

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting November 2, 2000

Chairman Lane called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Joe T. Lane, Vice Chairman, Donald E. Whitman, Secretary/Treasurer H. Lindy Rogers, Board Members, Pete McQueen, Lloyd B. Joiner and Marie Barber, General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Neal Wellons, Dennis Hammock, Gary Howe, Herbert Etheridge, Jr., Guy Pihera and Richard Calhoun, Assistant Manager of Administration, Scott Bailey, Executive Secretary, Patricia Groover, Administrative Secretaries, Deborah Bruce, Dianne Hammock & Rhonda Coots, Project Managers, Mike Thomas & Mike Buffington, Contracts & Procurements Administrator, Karen Riser, Human Resources Director, Ed Durham, HR Coordinator, Darlene West, Information Services Supervisor, Rodney Crowell, Network Administrator, Chris Sims, GIS Coordinator, Bruce Taylor, GIS Technician, Charles Ecton, Distribution & Resource Coordinator, Jeff Brandon, Water Quality Supervisor, Eric Osborne, Microbiologist, Arden Stewart, Water Lab Analyst, Jennifer Flewellen, Water Plant Operator II, Nathaniel Lee & Eric Wolf, Resource Center Director, Andy Wells, Customer Service Representative, Lisa Moody, Also present were: Steve Fincher and Murray Weed, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Chris Wood, of Jim Wood & Associates Public Relations, Cheryl Slough, Clayton News Daily and Gwen Farris, Terminated Employee.

Chairman Lane called on Lisa Moody, Customer Service Representative, to give the invocation.

Chairman Lane called for any omissions or additions to the minutes of the regular and executive Board meeting on October 5, 2000 hearing none, Chairman Lane stated that he would entertain a motion for approval of these minutes.

Upon Motion by Lindy Rogers and seconded by Marie Barber it was unanimously

RESOLVED: that the minutes of the regular and executive Board meeting on October 5, 2000 be approved as received.

Financial and Statistical Report: Chairman Lane called on Frank Conort, Manager of Administration, who presented the monthly financial and statistical report. This report was received for information.

Regular Board Meeting  
November 2, 2000  
Page Two

Mr. Conort called on Scott Bailey, Assistant Manager of Administration, to give the Board additional information on the Authority's financial trend analysis. Mr. Bailey distributed copies of informational graphs for the projected FY 2001 titled Operating Revenues vs. Operating Expenses Actual Through September, Operating Expenses vs. Actual Revenues Through September, Operating Expenses vs. Actual Expenses Through September, and an informational chart titled Projected FY 2001 Revenues vs. Expenses by Month Actual Through September. Mr. Bailey discussed the information shown on these graphs and chart. There was discussion concerning this information.

Water Production Operators Certification/Water System Excellence Award:  
Chairman Lane called on Guy Pihera, Manager of Water Production, who stated that he would like to give recognition to employees from the Water Production Department who have achieved a higher or additional state certification level. Mr. Pihera introduced each of these water production employees. Mr. Pihera gave recognition to Eric Osborne, Water Quality Supervisor, who passed the State Class I Water Operator Certification, Arden Stewart, Microbiologist, who passed the State Class III Water Operator Certification, Jennifer Flewellen, Water Lab Analyst, who passed the State Water Lab Analyst Certification, Nathaniel Lee, Water Plant Operator II, who passed the State Class II Water Operator Certification, Eric Wolf, Water Plant Operator II, who passed the State Class II Water Operator Certification and Jeff Brandon, Distribution Resource Coordinator, who passed the State Distribution System Operator Certification and Backflow Tester Certificate. Mr. Pihera stated that he would also like to recognize an employee who was unable to attend the Board meeting, Gene Durham, Water Plant Operator I, who passed the State Class I Water Operator Certification.

Chairman Lane stated that on behalf of the Board that he would like to congratulate each of these employees.

Mr. Pihera stated that he would like to give the Board information concerning the Authority being the State of Georgia Environmental Protection Division (EPD) nominee, for this year, to compete in the Federal EPA's region four competition for the Safe Drinking Water Excellence Award. Mr. Pihera stated that the Georgia EPD invited the Authority to apply for this award. Mr. Pihera stated that on behalf of the Authority that the Water Production Department submitted an application to the State of Georgia EPA. Mr. Pihera stated that even though the Authority did not win the region four Safe Drinking Water Excellence Award it was an honor to the Authority to be nominated by the State of Georgia EPD as their representative. Mr. Pihera stated that the State of Georgia EPD presented a plaque to the Authority in recognition of this honor. Mr. Pihera stated that he would like to give special recognition to Eric Osborne and Jeff Brandon who were instrumental in putting the award package together.

Mr. Pihera stated that he would like to give the Board a report on the Authority's raw water reserves. Mr. Pihera stated that currently the Authority has approximately

Regular Board Meeting  
November 2, 2000  
Page Three

57% of its raw water reserves available. Mr. Pihera stated that this raw water reserve has been decreasing at a rate of 3% a week for the last three weeks. Mr. Pihera stated that currently the Authority's customers have been using an average of 29.7 MGD of finished water. Mr. Pihera stated that at the current rate of using 3% a week of the 57% of raw water reserve that the Authority only has 133 days left in which the water system can be operated at full production. Mr. Pihera stated that he estimated that after this percentage drops lower, the Authority will not be able to feed the water plants at full capacity because of some hydraulic limitations of getting water to the plants. Mr. Pihera stated that in actuality the Authority's water system has about a 70 to 75 day supply of full water production. Mr. Pihera stated that the status of the Authority's raw water reserve is due to the lack of rainfall. Mr. Pihera stated that the county has not had any measurable rainfall since the first of October. There was discussion concerning this information and what factors would be in determining when the Authority should purchase water from the City of Atlanta.

Shoal Creek Plant Construction Management: Chairman Lane stated that the Shoal Creek WRF construction management situation has been a concern to several Board members. Chairman Lane called on Wade Brannan, General Manager, who stated that at the last Board meeting the contract for the addition of the Shoal Creek WRF was awarded to Ruby Collins, Inc. Mr. Brannan stated that the bid price was fourteen million six hundred thirty three thousand nine hundred seventy three dollars (\$14,633,973). Mr. Brannan stated that Robert and Company designed the additions to the Shoal Creek facility. Mr. Brannan stated that after several Board members expressed a concern with the Authority continuing with Robert and Company for construction management of the Shoal Creek additions that he contacted Mr. Hirsekorn with CH2M Hill. Mr. Brannan stated that Mr. Hirsekorn was asked what the cost would be for CH2M Hill to take over this project. Mr. Brannan stated that it would be very difficult for CH2M Hill to take over another engineering firm's project. Mr. Brannan stated that CH2M Hill would have to build in additional cost, which would substantially raise the cost of this project to over one million dollars (\$1,000,000). Mr. Brannan stated that after reviewing the economics of having CH2M Hill take over this project, it is his recommendation that the Authority continue with Robert and Company. Mr. Brannan stated that Robert and Company's cost to provide the construction management of the Shoal Creek additions would be a not to exceed cost of six hundred and seven thousand six hundred sixty one dollars (\$607,661). Mr. Brannan stated that Robert and Company's total design and construction management on this facility is around 7.2%, which is in the market range for these services. Mr. Brannan stated that the Authority's staff, Mike Buffington and Cliff Beroset would also oversee this project. Mr. Brannan stated that Mike Buffington has

identified the person to be put under contract with Robert and Company as construction manager of this project. Mr. Brannan stated that this person has a good background in construction management and inspection. There was discussion concerning this information.

Regular Board Meeting

November 2, 2000

Page Four

Upon Motion by Lindy Rogers and seconded by Marie Barber it was unanimously

RESOLVED: that the construction management of the Shoal Creek WRF addition be left with Robert and Company.

Back Flow Program Update: Chairman Lane called on Wade Brannan, General Manager, who stated that Mr. Pihera was confronted with a potential problem when a water sample showed possible contamination. Mr. Brannan stated that after investigation by the water production staff, it was determined that a contractor was taking water from the Authority through a fire hydrant. Mr. Brannan stated that the contractor was using the water from the fire hydrant to charge a gas line. Mr. Brannan stated that when the pressure was let off of the gas line there was an indication that some of the water used in charging this gas line tried to get back into the Authority's water system. Mr. Brannan stated that further water test showed that there was no contamination in the Authority's water system. Mr. Brannan stated that this caused enough concern that the decision was made to look into backflow prevention measures and the Authority's policy on issuing fire hydrant water use permits. Mr. Brannan stated that as the Authority's policy is now that a contractor can come in and receive a temporary permit to use water from one of the Authority's fire hydrants. Mr. Brannan stated that at this time the Authority has about 26 permanent permits, which allow contractors to take water out of the Authority's fire hydrants. Mr. Brannan stated that there are times when the Authority could have up to 80 permits going at one time. Mr. Brannan stated that in order to protect the water system, the Authority's staff is working on proposed guidelines that need to be followed when the Authority issues a fire hydrant permit to a contractor. Mr. Brannan stated that one of the issues that will be addressed is the equipment that the contractors use to attach to the Authority's fire hydrants. Mr. Brannan stated that this equipment needs to be inspected by the Authority's staff. Mr. Brannan stated that after the equipment is inspected, there needs to be a certificate that can be attached to the equipment that shows that it was inspected and is safe to use. Mr. Brannan stated that Jeff Brandon, the Authority's Distribution/Resource Coordinator in the Water Production Department would be in charge of following up on all of the Authority's hydrant permits that are issued. Mr. Brannan stated that it would also be the responsibility of Mr. Brandon to educate the contractor's employees who are allowed to use water from the Authority's fire hydrants. Mr. Brannan stated this education process would help insure that contractor's employees aren't incorporating some procedure in their operation that could cause contamination in the Authority's water. Mr. Brannan showed the Board a hydrant meter backflow protection device. Mr. Brannan called on Mr. Etheridge who explained how the backflow protection device works and how the Authority intends to use this device on hydrants.

Mr. Brannan stated that the Authority now has twenty hydrant meter backflow protection devices that need to be upgraded. Mr. Etheridge stated that the Authority also needs to purchase 60 additional hydrant meter backflow protection devices. There was discussion concerning this information.

Regular Board Meeting  
November 2, 2000  
Page Five

**Clayton County Water Authority  
Backflow Protection for Hydrant Meters and Permits  
Proposal to upgrade existing hydrant meters  
and provide an additional 60 meters needed.**

Upgrade 18 existing units

2" double-check valve	170.00	
6' hose	37.00	
Carrier cage	50.00	
3" x 6" brass nipple	21.19	
3" x 2" brass nipple	3.89	
2" MIP x 2 ½" MNST adapter	36.72	
3" x 2" Bushing	4.70	
Total per unit	\$323.50	
Total for 18 units		<b>\$5,823.00</b>

Provide 60 additional units

3" hydrant meter	415.00	
2" double-check valve	170.00	
3" gate valve	99.00	
6' hose	37.00	
Carrier cage	50.00	
2 ½" swivel NST x 3" MIP	112.00	
3" x 6" brass nipple	21.19	
3" x 2" brass nipple	3.89	
3" x 2" bushing	4.70	
2" MIP x 2 ½" MNST adapter	36.72	
Total per unit	\$949.50	
Total for 60 units		<b>\$56,970.00</b>

**Grand Total for Proposal** **\$62,793.00**

Upon Motion by Pete McQueen and seconded by Lindy Rogers it was unanimously

RESOLVED: that sixty three thousand dollars (\$63,000) be approved to do whatever is necessary for the Authority to implement a meter backflow prevention program.

Regular Board Meeting  
November 2, 2000  
Page Six

GIS Demonstration: Chairman Lane called on Bruce Taylor, Geographic Information Systems (GIS) Coordinator to give the Board an informational slide presentation on the Authority's Geographic Information Systems. Mr. Taylor's slide presentation included information on what the Authority's GIS program is, what the Authority is in the process of doing with the GIS program and the benefits to the Authority in having a GIS program. There was discussion concerning this information.

Jesters Creek Outfall Rehab Bids: Chairman Lane called on Gary Howe, Manager of Engineering, who distributed bid tabulation sheets for the Jesters Creek outfall rehab. Mr. Howe stated that two bids were received when the Authority advertised for the Jesters Creek outfall rehab. Mr. Howe stated that Macba Sewer & Pipeline, Inc. was the low bidder. Mr. Howe stated that he would like to give the Board additional information concerning the Jesters Creek outfall line. Mr. Howe stated that the Jesters Creek outfall line was televised last year in order to see the condition of this line. Mr. Howe stated that televising this line showed that there were breaks and hairline cracks in the pipe that need to be repaired before they start leaking. Mr. Howe gave the Board information on what the rehab to the Jesters Creek outfall would include. Mr. Howe stated that his budget for this year included three hundred fifty thousand dollars (\$350,000) for the Jesters Creek outfall rehab. Mr. Howe stated that the low bid price from Macba Sewer & Pipeline, Inc. came in at ninety seven thousand thirty dollars (\$97,030). Mr. Howe stated that he would like for the Board to consider extending this contract, after the bid repairs have been completed, to include repairing the broken and hairline cracks in the Jesters Creek outfall pipe. Mr. Howe stated that it is his recommendation that the low bid from Macba Sewer & Pipeline, Inc. be approved to do the repairs on the Jesters Creek outfall. There was discussion concerning this information and the economic advantage to the Authority by extending this contract to include repairing the breaks and hairline cracks in the pipe. Mr. Howe stated that the \$350,000 in his budget would not cover the cost of repairing all of the breaks and hairline cracks so he is going to prioritize these repairs.

Clayton County Water Authority  
Jester's Creek Outfall Rehab  
Bid Tabulation Sheet  
**October 2000**

BIDDER	TOTAL BID
--------	-----------

<b>Tom Davidson &amp; Sons</b> P.O. Box 257 Sunnyside, GA 30284	No Bid returned
<b>Huff Grading &amp; Pipeline</b> 117 B Commerce Drive Dallas, GA 30132	\$112,330.00
<b>Macba Sewer &amp; Pipeline, Inc.</b> 117 Park West Drive McDonough, GA 30253	\$97,030.00

Regular Board Meeting  
November 2, 2000  
Page Seven

<b>Clayton County Water Authority Bid Tab - October 2000 Jester's Creek Outfall Rehab</b>		Macba Sewer & Pipeline		Huff Grading & Pipeline	
		Price	Total	Price	Total
Description	Quantity	Per Unit	Price	Per Unit	Price
Replacement of 10" various types of pipe (all cuts with material furnished by CCWA)	630 L.F.	\$91.00	\$57,330.00	\$128.00	\$80,640.00
Replacement of 15" various types of pipe (all cuts with material furnished by CCWA)	45 L.F.	\$410.00	\$18,450.00	\$132.00	\$5,940.00
Paving removed and replaced (replace curb to curb)	225 Tons	\$70.00	\$15,750.00	\$90.00	\$20,250.00
Miscellaneous concrete (driveways & road patches)	50 C.Y.	\$110.00	\$5,500.00	\$110.00	\$5,500.00
<b>Total</b>			\$97,030.00		\$112,330.00

Upon Motion by Lindy Rogers and seconded by Don Whitman it was unanimously

**RESOLVED:** to accept the low bid from Macba Sewer & Pipeline, Inc. with a bid price of ninety seven thousand thirty dollars (\$97,030) to do the rehab repairs on the Jester's Creek outfall, contingent upon approval of insurance as required by the specifications and authorize the General Manager to sign the contract document.

Bartlett Road Outfall: Chairman Lane called on Gary Howe, Manager of Engineering, who distributed copies of the Bartlett Road outfall payment certificate and change order. Mr. Howe stated that he would like to give the Board information on a change order for the Bartlett Road outfall project in the amount of two thousand two hundred sixty dollars and sixty-four cents (\$2,260.64). Mr. Howe stated that this change order was to cut and replace concrete driveways, which were cracked by the construction work on Pinedale Drive. Mr. Howe stated that as of today this project is not complete, but is getting close to completion. Mr. Howe stated that he went ahead and projected out

the cost to complete this project. Mr. Howe stated that the bid came in at two hundred thirty one thousand five hundred forty three dollars (\$231,543). Mr. Howe stated that with this change order and the previous change orders that the projected remaining cost of this project would be around thirty to forty thousand dollars (\$30,000/\$40,000). Mr. Howe stated that this will make the total cost about two hundred twenty six thousand dollars (\$226,000). Mr. Howe stated that this would be about five thousand dollars below the original bid. Mr. Howe stated that this project should not exceed the original bid even with the change orders unless something unforeseen happens.

Regular Board Meeting  
 November 2, 2000  
 Page Eight

**CHANGE ORDER**

Contractor	Macba Sewer & Pipeline Inc.	C.O. No.	2
Address	117 Park West Drive, McDonough, GA 30253	Date	9/09/00
Owner	Clayton County Water Authority	Address:	1600 Battle Creek Road, Morrow, GA 30260
Project:	Bartlett Road Outfall	Location:	Morrow Pumping Station to I-75
Job Number:	899-32	Contract Number:	

Changes in connection with the reference contract have been approved as follows:

DESCRIPTION OF CHANGE		AMOUNT
(1) Cost to cut & replace concrete driveways on Pinedale Drive (10 hours of labor @ \$180.00 per hour & concrete @ \$61.50 per ton for 7 tons) <b>Total Cost</b>		\$2,260.64
APPROVED:	Total this C.O.	\$2,260.64
Contractor	Prev. Contract Amount thru C. O. No. 1	\$235,463.00
By: _____ Date _____	Add this C.O. No. 2	\$2,260.64
Owner	Revised Contract Amount	\$237,723.64
Inspector: _____ Date _____		
Dept. Manager: _____ Date _____		
General Manger: _____ Date _____		

Upon Motion by Don Whitman and seconded by Marie Barber it was unanimously

RESOLVED: to approve the change order for the Bartlett Road outfall in the amount of two thousand two hundred sixty dollars and sixty-four cents (\$2,260.64) for the repairs to driveways on Pinedale Drive.

Property and Casualty Insurance: Chairman Lane called on Terry Hicks, Deputy Manager, who stated that the Authority received a recommendation from the Authority's Insurance Risk Management Consultant to rebid our property and casualty insurance. Mr. Hicks stated that this does not include the Authority's health or workers compensation insurance. Mr. Hicks stated that this insurance coverage is for buildings, contents of the buildings, equipment and vehicles etc. Mr. Hicks stated that in order for the Authority to make the May 1, 2001 renewal date that this process needs to be started now. Mr. Hicks stated that he is asking the Chairman to assign Board members to assist Karen Riser, the Authority's Risk Management Consultant and him with this process.

Regular Board Meeting  
November 2, 2000  
Page Nine

Chairman Lane requested that Board members Mr. Whitman and Mr. McQueen assist in the Authority's property and casualty insurance rebid process. Chairman Lane stated that this is not to be a committee.

Distribution System Cost Analysis: Chairman Lane stated that the distribution system cost analysis is something that the Board requested information on at the last Board meeting. Chairman Lane called on Herbert Etheridge, Manager of Maintenance and Construction, who stated that he would like to introduce Rhonda Coots, the new Administrative Secretary in the Maintenance and Construction department. Mr. Etheridge state that at last months meeting Mr. Pihera gave the Board information on cost to produce finished drinking water and getting this finished drinking water into the distribution system. Mr. Etheridge gave the Board an informational slide presentation on the Authority's water line maintenance cost. Mr. Etheridge distributed copies of the Water Line Maintenance Cost Analysis Fiscal Year 2001 First Quarter. Mr. Etheridge discussed the information shown on the water line maintenance cost analysis chart. Mr. Etheridge stated that the total cost to the Authority to get water to the customer's meter is \$ .804 cents per 1,000 gallons. There was discussion concerning this information.

<b>WATER LINE MAINTENANCE COST ANALYSIS FISCAL YEAR 2001 FIRST QUARTER</b>					
	<b>WATER SERVICE/ METER MAINTENANCE</b>	<b>WATER MAIN MAINTENANCE</b>	<b>METER TESTING/ REPAIR</b>	<b>LEAK DETECTION</b>	<b>TOTAL</b>
<b>PERSONAL SERVICES</b>	\$138,618.00	\$225,984.00	\$143,067.00	\$38,678.00	\$546,374.00
<b>OPERATING MATERIALS</b>	\$199,678.00	\$55,173.00	\$108,394.00	\$11,402.00	\$374,647.00
<b>OUTSIDE SERVICES</b>	\$13,248.00	\$10,137.00	\$4,184.00	\$465.00	\$28,034.00
<b>MISCELLANEOUS</b>	\$7,193.00	\$13,495.00	\$4,876.00	\$2,882.00	\$28,446.00
<b>TOTAL EXPENSES</b>	\$358,737.00	\$304,789.00	\$260,521.00	\$53,427.00	\$977,474.00
<b>GALLONS PRODUCED (1,000)</b>	2,659,699	2,659,699	2,659,699	2,659,699	2,659,699

<b>MAINTENANCE COSTS</b>					
<b>PER 1,000 GALLONS</b>	\$0.14	\$0.12	\$0.10	\$0.02	<b>\$0.37</b>
<b>PRODUCTION COST PER 1,000 GALLONS = \$.434</b>					
<b>MAINTENANCE COST PER 1,000 GALLONS = \$.370</b>					
<b>TOTAL PRODUCTION/PUMPING/MAINTENANCE PER 1,000 GALLONS = \$.804</b>					
<b>PLEASE NOTE: These cost do not include capital purchases or depreciation. Adminstrative/Management costs are allocated between the 4 groups.</b>					

Mr. Etheridge stated that he would like to give the Board a report on the Authority's leak detection program and distributed copies of the Leak Detection Report October 2000. Mr. Etheridge stated that this report shows information on a small water line leak that was detected on a new 24" line located on Morrow Road. Mr. Etheridge stated that the leak detection equipment was also sending signals that there was a large

Regular Board Meeting  
November 2, 2000  
Page Ten

water line leak in the area of Graceland Circle. Mr. Etheridge stated that after further investigation that his leak detection crew found this leak, which was 528 gallons per minute leak. Mr. Etheridge stated that this leak was where a storm drain was built around a water line and the runoff from this leak was going into the storm drain. Mr. Etheridge stated that finding and repairing this leak amounted to five hundred fifty five thousand thirty three dollars and sixty cents per year (\$555,033.60) in recovered water. There was discussion concerning this information.

Mr. Etheridge stated that he would like to update the Board on the Maintenance and Construction underground utility locate section that the Board approved at last months meeting. Mr. Etheridge stated that all of the equipment was ordered and has been received by the Authority. Mr. Etheridge stated that the selection of the four employees to fill the positions that were approved has been completed. Mr. Etheridge stated that the underground utility locate section will be in operation on Monday morning. There was discussion concerning this information.

Chairman Lane requested a break at 2:45 p.m.

Chairman Lane called the meeting back to order at 3:00 p.m.

Personnel Action Appeal: Chairman Lane stated that the next item on the Agenda is a personnel appeal from Ms. Gwendolyn T. Farris, terminated employee. Chairman Lane called on Steve Fincher, Attorney for the Authority, to read the conduct for personnel appeal hearing. Mr. Fincher stated that at the request of Chairman Lane that he has distilled from the Authority's personnel rules what the conduct of the hearing is to be. Mr. Fincher read the following: The Chairman shall preside at this hearing. This hearing process is intended to be less formal than a court hearing, but is to be conducted in an

orderly fashion and the proceedings will be recorded. All decisions will be settled by a majority vote of this Board. The Board's attorney, Steve Fincher, is here to represent the Board. Mr. Murray Weed, Attorney, is here to represent Ed Durham, Human Resources Director. Ms. Farris has the right to be accompanied by, or represented by an attorney at her own expense. Mr. Fincher stated that it is his understanding that Ms. Farris will be representing herself, Ms. Farris stated yes. Each party shall be given an opportunity to make an opening statement if he or she desires. The opening statement shall be restricted solely to the facts the party expects to prove. Ms. Farris will present her argument first followed thereafter by Mr. Durham. After the opening statements, if any, Ms. Farris will make her presentation to the Board. After Ms. Farris' presentation, Mr. Weed will present his rebuttal on behalf of Mr. Durham. The testimony received is to be under oath. I, Steve Fincher, will swear in each witness presenting testimony to the Board. Any member of the Board may direct questions to any party at any time during the proceedings. The Chairman shall allow Ms. Farris and Mr. Durham or their representative to make a closing statement if they desire. Ms. Farris will make the first

Regular Board Meeting

November 2, 2000

Page Eleven

closing statement. There will be no rebuttal closing statements. After the evidence is closed, the Board will adjourn to a closed session to deliberate. The Board will then reconvene after the closed session. The Board will announce their decision at that time or within ten (10) days in writing. Mr. Fincher asked if anyone has any questions or objections to the announced procedures. Hearing no questions or objections Chairman Lane called on Ms. Farris, terminated employee, to proceed with her opening statement. Chairman Lane stated that Ms. Farris' opening statement should only be on those facts that she intends to prove during her statement. Ms. Farris distributed copies, to Board members, of her presentation titled "Justification of Reinstatement". Ms. Farris, presented information to the Board that Ms. Farris considered pertinent in proving justification for her reinstatement to her terminated position with the Authority. The Board accepted for review items of documentary evidence marked tabs A and F as attached hereto and the outline of Ms. Farris' presentation marked as Exhibit "1". Chairman Lane called on Mr. Weed, Attorney for Mr. Durham Human Resources Director for the Authority, who questioned Mr. Durham. Mr. Durham answered questions in rebuttal to the accusations and information presented to the Board by Ms. Farris. Mr. Durham also presented information to the Board, which was pertinent in proving that Ms. Farris' termination should be upheld. There was discussion concerning this information. There was discussion concerning Board members making requests that applicants be considered for employment with the Authority, but not requesting that the Authority hire a certain individual.

Chairman Lane stated that he would entertain a motion for the Board to go into executive session to discuss personnel matters and consult with legal counsel.

Upon Motion by Don Whitman and seconded by Lloyd Joiner it was unanimously

RESOLVED: that the Board adjourns into executive session and the Board reserves the right to return to the open session.

Chairman Lane called the regular session Board meeting back to order.

Upon Motion by Lloyd Joiner and seconded by Lindy Rogers, it was unanimously

RESOLVED: that the Board denies the appeal of Ms. Gwendolyn T. Farris. The record should show that Chairman Lane voted in favor of the motion.

Mr. Fincher stated that the General Counsel for the Authority is instructed to prepare a written decision.

Regular Board Meeting  
November 2, 2000  
Page Twelve

Mr. Fincher gave the Board information concerning recommended changes to the Authority's current appeal process for terminated personnel. There was discussion concerning these recommended changes. It was a Board request that Mr. Fincher bring a proposal concerning these changes back to the Board.

Mr. Brannan gave the Board information concerning a request from the National Association for the Advancement of Colored People (NAACP). There was discussion concerning this information.

Mr. Brannan gave the Board information on renewal of the Authority's water contract with the City of Atlanta. Mr. Hicks stated that both the previous and renewal contract contain a clause that the City of Atlanta has the right to raise rates at any time. Mr. Brannan stated that there are a few things in the contract that he and Mr. Fincher are trying to get resolved.

Upon Motion by Lloyd Joiner and seconded by Marie Barber, it was unanimously

RESOLVED: that the Chairman be empowered to sign the renewal water contract with the City of Atlanta.

Mr. Brannan stated that the opening date of the Authority's new Forest Park Satellite office would be Monday, November 9, 2000.

Mr. Brannan stated that the Rivers Edge booster station is in operation.

Mr. Brannan gave the Board information on the Authority installing 6" water mains -in order to increase fire protection in the area of Old Tony Road.

Mr. Brannan gave the Board information concerning the status of the Authority's request for payment from Sherwin Williams for detected fire line water use.

Mr. Brannan stated that Board members would receive information concerning meter and impact fees before the next Board meeting.

Mr. Brannan gave the Board information concerning a request from a Church located in the area of the Authority's office complex. Mr. Brannan stated that the pastor of this Church asked if the Authority would allow their members to use the office complex parking lot on Sundays.

Mr. Brannan gave the Board information on the dates when the Authority would have free flu shots available for employees.

Regular Board Meeting

November 2, 2000

Page Thirteen

Mr. Brannan requested and received information from Board members concerning Lake Spivey.

Ms. Barber requested to bring information to the Board. Ms. Barber discussed the Authority's need to have more blacks in upper management positions. Ms. Barber stated that she would be willing to work with the Authority to resolve this issue. Ms. Barber gave the Board information concerning individuals in special positions who could assist the Authority in recruiting from black colleges.

Chairman Lane discussed the need for the Authority to have employees in every department who are qualified to move up.

They're being no further business to come before the open meeting the meeting was adjourned.

---

Joe T. Lane, Chairman

---

H. Lindy Rogers, Secretary/Treasurer