

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting March 2, 2000

Chairman Lane called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Joe T. Lane, Vice Chairman, Donald E. Whitman, Secretary/Treasurer, H. Lindy Rogers, Board Members, Pete McQueen, Lloyd B. Joiner, Marie Barber and Wesley E. Greene, Sr., General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Neal Wellons, Dennis Hammock, Gary Howe, Herbert Etheridge, Jr., Guy Pihera and Richard Calhoun, Project Engineer, Mike Thomas, Executive Secretary, Patricia Groover, Assistant to Manager of Administration, Karen Riser, Administrative Secretary, Dianne Hammock, Human Resources Coordinator, Darlene West, Information Specialist, Andy Wells, Data Processing Supervisor, Rodney Crowell, Building Projects Supervisor, Tony Ferrari and Surveyor, Jim Quattlebaum,. Also present were: Steve Fincher, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Chris Wood, of Jim Wood & Associates Public Relations, Marcia Bost, The Clayton Review.

Chairman Lane called on Jim Quattlebaum, Surveyor, to give the invocation.

Chairman Lane introduced the Authority's newly appointed Board members Mr. Wesley Greene, Sr. and Mr. Lloyd Joiner. Mr. Lane stated that the Board is pleased to welcome Mr. Greene and Mr. Joiner back as members of the Authority's Board.

Chairman Lane requested that Herbert Etheridge, Manager of Maintenance and Construction, give the Board information about the Leak Detection Training Program. Mr. Etheridge discussed the Leak Detection Training Program and stated that the training process is being conducted while employees are in the field looking for leaks.

Chairman Lane stated that he would entertain a motion to approve the minutes of the regular and executive Board meeting on February 10, 2000.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

RESOLVED: That the minutes of the regular and executive Board meeting on February 10, 2000 be approved as received.

Financial and Statistical Report: Chairman Lane called on Frank Conort, Manager of Administration, who updated the Board on the meter-testing program. Mr. Conort presented the monthly financial and statistical report. This report was received for information.

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Letter of Credit for Deposits: Chairman Lane called on Steve Fincher, Attorney for the Authority, who distributed copies of an irrevocable letter of credit. Mr. Fincher stated that at last month's Board meeting there was a request, from a customer, asking the Authority to accept a letter of credit in lieu of a cash deposit. Mr. Fincher stated that the Board instructed Mr. Rogers, Mr. Brannan and myself to prepare an irrevocable letter of credit. Mr. Fincher stated that he also prepared a Resolution authorizing the Board to accept this irrevocable letter of credit in lieu of cash deposit for new accounts for water and/or sewer services. Mr. Rogers stated that he thought that this irrevocable letter of credit would do what is needed to protect the Authority. Mr. Rogers requested that the signature lines of the irrevocable letter of credit be changed from showing President/Vice President and Secretary/Assistant Secretary to Authorized Officer in both places.

**RESOLUTION OF THE BOARD OF THE
 CLAYTON COUNTY WATER AUTHORITY
 REGARDING IRREVOCABLE LETTERS OF CREDIT**

IT IS RESOLVED that deposits for new accounts for water and/or sewer services may be satisfied, in lieu of cash or check, by issuance by any thrift or savings bank insured by the government of the United States of America through the Federal Deposit Insurance Corporation or a similar agency of an irrevocable letter of credit on the Clayton County Water Authority's irrevocable letter of credit form.

SO RESOLVED at a meeting of the Board of the Clayton County Water Authority on the _____ day of March, 2000

CLAYTON COUNTY WATER AUTHORITY

JOE T. LANE, Chairman

ATTEST:

DONALD E. WHITMAN
 Secretary and Treasurer

APPROVED AS TO FORM:

STEVEN M. FINCHER
 Attorney for Clayton County Water Authority

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ISSUER:

DESIGNATED OFFICE:

IRREVOCABLE LETTER OF CREDIT NO: _____

____ DAY OF _____, 20____

BENEFICIARY: CLAYTON COUNTY
WATER AUTHORITY

APPLICANT:

AMOUNT:

MATURITY DATE: 25 MONTHS

PURSUANT TO TITLE 11, CHAPTER 5 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED, ISSUER HEREBY ISSUES THIS IRREVOCABLE LETTER OF CREDIT (HEREINAFTER REFERRED TO AS THE "CREDIT") IN THE ABOVE LISTED BENEFICIARY'S FAVOR FOR THE ACCOUNT OF APPLICANT FOR DRAWINGS UP TO THE AGGREGATE AMOUNT LISTED ABOVE.

THIS CREDIT IS AVAILABLE FOR PAYMENTS TO BENEFICIARY BY BENEFICIARY'S PRESENTATION TO ISSUER OF DOCUMENTARY DRAFTS DRAWN ON ISSUER BEARING THE CLAUSE: "DRAWN UNDER [INSERT ISSUER], IRREVOCABLE LETTER OF CREDIT NO: [INSERT NUMBER], DATED [INSERT DATE]," ACCOMPANIED BY THE ORIGINAL IRREVOCABLE LETTER OF CREDIT, WHICH BENEFICIARY SHALL RETAIN.

MULTIPLE DRAWINGS ARE PERMITTED BY THIS CREDIT.

ISSUER HEREBY AGREES THAT DOCUMENTARY DRAFTS DRAWN BY BENEFICIARY UNDER AND IN COMPLIANCE WITH THE TERMS OF THIS CREDIT WILL BE DULY HONORED BY ISSUER UPON PRESENTATION TO ISSUER OF DOCUMENTS REQUIRED BY THIS CREDIT ON OR BEFORE THE EXPIRATION DATE OF THIS CREDIT AT [OFFICE LOCATION].

ISSUER AFFIRMS THAT ISSUER IS INSURED BY THE GOVERNMENT OF THE UNITED STATES THROUGH THE FEDERAL DEPOSIT INSURANCE CORPORATION OR A SIMILAR AGENCY.

EXCEPT SO FAR AS OTHERWISE EXPRESSLY STATED, THIS CREDIT IS SUBJECT TO THE MOST RECENT REVISION OF THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS, INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 500

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VERY TRULY YOURS,

[BANK]

[SEAL]

BY: _____
 PRESIDENT/VICE PRESIDENT

ATTEST: _____
 SECRETARY/ASSISTANT SECRETARY

Upon Motion by Wes Greene and seconded by Don Whitman it was unanimously

RESOLVED: That the Board adopts the Resolution of the Board of Directors of the Clayton County Water Authority Regarding Irrevocable Letters of Credit and approves the requested change to the Irrevocable Letter of Credit.

Election of Board Officers: Chairman Lane stated that he would like to know if any Board member wanted to request a secret ballot. Hearing none, Chairman Lane stated that he would open the floor for nominations for Chairman of the Authority's Board of Directors.

Upon Motion by Don Whitman and seconded by Wes Greene it was unanimously

RESOLVED: That Joe Lane be nominated for Chairman, there being no other nominations, the vote was unanimous to elect Joe Lane as Chairman of the Clayton County Water Authority Board of Directors.

Chairman Lane stated that he would open the floor for nominations for Vice Chairman for the Authority's Board of Directors.

A Motion was made by Marie Barber that Wesley Greene be nominated for Vice Chairman. This motion died from the lack of a second.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: That Don Whitman be nominated for Vice Chairman, there being no other nominations, the vote was unanimous to elect Don Whitman as Vice Chairman of the Clayton County Water Authority Board of Directors.

Chairman Lane stated that he would open the floor for nominations for Secretary/Treasurer for the Authority's Board of Directors.

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Upon Motion by Don Whitman and seconded by Lloyd Joiner it was unanimously

RESOLVED: That Lindy Rogers be nominated for Secretary/Treasurer, there being no other nominations, the vote was unanimous to elect Lindy Rogers as Secretary/Treasurer of the Clayton County Water Authority Board of Directors.

Rivers Edge Booster Pump Station: Chairman Lane called on Herbert Etheridge, Manager of Maintenance and Construction, who distributed copies of the bid tabulation sheet for the Rivers Edge Water Booster Pump Station. Mr. Etheridge stated that two months ago the Board authorized him to do an engineering study and solicit bids for a water booster pump station to be installed in the Rivers Edge Subdivision area. Mr. Etheridge showed a map of the area where this booster pump station will be located, which is close to the Authority's J.W. Smith WPP. Mr. Etheridge discussed the rise in elevation from the J.W. Smith WPP to the Rivers Edge subdivision and the amount of water pressure that is lost because of this rise in elevation. Mr. Etheridge stated that the Board approved up to one hundred fifty thousand dollars (\$150,000) for this project. Mr. Etheridge stated that the total cost of this project for equipment, engineering services and installation will be eighty seven thousand eight hundred forty dollars (\$87,840). Mr. Etheridge stated that he is asking the Board to approve the purchase of the booster pump station from the only bidder Templeton & Associates. There was a discussion concerning receiving only one bid for the booster pump station.

Clayton County Water Authority
 Water Booster Pump Station
 Bid Tabulation Sheet
 February 2000

BIDDER	TOTAL BID
Jim House & Associates 24312 Highway 98 Fairhope, AL 36533	No Bid Returned
Emory Wilson & Associates 4110 Sheraton Court Greensboro, NC 27410	No Bid Returned
Templeton & Associates Suite 201 3585 Lawrenceville Suwanee Road Suwanee, GA 30024	\$47,840.00
Southern Sales 2929 Kraft Drive Nashville, TN 37204	No Bid Returned

Upon Motion by Lindy Rogers and seconded by Pete McQueen it was unanimously

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RESOLVED: To accept the only bid of forty seven thousand eight hundred forty dollars (\$47,840) from Templeton & Associates for the purchase of a water booster pump station.

There was a discussion concerning what procedures would be required in order to get water to the Rivers Edge Subdivision if there should be a power outage.

There was a discussion concerning other areas in the County where there is low water pressure and how these areas are being addressed.

Annual Meter Replacement Bid: Chairman Lane called on Herbert Etheridge, Manager of Maintenance and Construction, who distributed copies of the bid tabulation sheet for the Annual Meter Replacement. Mr. Etheridge stated that he received three bids for the annual meter replacement. Mr. Etheridge stated that the bid from Thielsch Engineering Associates could not be considered because this company does not have a Georgia Utility Contractors License, which is a requirement to do this work. Mr. Etheridge stated that he would like for the Board to approve the low bid from Graystone Contracting, Inc. Mr. Etheridge stated that at this present time he does not anticipate having to use this contractor for meter replacement, but that he would like to have this contract in place just in case his meter replacement crew needs backup.

Clayton County Water Authority
 Annual Meter Replacement
 Bid Tabulation Sheet
February 2000

BIDDER	TOTAL BID
Tom Davidson & Sons P.O. Box 257 Sunnyside, GA 30284	No Bid Returned
Schlumberger Resource Management 5858 South Sermoran Blvd. Orlando, FL 32822	No Bid Returned
Graystone Contracting, Inc. 100 Jessica Way McDonough, GA 30252	\$83,875.00
Triton Industries 1315 Olympic Court, NW Conyers, GA 30012	No Bid
Mack Jones Enterprises 15659 McEver Road Flowery Branch, GA 30542	\$107,125.00
Thielsch Engineering Associates 195 Frances Avenue Cranston, RI 02910	\$89,160.00

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Upon Motion by Lindy Rogers and seconded by Marie Barber it was unanimously

RESOLVED: That the contract for meter replacement be awarded to the low bidder Graystone Contracting, Inc. with a bid price of eighty three thousand eight hundred seventy five dollars (\$83,875), contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Mr. Etheridge distributed copies of the Meter Testing Recap Sheet. Mr. Etheridge went over and discussed this information and stated that by the end of next week he anticipated reaching over three million dollars in recovered revenue. There was a discussion concerning this information.

There was a discussion concerning the results of checking billing records to determine when a water meter starts reporting incorrect water use. Mr. Brannan stated that when the billing records were checked it showed that there is not always a steady decline in water usage. Mr. Brannan stated that Rodney Crowell, Supervisor in the Information Services is working on a program for the Authority, which will be able to detect any deviation in water usage. Mr. Crowell gave the Board information on the progress of this program and stated that he should have the first good report from this program in about two weeks. There was also a discussion concerning customers tampering with the Authority's water meter vaults in order to get water without paying for this water. Mr. Brannan stated that getting the program in place, that Mr. Crowell is working on, will be the key to detecting any problems with customers tampering with meters and stealing water.

Pelletizing Bids for Belt Filter Press, Press Sludge Pump and Dust Control System: Chairman Lane called on Neal Wellons, Manager of Water Pollution Control, who distributed copies of a bid cost summary titled Budgeted Items Dewatering 731 and bid tabulation sheets. Mr. Wellons stated that he has three items that were put out for bid for the Pelletizing Plant. Mr. Wellons stated that the Pelletizing Plant operation has gone from processing 15 tons of sludge/waste solids a day to 20 tons. Mr. Wellons stated that these sludge/waste solids come from the W.B. Casey WPCP and R.L. Jackson WPCP. Mr. Wellons stated that there are now two presses in the Pelletizing Plant that are used to process these sludge/waste solids. Mr. Wellons stated that these two presses need to be upgraded and repaired. Mr. Wellons stated that the first bid that he would like to present to the Board is for a third press to be installed in the Pelletizing Plant. Mr. Wellons stated, that by adding a third press, the Pelletizing Plant would be able to continue processing the sludge/waste solids while making needed repairs to the other two presses. Mr. Wellons stated that the third press would also allow the Authority to continue to meet State permit requirements regarding treating sludge/waste solids. Mr. Wellons stated

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that the second item that was bid is a sludge pump, which will feed sludge/waste solids to the new press. Mr. Wellons stated that the third bid item is for a dust control device, which will be installed in the new addition to the Pelletizing Plant that is now under construction. Mr. Wellons went over and discussed the amount budgeted, actual bid cost, estimated installation cost and the total cost of each of the bid items. Mr. Wellons stated that the total cost of each of these bid items is two hundred forty thousand seven hundred twenty one dollars and eighteen cents (\$240,721.18), which is seven hundred twenty one dollars and eighteen cents (\$721.18) over the estimated budgeted amount of two hundred forty thousand dollars (\$240,000). Mr. Wellons stated that he is asking the Board to approve the low bid or only bid for each of these items. There was a discussion concerning receiving only one bid for the sludge pump and dust control system. Mr. Brannan stated that the Authority solicited multiple vendors to bid on these items. Mr. Brannan stated that there are only a few companies that can furnish this type of equipment.

**BUDGETED ITEMS
 PELLETIZING OPERATION 731**

ITEM	AMOUNT BUDGETED	ACTUAL COST	ESTIMATED INSTALLATION COST	TOTAL COST
PRESS	\$200,000.00	\$157,270.00	\$35,000.00	\$192,270.00
SLUDGE PUMP	\$25,000.00	\$24,066.15	\$5,000.00	\$29,066.15
DUST CONTROL	\$15,000.00	\$19,385.03	INCLUDED	\$19,385.03
TOTALS	\$240,000.00	\$200,721.18	\$40,000.00	\$240,721.18

**Clayton County Water Authority
 Belt Filter Press
 Bid Tabulation Sheet
 February 2000**

BIDDER	TOTAL BID
Serna Tech P.O. Box 2673 Pearland, TX 77588-2673	\$183,919.00
Textile Engineering Associates P.O. Box 2947 Humble, TX 77347	NO BID RETURNED
Ashbrook Corporation 11600 East Hardy Huston, TX 77093-1098	\$157,270.00

**Clayton County Water Authority
 Press Sludge Pump
 Bid Tabulation Sheet
 February 2000**

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BIDDER	TOTAL BID
Pye-Barker 121 Royal Drive Forest Park, GA 30297	NO BID
Pumping Systems, Inc. 1100 Vijay Drive Atlanta, GA 30341	\$24,066.15
W.E. Marshall Co. 858 Ashby Street, N.E. Atlanta, GA 30318	NO BID RETURNED

**Clayton County Water Authority
 Dust Control System
 Bid Tabulation Sheet
 February 2000**

BIDDER	TOTAL BID
Pye-Barker 121 Royal Drive Forest Park, GA 30297	NO BID
W.E. Marshall Co. 858 Ashby Street, N.E. Atlanta, GA 30318	NO BID
Arr-Maz Products LP 621 Snively Ave. Winter Haven, FL. 33880	\$19,385.03
Pumping Systems, Incorporated 1100 Vijay Drive Atlanta, GA 30341	NO BID

Upon Motion by Pete McQueen and seconded by Lindy Rogers it was unanimously

RESOLVED: To approve the difference of seven hundred twenty one dollars and eighteen cents (\$721.18) over budget, and to accept the low bid from Ashbrook Corporation with a bid price of one hundred fifty seven thousand two hundred seventy dollars (\$157,270) for the belt filter press equipment, and to accept the only bid from Pumping Systems, Inc. with a bid price of twenty four thousand sixty six dollars and fifteen cents (\$24,066.15) for the press sludge pump equipment, and to accept the only bid from Arr-Maz Products LP with a bid price of nineteen thousand three hundred eighty five dollars and three cents (\$19,385.03) for the dust control system equipment and installation, contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

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Lift Stations Purchase and Installation Bids: Chairman Lane called on Richard Calhoun, Manager of General Services, who distributed copies of the Lift Station Bid Cost Summary, Lift Station Equipment bid tabulation sheet and Lift Station Installation bid tabulation sheet. Mr. Calhoun stated that the current load on the Lovejoy and Walnut Creek lift stations causes these lift stations to run between twelve and fifteen hours a day. Mr. Calhoun stated that upgrading these lift stations would increase their capacity from 250 gallons per minute to 500 gallons per minute. Mr. Calhoun stated that when these lift stations were bid that the Authority asked for a separate bid for the lift station equipment and a separate bid for installation of these lift stations. Mr. Calhoun stated that he is asking the Board to approve the low bid for the lift station equipment and the lift station installation. Mr. Calhoun stated that it would take until May to receive the lift station equipment and will take until August to install these lift stations. Mr. Calhoun went over and discussed the information in the Lift Station Bid Cost Summary. Mr. Calhoun stated that the total over budget cost for both of these lift stations is twelve thousand five hundred seventy two dollars (\$12,572). There was a discussion concerning this information and the cost difference in these two lift stations. Mr. Calhoun stated that the size of these two lift stations is the same, the difference in cost is that they have different requirements.

**Clayton County Water Authority
 Lift Station Bid Cost Summary
 February 2000**

Lovejoy Lift Station:

Equipment Cost (per low bid)	\$58,715.00
Installation Cost (per low bid)	<u>\$19,600.00</u>
TOTAL PROJECTED COST	\$78,315.00
FY 2000 BUDGET ESTIMATE	<u>\$55,000.00</u>
DIFFERENCE – OVER BUDGET	\$23,315.00

Walnut Creek Lift Station:

Equipment Cost (per low bid)	\$30,682.00
Installation Cost (per low bid)	<u>\$23,575.00</u>
TOTAL PROJECTED COST	\$54,257.00
FY 2000 BUDGET ESTIMATE	<u>\$65,000.00</u>
DIFFERENCE – UNDER BUDGET	(\$10,743.00)
NET DIFFERENCE – OVER BUDGET	\$ 12,572.00

Note: Backup generator to be installed at Lovejoy (\$46,182) and Walnut Creek (\$54,508) as bid and approved by the Board on Sept. 2, 1999.

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Clayton County Water Authority
 Lift Station – Equipment
 Bid Tabulation Sheet
February 2000

BIDDER	TOTAL BID
Jim House & Associates 24312 Highway 98 Fairhope, AL 36533	No Bid Returned
Emory Wilson & Associates 4110 Sheraton Court Greensboro, NC 27410	\$60,000.00 Lovejoy \$33,000.00 Walnut Cr. \$93,000.00 Total
Templeton & Associates Suite 201 3585 Lawrenceville Suwanee Road Suwanee, GA 30024	\$58,715.00 Lovejoy \$30,682.00 Walnut Cr. \$89,397.00 Total
Southern Sales 2929 Kraft Drive Nashville, TN 37204	No Bid Returned

Clayton County Water Authority
 Lift Station - Installation
 Bid Tabulation Sheet
February 2000

BIDDER	TOTAL BID
Macba Sewer & Pipeline 117 Park West Drive McDonough, GA 30253	\$123,566.00
Strickland & Sons Pipeline 1551 Fullenwider Road Gainesville, GA 30507	No Bid Returned
Tom Davidson & Sons 79 School Road Sunnyside, GA 30284	\$137,284.00
Gary's Grading & Pipeline Co., Inc. 7434 Highway 81 Monroe, GA 30656	\$311,207.70

Upon Motion by Lindy Rogers and seconded by Marie Barber it was unanimously

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RESOLVED: To approve the difference of twelve thousand five hundred seventy two dollars (\$12,572) cost over budget, and to accept the low bid from Templeton & Associates with a bid price of fifty eight thousand seven hundred fifteen dollars (\$58,715) for the Lovejoy lift station equipment and thirty thousand six hundred eighty two dollars (\$30,682) for the Walnut Creek lift station equipment, which is a total bid price of eighty nine thousand three hundred ninety seven dollars (\$89,397) for both of these lift stations, and to accept the low bid from Macba Sewer & Pipeline with a bid price of one hundred twenty three thousand five hundred sixty six dollars (\$123,566) to install the Walnut Creek lift station, Lovejoy lift station, Parks & Recreation lift station and force main, contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Mr. Calhoun gave the Board information concerning the Authority giving the Parks & Recreation Department the old Lovejoy lift station. Mr. Calhoun stated that the county would pay the Authority the cost of having the Lovejoy lift station rebuilt, installation cost of the lift station and force main and the cost of a back up generator. Mr. Calhoun stated that the total projected cost will be one hundred fifty six thousand three hundred ninety one dollars (\$156,391).

**Clayton County Water Authority
 Lift Station Bid Cost Summary
 February 2000**

Parks & Recreation Lift Station:

Equipment Rehab Cost (by CCWA)	\$ 5,000.00
Material Cost (by CCWA)	\$ 32,000.00
Installation Cost (per low bid)	\$ 23,000.00
Installation Cost -force main (per low bid)	\$ 57,391.00
Back-up Generator (Estimated)	<u>\$ 39,000.00</u>
TOTAL PROJECTED COST	\$156,391.00
TO BE PAID IN TOTAL BY THE COUNTY	

Flint River Road Right-of-Way Request: Chairman Lane called on Wade Brannan, General Manager, who showed the Board a photograph of the area where the County is going to widen and make improvements to Flint River Road. Mr. Brannan stated that the County has requested that the Authority provide them with some right-of-way on Flint River Road in order for the County to widen and make needed improvements. Mr. Brannan stated that if the Authority gives the County this right-of-way it would in no way have a negative effect on the Authority. Mr. Brannan stated that the County has agreed to compensate the Authority, for the value of any property that the Authority may lose with paving, or other improvements where the Authority may need the County's help. Mr. Brannan stated that he is bringing this information to the Board for their consideration.

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Upon Motion by Lindy Rogers and seconded by Don Whitman it was unanimously

RESOLVED: That the Authority provide the County with some right-of-way on Flint River Road in order for the County to widen this road and make improvements.

Adoption of Ten Year Master Plan: Chairman Lane stated that he would like to bring the Board up to date on the Authority's Ten Year Master Plan. Mr. Lane stated that it was suggested that the adoption of the Authority's Ten Year Master Plan be deferred to a special called meeting on Friday, March 10, 2000. Mr. Lane stated that this would be after the Master Plan dinner meeting on Thursday. Mr. Lane stated by doing this the Board will have the input of the distinguish guests who are invited to attend the Master Plan dinner meeting. Mr. Lane discussed some of the Master Plan projects and stated that he would open the floor for any discussion or questions that the Board may have concerning the Master Plan. Mr. McQueen discussed some concerns with the Authority spending money unnecessarily on projects that may need to be changed or that the Authority might not be able to acquire Georgia EPD approval. There was a discussion with Mr. Brannan, Mr. Lane and Mr. Hirsekorn giving additional information and answering questions.

Chairman Lane gave the Board information concerning the GED classes, Computer Training classes and Leadership Training classes offered to employees by the Authority.

There was a discussion concerning the importance of the Board being informed and united when presenting the Authority's 2000 Master Plan at the dinner meeting on March 9th and the importance of the Board being united in approving the 2000 Master Plan.

Chairman Lane gave the Board information concerning the Authority having new videos made of the operations of the Authority. Mr. Lane stated that these videos would be used for employee training and public relations purposes to show to civic clubs, the Grand Jury and other citizens in the County.

Mr. Fincher, Attorney for the Authority, stated that he received site plans and construction drawings, from David Pearson, for the Authority's new Forest Park office. Mr. Fincher stated that he brought these plans and drawings with him if Board members would like to look at them. Mr. Fincher stated that the last time this building was discussed the Authority's building was to be detached from the other buildings in the complex. Mr. Fincher stated that the plans now show the building attached to the

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remainder of the developer's complex. There was a discussion concerning the advantages of the Authority's building being attached to the other buildings. Mr. Fincher stated that he plans to prepare a document that will give the Authority some control over what happens in the remaining portion of the shopping center. It was a Board request that something be put into this document that addresses the Authority having some control over the type of tenants that are allowed to occupy this shopping center.

Chairman Lane stated that he would entertain a motion for the Board to go into executive session to discuss personnel matters.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: That the Board adjourns into executive session and the Board reserves the right to return to the open session.

Chairman Lane called the regular Board meeting back into open session.

There was a discussion concerning the Authority finding qualified personnel to fill the additional positions that were approved by the Board. Chairman Lane asked Board members to make recommendations if they know of anyone who is qualified to fill these positions.

Mr. Hicks gave the Board information concerning the Authority's bond rating session and lunch that will be on Tuesday, March 21, 2000. There was a discussion concerning what bond rating the Authority expects to receive.

There was a discussion concerning the problems associated with the Land Application Facility.

Chairman Lane stated that he would entertain a motion to adjourn the meeting.

Upon Motion by Pete McQueen and seconded by Wes Greene it was unanimously

RESOLVED: That the regular Board meeting be adjourned.

There being no further business to come before the open meeting the meeting was adjourned.

Joe T. Lane, Chairman

H. Lindy Rogers, Secretary/Treasurer