

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting
August 1, 2013

The meeting was held at 2610 Shamrock Road, Jonesboro, Georgia 30236. Chairperson Barber called the meeting to order at 1:31 p.m.

Present at the meeting were Chairperson, W. Marie Barber, Vice Chairman, Oscar Blalock, Secretary/Treasurer, John Westervelt, Board Members, John Chafin, Rodney Givens, Sophia Haynes and Elizabeth G. Armstrong *via teleconference*; General Manager, Mike Thomas, Deputy Manager, Mike Bennett, Legal Counsel, Steve Fincher of Fincher, Denmark, Williams & Minniefield, Carla Clark, Executive Coordinator and other CCWA staff and visitors.

Chairperson Barber called on Ed Johnson, Account Services Supervisor, to give the invocation.

Approval of Agenda: Chairperson Barber asked for a motion to approve the agenda as presented.

UPON MOTION by Rodney Givens and seconded by Oscar Blalock it was unanimously

RESOLVED to accept and approve the Agenda as presented.

Approval of Minutes: Chairperson Barber called for any omissions or additions to the minutes for the Regular Board Meeting minutes of July 9, 2013. Hearing none, and

UPON MOTION by John Westervelt and seconded by Oscar Blalock it was unanimously

RESOLVED to approve and accept the July 9, 2013 meeting minutes as presented.

Financial and Statistical Report: Chairperson Barber called on Carl Stephens, Finance Director, to give the financial report. Mr. Stephens reviewed the financial information distributed to the Board for the period ending June 30, 2013.

RESOLVED to approve and accept the Financial Report as presented.

GAWP Annual Conference Awards: Chairperson Barber called on Jack Dozier, President of the Georgia Association of Water Professionals to present the Annual Conference Awards. After giving accolades to the CCWA for their efforts and leadership in the Water and Waste Water Industry, Mr. Dozier presented General Manager, Mike Thomas the Al Storey Award. Afterwards he presented Mr. Jim Poff with the Charles Jones Award. Mr. Dozier then introduced Ms. Kathy Nguyen of the Cobb County Water System. Ms. Nguyen presented Mr. Guy Pihera with the George Warren Fuller Award. It was noted after the awards that the selections for these awards were not made by the Association staff, but by the recipients' peers in the Association.

800 Gallon Vacuum Excavator Bid Recommendation: Chairperson Barber called on Bernard Franks to present the Vacuum Excavator Bid Recommendation.

Vendor	Bid	Make/Model
Vermeer Southeast Sales & Service, Inc. Marietta, GA	\$51,102.00	Vermeer McLaughlin V800 LE
Southern Drill Supply Pensacola, FL	\$55,610.00	Ring-O-Matic 850 STD CFM

Staff recommends purchasing one McLaughlin V800 LE Vacuum Excavator from Vermeer Southeast Sales and Service, Inc. in Marietta, Georgia for the amount of \$51,102.00. This unit meets all the required specifications.

The V800 LE Vacuum Excavator will be used by our Valve Maintenance Crew and replaces an existing Vactron Excavator purchased in 2003. Due to continuous breakdowns of the existing Vactron Excavator, the General Services Department has recommended replacement.

Funding for this McLaughlin V800 LE Vacuum Excavator is included in the 2013-14 Distribution & Conveyance budget in the amount of \$50,000. Additional funding for this unit will come from the savings from the recent purchase of the Compact Track Loader purchased under State Contract.

UPON MOTION by Sophia Haynes and seconded by Oscar Blalock it was unanimously

RESOLVED to award and approve the purchase of an 800 Gallon Vacuum Excavator for \$51, 102 from Vermeer Southeast Sales & Services.

Shoal Creek WRF Influent Pump Station Rehabilitation and Improvements Bid Recommendation: Chairperson Barber called on Jim Poff to present the Shoal Creek WRF Influent Pump Station Rehabilitation and Improvements Bid.

Vendor	Bid
Lakeshore Engineering , LLC	\$727,500
RTD Construction, Inc.	No Bid
Southern Champion Construction, Inc.	No Bid
Willow Construction Company	No Bid
Heavy Constructors, Inc.	No Bid
Wharton-Smith, Inc.	No Bid

A bid to rehabilitate and improve the Shoal Creek WRF Influent Pump Station was opened on July 9, 2013. All of the above vendors attended the mandatory pre-bid meeting held on June 18, 2013.

This project consists of rehabilitating and coating the concrete surfaces of the influent pump station structure, relocating one pump, and providing a split wet well. A major cost in the job is the required bypass pumping around this structure while all of the work is occurring.

Jacobs Engineering, present at the meeting, gave the board an overview of the bid outcome based on outreach conversations from interested parties. CCWA Staff and Jacobs Engineering Group, Inc. recommend, based on those conversations, rejecting this bid because it significantly exceeds construction cost estimate for this project. Jacobs will revise construction schedule and specifications and re-bid the project at no additional cost.

UPON MOTION by John Westervelt and seconded by Rodney Givens, it was unanimously

RESOLVED to reject the bids as requested as they significantly exceed the construction cost estimates and to further approve Jacobs Engineering to revise construction schedule and specifications and re-bid the project at no additional cost.

TASK ORDER JA-OP-13-01Morrow Ground Water Storage Tank Rehabilitation Task Order Recommendation: Chairperson Barber called on Guy Pihera to present the

task order for the Morrow Ground Water Storage Tank Rehabilitation. Staff request approval of a task order to Jacobs for the following services related to a rehabilitation project at the Morrow 5 million gallon ground storage tank.

- Provide specifications and drawings to define work associated with the interior and exterior rehabilitation
- Prepare contract documents suitable for advertisement, bidding and contracting the work
- Administer bid phase activities

The task order is for a not to exceed amount of \$61,960, the funding is from \$800,000 budgeted in FY 2013 operating budget for the Morrow Tank Rehabilitation project. Furthermore, staff is requesting the Board's input regarding the City of Morrow's request to have their logo on the front of the water tank during the rehab phase of the project.

Project managers from Jacobs will be Diana Jackson and Guy Pihera for Clayton County Water Authority.

UPON MOTION by John Chafin and seconded by Sophia Haynes, it was unanimously

RESOLVED to approval of a task order JA-OP-13-01 to Jacobs Engineering for the Morrow Ground Water Storage Tank Rehabilitation as outlined above for a not to exceed amount of \$61,960 and to authorize the General Manager to sign the task order. The Board also approves the City of Morrow's logo to be painted on the front of the tank during the rehab phase.

Supplemental Hydraulic Modeling Task Order CH-OP-13-01: Chairperson Barber called on Terry Moy to present the Supplemental Hydraulic Modeling Task Order request.

From time to time supplemental hydraulic modeling is needed to support studies and investigations to improve and optimize pipeline and pumping system operations. These needs occur both on the water and wastewater systems. Because operating and maintaining computer based hydraulic modeling tools can be a time consuming and expensive software to maintain, CCWA has historically had its engineers handle this task.

Staff is recommending the award of a task order to CH2M Hill to perform hydraulic model updates for water and wastewater systems as noted below:

- Morrow Tank Pumping system - to support the Morrow Tank Rehabilitation project.
- Rum Creek Pump Station - to investigate high pressure problems in the pumping system.

Staff recommends award of a task order to CH2M Hill because they created the current CCWA water and sewer models and it will be more efficient for them to conduct this work. The task order is for an amount not to exceed \$32,682 to complete the work.

Funding will come from PME's Outside Services Operating Fund. The project managers for CH2M Hill will be Wayne Murphy and Guy Pihera and Mike Bennett for Clayton County Water Authority.

UPON MOTION by John Westervelt and seconded by Rodney Givens, it was unanimously

RESOLVED to approval of a task order CH-OP-13-01 to CH2M Hill to perform hydraulic models updates for water and wastewater systems as outlined above for a not exceed amount of \$32,682 and to authorize the General Manager to sign the task order.

Upper Flint River - Lake Mirror Road Stormwater Infrastructure Study Task Order JA-SW-11-05 Summary: Chairperson Barber called on Kevin Osbey to give the Board the Task Order Summary for the Lake Mirror Road Stormwater Infrastructure Study.

During the April 2012 Board Meeting, The Board approved Task Order JA-SW-11-05 to have Jacobs Engineering develop an improvement plan on impacted Stormwater infrastructure in one of the most industrialized drainage areas previously identified by the Upper Flint River Watershed Master Plan Study (October 2010).

This 120 acre area captures drainage from industries located Lake Mirror Road, Lake Mirror Place, and Royal Drive. Clorox, Georgia Power, Tara Plastics, and Kuhne & Nagle represents a few of the business located in this area.

Results from this study will analyze existing performance of the system and identify potential locations for improvements including areas subject to flooding.

The scope for this Task Order includes:

Task 1 – Stakeholder Outreach

Task 2 – Stormwater Infrastructure Survey

Task 3 – Stormwater Hydrologic/Hydraulic Modeling
Task 4 – Stormwater Improvement Alternatives

Jacobs has completed a majority of the study. The study has revealed 3 alternatives in which new Stormwater infrastructure could be installed to help alleviate known flood related issues in the area.

To complete the recommendation, Staff would like to recommend one alternative in order to have Jacobs complete their report. Once the report is complete, Staff will work with Jacobs in developing a detailed design Task Order for the alternative selected.

UPON MOTION by Sophia Haynes and seconded by Oscar Blalock it was unanimously

RESOLVED that the Board adjourn into executive session to discuss personnel a land matter. The Board reserves the right to return to open session.

The Board returned to open session.

UPON MOTION by Rodney Givens and seconded by Oscar Blalock it was unanimously

RESOLVED to return to open session.

UPON MOTION by Oscar Blalock and seconded by Rodney Givens, it was unanimously

RESOLVED to approve the Executive Session Minutes of August 1, 2013.

Mr. Thomas informed Board that the Amberwood Apartment Complex in the City of Riverdale had been disconnected. Mr. Thomas further explained that staff had been in contact and working with the City of Riverdale regarding the situation at the complex. The remaining resident's doors were tagged on Monday with an impending disconnect date of July 31, 2013. He did report that there had been some media attention to the situation, and that the owner has failed to make any contact with the Authority or arrangements to make payment.

Rodney Givens requested the Board permit and fund his attendance to the WEFTEC Annual Conference in October in Chicago. After a brief discussion and

UPON MOTION by John Chafin and seconded by John Westervelt it was unanimously

RESOLVED for Board approval and funding for Board Member Rodney Givens to attend the WEFTEC Annual Conference in Chicago, in October. The Board has requested that a report be given regarding the trips benefits be presented to the Board during a following Board Meeting.

UPON Motion by Sophia Haynes and seconded Oscar Blalock, it was unanimously

RESOLVED to adjourn the meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

Walter Marie Barber, Chairperson

John Westervelt, Secretary/Treasurer