

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting
July 9, 2013

The meeting was held at 2610 Shamrock Road, Jonesboro, Georgia 30236. Chairperson Barber called the meeting to order at 1:30 p.m.

Present at the meeting were Chairperson, W. Marie Barber, Secretary/Treasurer, John Westervelt, Board Members, John Chafin, Rodney Givens, Sophia Haynes and Elizabeth G. Armstrong; General Manager, Mike Thomas, Deputy Manager, Mike Bennett, Legal Counsel, Steve Fincher of Fincher, Denmark, Williams & Minniefield, Carla Clark, Executive Coordinator and other CCWA staff and visitors.

Chairperson Barber called on Carl Stephens, Director of Finance, to give the invocation.

Approval of Agenda: Chairperson Barber asked for a motion to approve the agenda as presented.

UPON MOTION by John Westervelt and seconded by Rodney Givens it was unanimously

RESOLVED to accept and approve the Agenda as presented.

Approval of Minutes: Chairperson Barber called for any omissions or additions to the Called Joint Board Meeting with Clayton County Board of Commissioners minutes of June 4, 2013 or the Regular Board Meeting minutes of June 6 or the Special Called Board meeting of June 11, 2013. Hearing none, and

UPON MOTION by John Westervelt and seconded by Rodney Givens it was unanimously

RESOLVED to approve and accept the June 4, 6 and 11, 2013 meeting minutes as presented.

Financial and Statistical Report: Chairperson Barber called on Carl Stephens, Finance Director, to give the financial report. Mr. Stephens handed out and reviewed the Unaudited Financial Statements for FY ended April 30, 2013.

UPON MOTION by John Westervelt and seconded by Rodney Givens it was unanimously

RESOLVED to approve and accept the Financial Report as presented.

In Tank Aeration for THM Reduction Bid Recommendation: This project consists of installation of aeration/mixing technology in four ground storage tank locations for the purpose of disinfection byproduct reduction.

This project was rebid after specifications were revised removing a performance guarantee. The following bids were received:

Company Name	Equipment Specified	Base Bid Amount	Additive Alternate Amount
Utility Service Co.	Pax	\$1,632,468	\$210,350
Medora Corporation-Lakeshore Engineering, LLC Joint Venture	Medora/Solarbee	\$1,549,000	\$263,000

Staff recommends conditionally accepting base bid of Medora Corporation-Lakeshore Engineering, LLC Joint Venture pending CCWA legal review regarding legal standing of the joint venture and bid bond based on Brown and Caldwell recommendation (included).

Additive alternate is not being recommended. This option allowed air blower equipment to be mounted at ground level instead of tank top. Staff believes costs exceed benefit for this option. The projected budget amount was \$1,800,000.

UPON MOTION by John Westervelt and seconded by John Chafin with Marie Barber, Sophia Haynes, Rodney Givens in favor and with Elizabeth G. Armstrong in opposition the motion carried and it was

RESOLVED to award the contract for In Tank Aeration for THM Reduction to Medora Corporation-Lakeshore Engineering, LLC Joint Venture in the amount of \$1,549,000 as outlined in the bid documents, contingent upon approval of bonds and insurance as required and to authorize the General Manager to sign the contract.

Task Order BC-RE-13-0 In-Tank Aeration Services During Construction Recommendation: Staff request approval of a task order to Brown and Caldwell for services during construction for In Tank Aeration project management. Task order is for a not to exceed amount \$87,572.55.

This project includes installation of a new in-tank aeration system within four different ground storage tanks located at the three sites listed below. The in-tank aeration system will typically operate continuously during the summer months and volatilize pre-formed trihalomethane (THM) compounds for compliance with pending Stage 2 disinfection byproduct requirements.

Funding is from \$251,000 remaining of \$1,800,000 budgeted for construction of the in tank aeration project.

UPON MOTION by John Westervelt and seconded by John Chafin with Marie Barber, Sophia Haynes in favor, with Elizabeth G. Armstrong in opposition and Rodney Givens abstaining the motion carried and it was

RESOLVED to authorize Task Order BC-RE-13-0 for In Tank Aeration Services During Construction to Brown and Caldwell for \$87, 572.55 and to authorize the General Manager to sign the Task Order.

High Density Polyethylene (HDPE) Pipe and Fittings:

Vendor	Total Bid Amount
Southeast Culvert, Inc. 1094 Bankhead Highway Winder, GA 30680	\$342,451.10
Advanced Drainage Systems, Inc. 115 West Crown Point Rd Winter Garden, FL 34787	\$350,207.68
Ferguson Waterworks 4655 Buford Hwy Norcross, GA 30071	\$357,878.08
Blue Diamond Industries, Inc. Roseboro, NC 28382	No Bid
Central Poly Corp Linden, NJ 07036	No Bid
Cherokee Culvert Company Macon, GA 31208	No Bid

Crumpler Plastic Pipe, Inc. Roseboro, NC 28382	No Bid
Frankie Thompson Enterprise, Inc. Riverdale, GA 30296-0702	No Bid
Pipe Logistics, Inc. Stockbridge, GA 30281	No Bid
Quality Culvert, Inc. Astatula, FL 34705	No Bid
Vellano Brothers, Inc. Columbus, GA 31901	No Bid

Staff recommends awarding this annual bid to Southeast Culvert and Advanced Drainage Systems. The bid amount is based on Unit Pricing for different diameter of HDPE Pipe and Fittings.

The terms of this agreement will be from August 1, 2013 through July 31, 2014. This purchase agreement may be renewed by mutual consent of all parties for a second and third year at no changes in terms and conditions

Staff recommends that Southeast Culvert be listed as the primary source for purchasing products while Advanced Drainage Systems is listed as the secondary source. CCWA reserves the right to select the secondary source if the primary source can't meet CCWA scheduling requirements.

All materials ordered under this purchasing agreement will be on an "as needed – when needed" basis and will be paid per the unit prices as shown on the included schedule in the bid documents. Items purchased under this agreement will be primarily funded by the Stormwater Utility however; other CCWA departments will purchase material as needed.

UPON MOTION by Sophia Haynes and seconded by Rodney Givens it was unanimously

RESOLVED to award the contract for High Density Polyethylene HDPE Pipe and Fittings Southeast Culvert as the primary source for purchasing and Advanced Drainage Systems as the secondary source reserving the right to select the secondary source if the primary source isn't able to meet CCWA scheduling requirement as outlined in the bid documents, contingent upon approval of bonds and insurance as required.

Annual Bid for Asphalt Patching Work:

Company Name	Bid Amount
DAF Concrete Inc. Marietta, GA	\$529,405.00
Benton Georgia, Inc. Douglasville, GA	\$945,170.79

The selected contractor will be restoring asphalt pavement after repairs are completed to water, sewer, and storm drains. Work under this bid will be assigned on an “as needed – when needed” basis and work will be paid per the unit prices. Funding sources will be from the Distribution & Conveyance Operations Budget, Stormwater Utility Budget, or a specific Capital Project.

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UPON MOTION by Rodney Givens and seconded by John Westervelt with Marie Barber and John Chafin in agreement, and Elizabeth Armstrong and Sophia Haynes in opposition, the motion carried and it was

RESOLVED to award the contract for Asphalt Patching to DAF Concrete, Inc. in the amount of \$529,405 as outlined in the bid documents and contingent upon approval of bonds and insurance as required.

Compact Track Loader Purchase Recommendation:

Vendor	Quotes	Make/Model
Border Equipment	\$48,788.11	Case TR270 CTL with Attachments

Staff recommends purchasing one new Case TR270 CTL from Boarder Equipment under State Contract in the amount of \$48,788.11.

This equipment along with its attachments will be used primarily by our Landscaping Crew. They provide ground restoration services after all pipe line repairs or installation. This equipment purchase is budgeted as a capital purchase in the FY 2013 budget in the amount of \$72,595.

UPON MOTION by John Westervelt and seconded by Rodney Givens it was unanimously

RESOLVED to award the request for bid for the purchase of a Compact Track Loader to Border Equipment in the amount of \$48,788.11.

Succession Planning Project Overview: CCWA staff provided an overview of the proposed Succession Planning Process which includes the following steps:

- Leadership staff developed a leadership competency model to use as the success benchmark for the Authority's leaders.
- An assessment tool using the competency model will be used to assess employees.
- Executive Talent Development Committee was created.
 - Purpose:
 - Assess employee's performance status within their current job
 - Determine current view of employee's potential
 - Assist with developmental planning
 - Recommend qualified people to fill open positions
- Conduct regular talent review sessions using a standard format.

The Board expressed their desire for the process to move forward and to insure that all employees had a chance to participate in some part of the process

UPON Motion by Rodney Givens and seconded by Sophia Haynes it was unanimously

RESOLVED that the Board adjourn into executive session to discuss a personnel matter. The Board reserves the right to return to open session.

The Board returned to open session.

UPON MOTION by John Chafin and seconded by Rodney Givens it was unanimously

RESOLVED to approve the Executive Session Minutes of July 9, 2013.

Mr. Thomas informed the Board Members of the need to select a hearing officer and set a hearing date for the employee termination appeal. Board members presented two candidates for the hearing officer. After much discussion regarding the candidates, a vote was taken. Board member Sophia Haynes recommended Tracy Edwards and

Upon Motion by Sophia Haynes and for lack of a second, the motion for Tracy Edwards died.

Board member John Chafin recommended Judge Harold Benefield.

Upon Motion by John Chafin and seconded by Elizabeth G. Armstrong and with Rodney Givens, John Westervelt in agreement and Sophia Haynes and Marie Barber in opposition, it was

RESOLVED to request the services of Judge Harold Benefield to act as hearing officer for the employee hearing to be scheduled.

The board gave staff direction to coordinate the hearing.

Mr. Thomas and staff gave the board updates on numerous items. Guy Pihera outlined to the identification and resolution of a recent taste and odor issue. Kevin Osbey outlined the issues and progress of the Lake Mirror flooding issues which had recently been in the news. Mr. Thomas clarified the reason for minimal public access to Shoal Creek reservoir and he also gave the Board an update on the Flint River issues that will potentially come up in future legislation.

UPON Motion by Sophia Haynes and seconded Elizabeth G. Armstrong, it was unanimously

RESOLVED to adjourn the meeting.

There being no further business to come before the open meeting, the meeting was adjourned.