contract will be for one year with pricing adjustments at the six month interval and will be renewable for a second and third year at the current terms and conditions if agreed to by both parties.

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Clayton County Water Authority  
Ductile Iron Pipe Bid  
August 2008

Item	Us Pipe Unit Price Bid	American Pipe Unit Price Bid	Item	Us Pipe Unit Price Bid	American Pipe Unit Price Bid
(+ indicates add on to unit cost)			(+ indicates add on to unit cost)		
6" DIP - S CLASS 51	\$13.73	\$16.46	30" DIP -S CLASS 50	\$96.37	\$115.65
6" DIP - P CLASS 350	\$12.40	\$14.89	30" DIP -P CLASS 150	\$86.99	\$104.38
6" RESTRAINED JOINT +	\$4.33	\$5.41	30" DIP -P CLASS 200	\$96.37	\$115.65
			30" RESTRAINED JOINT +	\$30.59	\$38.24
8" DIP - S CLASS 50	\$17.03	\$20.43			
8" DIP - P CLASS 350	\$15.48	\$18.57	36" DIP -S CLASS 50	\$128.94	\$154.73
8" RESTRAINED JOINT +	\$5.62	\$7.03	36" DIP -P CLASS 150	\$117.10	\$140.52
			36" DIP -P CLASS 200	\$128.94	\$154.73
10" DIP -S CLASS 50	\$22.51	\$27.01	36" RESTRAINED JOINT +	\$41.77	\$52.21
10" DIP -P CLASS 350	\$19.98	\$23.98			
10" RESTRAINED JOINT +	\$6.90	\$8.63	42" DIP -P CLASS 200	\$156.00	\$201.42
			42" RESTRAINED JOINT +	\$45.26	\$57.90
12" DIP -S CLASS 50	\$28.70	\$34.44			
12" DIP -P CLASS 350	\$25.61	\$30.73	48" DIP -S CLASS 50	\$198.76	\$256.35
12" RESTRAINED JOINT +	\$9.06	\$11.33	48" DIP -P CLASS 150	\$183.14	\$236.12
			48" DIP -P CLASS 200	\$203.43	\$262.39
16" DIP -S CLASS 50	\$42.21	\$50.65	48" RESTRAINED JOINT +	\$49.14	\$74.64
16" DIP -P CLASS 250	\$36.79	\$44.15			
16" RESTRAINED JOINT +	\$13.08	\$16.35	60" DIP -P CLASS 150	\$266.98	\$359.28
			60" DIP -P CLASS 200	\$295.47	\$398.55
18" DIP -S CLASS 50	\$48.68	\$58.42	60" RESTRAINED JOINT +	\$68.25	\$109.09
18" DIP -P CLASS 250	\$42.56	\$51.07			
18" RESTRAINED JOINT +	\$14.94	\$18.68	<b>Tyton Field Lock Gaskets</b>		
			6"	\$40.05	\$50.06
20" DIP -S CLASS 50	\$55.51	\$66.61	8"	\$53.55	\$66.94
20" DIP -P CLASS 250	\$50.37	\$60.44	10"	\$77.50	\$96.88
20" RESTRAINED JOINT +	\$17.31	\$21.64	12"	\$88.60	\$110.75
			16"	\$209.80	\$262.25
24" DIP -S CLASS 50	\$70.70	\$84.84	18"	\$253.30	\$316.63
24" DIP -P CLASS 200	\$63.28	\$75.94	20"	\$293.75	\$367.19
24" DIP -P CLASS 250	\$70.70	\$84.84	24"	\$409.60	\$512.00
24" RESTRAINED JOINT +	\$22.92	\$28.65	30"	\$928.60	\$1,160.75

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UPON Motion by Lloyd Joiner and seconded by John Westervelt it was unanimously

RESOLVED: to award the Ductile Iron Pipe bid to U.S. Pipe & Foundry based on the unit prices shown which are firm for the period of September 1, 2008 – February 28, 2009 at which time requests for price adjustments, as outlined in the bid requirements, will be analyzed by CCWA staff and will not exceed eight percent (8%) without board approval. This contract will be for one (1) year with pricing adjustments at the six (6) month interval and will be renewable for a second and third year at the current terms and conditions, if agreed to by both parties.

Asphalt Patching Annual Contract Renewal: Mr. Etheridge continued with the Asphalt Patching.

In August 2007, the CCWA Board of Directors approved an annual contract for asphalt patching with Benton Georgia. Upon receipt of our offer to extend this contract for a second year, Benton Georgia has requested to renew at an increase of 5% on unit prices. This request is due to the rapid and significant increase in crude oil prices and its impact on fuel and asphalt prices. During the current contract term, asphalt prices have increased 80% and fuel costs have increased by 49% based on the indexes published by the Georgia Department of Transportation.

Approximately 80% of the work assigned under this contract is for asphalt patching over an existing crushed stone base. As shown in the attached table the proposed increase is still \$1.15 per square foot (17 %) less than we were paying under the previous contract. It is our belief that if we rebid this contract that vendors will raise the unit prices significantly above the proposed 5% increase to protect themselves from future asphalt and fuel cost increases. Benton Georgia has performed in an excellent manner during the past year.

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It is our recommendation to renew the annual contract for Asphalt Patching with Benton Georgia for the period of September 1, 2008 – August 30, 2009 at the proposed unit prices shown below which includes the requested 5% increase.

<b>Item</b>	<b>August 2003 - 2006 Bid</b>	<b>August2007 Proposals</b>	<b>Proposed Unit Price as of September 1, 2008</b>
Asphalt Patching and Concrete Base	\$10.86	\$17.55	\$18.43
Asphalt Patching over existing Concrete Base	\$2.52	\$4.30	\$4.52
Asphalt Patching over existing CSB	\$6.64	\$5.25	\$5.51
Steel Plate Rental	\$15.00	\$45.00	\$47.25
Steel Plate Placement and Removal	\$70.00	\$62.00	\$65.10
Remove & Return CCWA Plate	N/A	\$195.00	\$204.75
Additional Asphalt in 1" increments per Sq foot	\$1.25	\$2.15	\$2.26

UPON Motion by Marie Barber and seconded by Doug Bonner it was unanimously

**RESOLVED:** to renew the annual contract for Asphalt Patching with Benton Georgia for the period of September 1, 2008 – August 30, 2009 at the proposed unit prices which include the requested five percent (5%) increase.

Boy Scout Lake Dam Cut And Removal Bids: Chairman McQueen called on Terry Moy, Manager of Program Management & Engineering.

The purpose of this Project is to declassify the existing dam. The State classifies dams according to their size and downstream damage potential. Boy Scout Dam is a Category 1 dam which requires intensive inspection, monitoring and maintenance. Declassification will be achieved by constructing a diversion channel through the main face of the dam. The work will also include removal of fill material and stabilization of the channel face with rip rap and vegetation.

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Bids were opened on July 28, 2008 from the following contractors.

<b>Item</b>	<b>Contractor</b>	<b>Bid Amount</b>
1	Hall Construction	\$102,731.00
2	CS Britton	\$147,488.00
3	Quality Construction by McLeRoy	\$150,900.00
4	Cline Service Corp.	\$153,300.00
5	Crawford Grading & Pipeline, Inc.	\$154,863.00
6	Gary's Grading & Pipeline Co, Inc.	\$189,999.98
7	Lewis Contracting Corp.	\$194,500.00
8	Brent Scarbrough & Company, Inc.	\$224,046.50
9	Johnson Landscapes, Inc.	\$230,003.00
10	J.M. Wilkerson Construction	\$286,500.00
11	Site Engineering, Inc.	\$290,000.00

Staff recommends award to Hall Construction for \$102,731. The project will be funded from R&E funds.

UPON Motion by Lloyd Joiner and seconded by Wes Greene it was

RESOLVED: to approve staff's recommendation to award Hall Construction the Boy Scout Lake Dam Cut & Removal Project in the amount of one hundred two thousand seven hundred thirty-one dollars ( \$102,731).

Board member, John Chafin, opposed the motion.

Atlanta Lift Station Design & Construction Project: Mr. Moy continued with the Atlanta Lift Station Project.

The purpose of this project is to collect wastewater from the northern part of the County that is currently treated at the City of Atlanta's South River Water Reclamation Facility (WRF) and return it to the CCWA wastewater collection system. The benefits of this work will be to eliminate wastewater treatment fees currently paid to the City of Atlanta and allow treatment at CCWA facilities where costs will be less and treatment capacity is available.

The design and construction work has been laid out to be complete and in operation before the existing contract with the City expires in November 2009. To meet this deadline, the project has been divided into 3 phases to accommodate design,

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regulatory/permitting and land acquisition needs including:

- Phase 1: Interstate/Railroad Crossings
- Phase 2: Wastewater Forcemain Pipeline
- Phase 3: Lift Station

Land acquisition is a significant effort. The lift station site is located near wetlands, which will require coordination with the US Corps of Engineers and the forcemain construction route currently includes 22 easements.

Engineering staff are currently working to complete contract documents and have initiated lift station and easement property procurement.

UPON Motion by Doug Bonner and seconded by John Westervelt it was unanimously

RESOLVED: to approve the six point four million dollar (\$6.4M) budget for the Atlanta Lift Station Design & Construction costs for this project.

Annual Technology Refresh Bids: Chairman McQueen called on Rodney Crowell, MIS Director to review the Annual Technology Refresh bids.

CCWA staff advertised a "Request for Bid" for 19 Laptops, 8 Desktops and 3 Workstations. Bids were received from CDW-G, Dell Marketing, Optimus Solutions and SR Systems and opened on July 22, 2008. These items were included in the FY2008 Operating Budget as adopted.



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Clayton County Water Authority  
 BID TABULATION  
 8 Desktops, 19 Laptops and 3 Workstations  
 July 22, 2008

COMPANY	Desktops	Laptops	Workstations
CDW-G Vernon Hills, IL	\$6,400.00	\$39,221.13	\$9,891.00
Dell Marketing Round Rock, TX	\$6,320.00	\$24,301.00	\$5,535.00
Optimus Solutions Norcross, GA	\$8,813.24	\$38,126.87	\$18,977.16
SR-Systems, Inc. Boise, ID	\$4,626.80	No Bid	\$9,798.75

CDW-G, Dell Marketing and SR-Systems, Inc failed to meet required specifications on desktops. Dell Marketing failed to meet required specifications on laptops. Dell Marketing and SR-Systems failed to meet specifications on workstations.

Staff recommends that Optimus Solutions be awarded this purchase for the 8 Desktops and 19 Laptops and any additional Desktop and/or Laptop purchases. Staff recommends that CDW-G be awarded this purchase for the 3 Workstations and any additional Workstation purchases.

UPON Motion by Marie Barber and seconded by Doug Bonner it was unanimously

RESOLVED: to award this purchase for the 8 Desktops and 19 Laptops to Optimus Solutions and select Optimus Solutions as vendor for this year for any additional Desktop and/or Laptop purchases and that CDW-G be awarded this purchase for the 3 Workstations and select CDW-G as vendor for this year for any additional Workstations purchases.

IT Disaster Recovery Plan Phase 4 CH2M Hill Task Order: Mr. Crowell continued with the IT Disaster Recovery Plan.

This Task Order is the fourth phase of a multiphase project that will enable the Water Authority to be prepared for continued operations in the event of an emergency. CH2M Hill and Water Authority staff developed the MIS Disaster Recovery Plan (DRP) Framework in 2006 and established an appropriately outfitted high availability alternate

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facility in 2007. In the spring of 2008, CH2MHill conducted an MIS Cyber Security Vulnerability Assessment to identify risks that could compromise the organization's functions. The results from development of the alternate facility, the Vulnerability Assessment and other existing emergency information need to be integrated into one usable document. The DRP is a living document that requires updates and employees to be trained on it at least yearly. CH2MHill will assist Water Authority staff with MIS Disaster Recovery Plan Review and Update, Development of a Test, Training and Exercise Program for the DRP and DRP Validation and Finalization.

Project Manager:  
CH2M HILL Project Manager: Michael Taylor  
CCWA Project Manager: Rodney Crowell

Task Order Amount:  
\$86,680.00 (time and materials, not to exceed amount)

Funding:  
FY2008 Operating Budget

UPON Motion by Lloyd Joiner and seconded by John Westervelt it was unanimously

RESOLVED: to approve the MIS Disaster Recovery Plan Phase 4 CH2M Hill Task Order OP-08-02 in the not-to-exceed amount of eighty-six thousand six hundred eighty dollars (\$86,680.00).

Smith WPP Detailed Design of Improvements CH2M Hill Task Order: Chairman McQueen called on Mike Buffington, Program Management Engineer.

The J. W. Smith Water Production Plant (WPP) and raw water reservoir were completed in 1985 with a design capacity of 6.0 MGD. The plant was upgraded and expanded to 12.0 MGD in 1990 and UV advanced disinfection was added in 2003. Solids handling facilities were added in 2005 at the Shoal Creek WRF to handle alum residuals from the Smith WPP as well as biosolids from the Shoal Creek WRF. The 2005 Update to Master Plan 2000 recommended that the Smith plant be upgraded to include improvements and replacement of aging and outdated equipment.

This project includes engineering design services provided by CH2M Hill to complete detailed design and preparation of construction documents for the improvements. Detailed design will be based on recommendations included in Preliminary Design Report completed under Task Order No. BO-05-05. The improvements will include

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rehab of existing filters; modifications to chemical feed and storage equipment; modifications to operations building; and improvements to SCADA system. The task order will include site visits; design workshops; detailed design and preparation of construction documents; cost estimates; and bid services.

Project Managers:  
CH2M Hill, Engineers – Jay Kirk  
Clayton County Water Authority – Mike Buffington

Proposed Task Order Amount:  
Task Order Amount – \$ 354,000

Funding:  
The project will be funded by Series 2005 Bond Issue

UPON Motion by Wes Greene and seconded by Marie Barber it was unanimously

RESOLVED: to approve the J. W. Smith Water Production Plant (WPP) Detailed Design Task Order BO-05-06 in the amount of three hundred fifty-four thousand dollars (\$354,000).

Badger Contract Recommendation & Meter Change-Out Project Update:  
Chairman McQueen called on Mike Bennett, Deputy Manager, who recognized General Foreman, Larry Edge, and Meter Services Supervisors, Ed Johnson and Brian Gibbs and David Judson, a former meter reader, who is now an AMR Team Leader for our program.

In 2007, the CCWA Board authorized staff to proceed with a \$10,000,000 program to convert all 75,000 water meters in the system to “automated meter reading” (AMR) technology. In March 2008, the Board authorized staff to enter into a contract with Badger Meter, Inc. to furnish the water meters and AMR devices required for the CCWA AMR conversion. Staff has recently completed detailed warranty and performance negotiations and recommends the Board approve the contract with Badger Meter, Inc. to furnish the water meters and AMR devices required for the CCWA AMR conversion.

To date, CCWA Meter Services staff has installed approximately 2,000 Badger/Orion AMR devices (4 routes) and have experienced a 100% AMR reading success on the first 3,000 readings. The new leak detection capability of the Badger/Orion AMR device is providing a unique customer service improvement opportunity for CCWA. The critical data integration and customer account updates into the new NorthStar billing system continues to be a focal point for Meter Services, Customer Service and IT.

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Upon Motion by Marie Barber and seconded by Wes Greene it was unanimously

RESOLVED: to authorize the General Manager to execute the contract with Badger Meter, Inc. to furnish the water meters and AMR devices required for the CCWA AMR conversion.

Forest Park Water Modeling CH2M Hill Task Order: Mr. Bennett continued with the Forest Park Water Modeling Task Order.

This task order includes services provided by CH2M Hill to conduct additional water distribution modeling and field testing of the proposed high pressure zone in Forest Park. The water distribution model developed and calibrated under a previous project will be used as basis for the analysis.

The purpose of these efforts is to make final recommendations on the new pressure zone division valves, pressure sustaining valve locations, modifications to the Morrow Pump Station and provide a construction cost estimate.

Project Managers:  
CH2M Hill, Engineers – Jay Kirk  
Clayton County Water Authority – Mike Bennett

Task Order Amount:  
\$ 37,745.00 (not to exceed amount)

Funding:  
R&E Fund

Upon Motion by John Chafin and seconded by Lloyd Joiner it was unanimously

RESOLVED: to approve the Forest Park Modeling Analysis CH2M Hill Task Order RE-08-04 in the amount of thirty-seven thousand seven hundred forty-five dollars (\$37,745).

Upon Motion by Lloyd Joiner and seconded by John Chafin it was unanimously

RESOLVED: that the Board adjourn into executive session for land, legal, and personnel issues. The Board reserves the right to return to open session.

The Board returned to open session.

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Karen Riser, Risk Manager, presented a demonstration of our NorthStar Online Account Access which went “live” on July 14. This program will give our customers access to their account information. Our customers can access this program by going to the Authority’s website and clicking on Customer Service and following the instructions to initially register for this program. To access this program the customer will need their account number and pin number each time. We advertised this program August 1 and as of this afternoon 189 customers have registered.

Mr. Thomas stated that he wanted the Board to know about a potential change to the retirement plan. The current retirement plan has an option for the employee to choose a five or ten (5 or 10) year payout. The Pension Board will be voting on eliminating this option next week and then taking it before the Commissioners. This may have small impact on us since there may be five or six (5 or 6) employees who will retire this year instead of staying on a longer period of time. This option will be available until December 31, 2008.

Mr. Thomas explained he and Mr. Bennett have been in conversation with a company that provides a water line protection plan. This company would repair the lines from the meter back to the house or the lines in the house. The fee for the line from the meter to the house (what they call the first line) is six (\$6) dollars per month. The customer can then add the inside of the house for an additional two (\$2) dollars per month and this company can also market your electric lines, gas lines, sewer line for an additional charge of two (\$2) per line per month. This company contracts with local plumbers and the repairs are covered up to three thousand dollars (\$3,000). This does not cover water loss or damages. The Authority would be responsible for the billing of these fees. The Authority would receive ten to twenty-five (10 to 25%) percent of these fees, depending on penetration of the market. Mr. Thomas stated that what we are asking the Board today is whether the Board likes the concept.

The Board asked Mr. Thomas and Mr. Bennett to take a closer look into this company and the concept of this protection plan.

Since one of College Park’s legal advisors is in the room, Mr. Thomas asked that he excuse himself from the meeting during the following discussion. Mr. Fincher left the room.

Mr. Thomas stated that College Park has been asking about water and sewer service and it seems that they are getting serious in this regard. The Authority feels that right now we can give them a million gallons a day both on the water and on the sewer

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sides. The big question is how to bill College Park for these services. Mr. McHugh has been working with Mr. Thomas to develop a competitive rate structure for College Park.

Mr. Fincher rejoined the meeting.

Upon Motion by Lloyd Joiner and seconded by John Westervelt it was unanimously

RESOLVED: to adjourn the regular session board meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

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Pete McQueen, Chairman

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Walter Marie Barber, Secretary/Treasurer