

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, October 2, 2008

Chairman, Pete McQueen, called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, and Board Members, Wes Greene, John Chafin and Doug Bonner. General Manager, P. Michael Thomas, Deputy Manager, Mike Bennett, Department Managers, Guy Pihera, Herbert Etheridge, Teresa Adams, Terry Moy and Jim Poff, Program Management Engineer, Mike Buffington, Finance Director, Emory McHugh, MIS Director, Rodney Crowell, Stormwater Program Manager, Kevin Osbey, Risk Manager, Karen Riser, Customer Accounts Director, Morris Kelly, Human Resources Director, Ed Durham, Public Information Officer, Suzanne Brown, and Executive Secretary, Janet Matthews. Also present were: Legal Counsel, Steve Fincher of Fincher, Denmark & Williams, Jay Kirk and Steve Lavinder from CH2M Hill, Russ Manley from Environmental Services and the following employees: Joe Wise, Lenny Clupper, Stephen Tarpley, Linda Allen, and Bernard Franks. Board member, John Westervelt was not present.

Chairman McQueen called on Bernard Franks, to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, September 4, 2008. Hearing none, the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Emory McHugh, Finance Director, to give our financial report. Mr. McHugh reviewed the financial information that was given to the Board for the four-month period ending August 31, 2008.

Employee Recognition: Chairman McQueen called on Herbert Etheridge, Manager of Distribution and Conveyance, to recognize Joe Wise who will be retiring within the month. Mr. Etheridge stated that Joe is the best equipment operator that the Water Authority has ever had and takes responsibility for not only his equipment, but any of the Authority's equipment. Joe has also taken dozens of young employees under his wing to not only teach them how to be good employees, but also how to be good men. This is a quality that will be hard to replace. Mr. Etheridge stated that Joe has been a friend, ally, confidant and advisor and he will be missed.

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Mr. Wise stated that he would like to see all the fallen comrades of the Authority be remembered for the contributions they have made to make the Water Authority what it is today.

Chairman McQueen mentioned that we do have the Retiree Organization, but asked that Mr. Thomas look into maybe another way to honor all those that have come before us here at the Authority.

Chairman McQueen called on Jim Poff, Manager of Water Reclamation, to recognize Lenny Clupper, Chief Operator at the Shoal Creek Plant. Mr. Poff congratulated Lenny for twenty (20) years of excellent service and presented him his service pin.

Chairman McQueen called on Guy Pihera, Manager of Water Production, to recognize Linda Allen. Linda is our main contact for the Community Use Buildings and also works with our staff in Natural Treatment Systems as an Office Assistant. Mr. Pihera congratulated Linda and presented her with her fifteen (15) year service pin.

Mr. Pihera next asked Stephen Tarpley to come forward to be recognized for his years of service. Stephen has been with the Authority for fifteen (15) years and is currently the Supervisor at the Hooper Plant. Mr. Pihera presented Stephen with his service pin and congratulated him on his years of service.

Stormwater Utility First Year Maintenance Overview: Chairman McQueen called on Kevin Osbey, Stormwater Program Manager, to present to the Board a first year overview of the Stormwater Utility.

The Clayton County Water Authority Stormwater Utility has been in existence since January 1, 2007 although overall responsibility of Stormwater Management occurred on July 1, 2007. As part of the overall responsibilities, CCWA began maintaining and repairing failed Stormwater Infrastructure throughout Clayton County.

In order to meet the needs of the County's infrastructure issues, a maintenance staff was hired to handle Stormwater problems. The staff consists of four (4) specialized crews:

Gradall Crew - (July 1, 2007)
Pipe Repair Crew (2) – (August 1, 2007)
Vacuum Truck Crew – (December 15, 2007)

CCWA began receiving drainage related complaints on April 1, 2007. Actual work on complaints did not begin until July 1, 2007.

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CCWA has been able to keep track of all complaints received, work orders created, and work orders completed. During the first year (July 1, 2007 to July 31, 2008), CCWA received 780 complaint calls, created 722 work orders, and completed 608 jobs. Work was performed throughout the entire County and six cities.

Atlanta Lift Station And Force Main Easement Condemnations: Chairman McQueen called on Terry Moy, Manager of Program Management & Engineering, to present the latest on the Atlanta Lift Station and easement acquisitions.

The Atlanta Lift Station Project includes the construction of approximately 15,000 linear feet (3 miles) of pipeline. Most of this pipeline will be constructed within public right of ways. Where the pipeline traverses private property, temporary construction and permanent easements are required. The designed pipeline alignment includes a total of four (4) temporary and seventeen (17) permanent easements and is based on route evaluations that considered a best fit layout to address construction, access, impacts, permitting, budget and other needs.

CCWA Engineering staff initiated property contacts to obtain easements in June 2008 and have worked diligently to achieve successful agreements. At this time, five easements remain outstanding. All others have been acquired or have provided verbal confirmations and are in processing.

EASEMENT STATUS	PERMANENT EASEMENT	TEMPORARY EASEMENT	APPRAISAL ORDERED
Freedom Park 1	●	●	●
Freedom Park 2		●	●
Ga Truck Parts	●		●
Ron Holcomb	●	●	●
OA Developers	●	●	●

Staff requests board approval to go forward with condemnations of up to five properties, as shown above, if successful negotiations cannot be completed to meet the deadline for Clayton County Commission approvals.

The project budget for easements and land acquisition is \$350,000. Our current projected cost to complete this work is approximately \$260,000.

UPON Motion by Lloyd Joiner and seconded by Wes Greene it was

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RESOLVED: to adopt a resolution of condemnation on these five (5) properties, if successful negotiations cannot be completed to meet the deadline for Clayton County Commission approvals.

Board member John Chafin opposed the motion.

MNGWPD Plan and Statewide Water Plan Update: Chairman McQueen called on Mike Thomas, General Manager, to update the Board on the Metropolitan North Georgia Water Planning District and the Statewide Water Plan.

The Metropolitan North Georgia Water Planning District (MNGWPD) was created by the Georgia General Assembly in 2001 to establish policy, create plans and promote intergovernmental coordination of all water issues in the District from a regional perspective. The District adopted three plans in 2003 – Wastewater, Water Supply and Conservation and Watershed Management. The District is preparing a five (5) year update to these plans as required by law. These plans have a significant impact on the practices of local water utilities. They are given additional emphasis by the State Environmental Protection Division, who evaluates local utilities implementation of the plans by conducting audits before approving any permits.

The General Assembly also passed the framework for a Statewide Water Plan in the 2008 session. This planning effort will also impact the activities of CCWA. The State is making an effort to coordinate this activity with the MNGWPD plan where possible. Early activities have focused on developing a Statewide Water Conservation Plan.

Upon Motion by Marie Barber and seconded by John Chafin it was unanimously

RESOLVED: that the Board adjourn into executive session for land, legal, and personnel issues. The Board reserves the right to return to open session.

The Board returned to open session.

Mr. Thomas stated that that this is a busy month for the Authority with activities planned the next three (3) weekends. The Wetlands and Watershed Festival is scheduled for this weekend, October 4, at the Wetlands Center from 10 a.m. to 3 p.m. The following weekend, October 11, is the Employee Appreciation Picnic at the Shamrock Community Use Building, from 11 a.m. to 3 p.m. with Varsity Hamburgers and Hot Dogs being served. The following weekend, October 18, is our Rivers Alive event at Rex Park.

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Mr. Thomas added that, once again, the Authority is making the flu shots available to our employees on Monday, October 13, from 7:30 a.m. to 9:00 here at Headquarters and from 2:00 p.m. to 4:00 p.m. at the Hicks Plant.

Mr. Thomas stated that the Authority has had a recent issue with counterfeit checks. In July, fourteen (14) counterfeit checks appeared to be from the same person and all but three (3) have been settled. Staff will continue to recover these funds.

Mr. Thomas next updated the Board on the Hardship Assistance Program. We have assisted three hundred twelve (312) customers through September versus two hundred sixty-seven (267) throughout all of last year.

Ms. Barber wanted to add that she and Mr. Chafin are very appreciative of the assistance the Authority has provided to these customers.

Upon Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

RESOLVED: to adjourn the regular session board meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer