

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting December 7, 2000

Chairman Lane called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Joe T. Lane, Vice Chairman, Donald E. Whitman, Secretary/Treasurer H. Lindy Rogers, Board Members, Pete McQueen, Lloyd B. Joiner and Marie Barber, General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Neal Wellons, Dennis Hammock, Gary Howe, Herbert Etheridge, Jr., Guy Pihera and Richard Calhoun, Assistant Manager of Administration, Scott Bailey, Project Managers, Mike Thomas & Mike Buffington, Executive Secretary, Patricia Groover, Administrative Secretary, Dianne Hammock, Human Resources Director, Ed Durham, Desktop Administrator Information Services, Paul Harris, GIS Coordinator, Bruce Taylor, Resource Center Director, Andy Wells,. Also present: Steve Fincher, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Chris Wood & Todd Mason, of Jim Wood & Associates Public Relations and Bill Johnston, Bank of America Securities, LLC.

Chairman Lane called on Mike Thomas, Program Manager, to give the invocation.

Chairman Lane called for any omissions or additions to the minutes of the regular and executive Board meeting on November 2, 2000 hearing none, Chairman Lane stated that he would entertain a motion for approval of these minutes.

Upon Motion by Lindy Rogers and seconded by Don Whitman it was unanimously

**RESOLVED:** that the minutes of the regular and executive Board meeting on November 2, 2000 be approved as received.

Financial and Statistical Report: Chairman Lane called on Frank Conort, Manager of Administration, who presented the monthly financial and statistical report. This report was received for information.

Mr. Conort called on Scott Bailey, Assistant Manager of Administration, to give the Board additional information on the Authority's financial trend analysis. Mr. Bailey distributed copies of informational graphs for the projected FY 2001 titled Operating Revenues vs. Budgeted Operating Expenses Actual Through October, Operating Revenues vs. Actual Revenues Through October, Operating Expenses vs. Actual Expenses Through October, and an informational chart titled Projected FY 2001

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Revenues vs. Expenses by Month Actual Through October. Mr. Bailey discussed the information shown on these graphs and chart. There was discussion concerning this information.

Mr. Conort introduced Bill Johnston, Banc of America Securities, LLC. Mr. Johnston reported to the Board on the final settlement of expenses related to the Authority's series 2000-bond issue. Mr. Johnston stated that monies are reserved to pay expenses and then any monies that are left are refunded to the Authority. Mr. Johnston distributed copies of the following information and discussed this information. Mr. Johnston presented to the Authority a check in the amount of nine thousand one hundred forty four dollars and sixty-nine cents (\$9,144.69).

Clayton County Water Authority Water and Sewerage Revenue Bonds, Series 2000			
Cost of Issuance Settlement			
	Budgeted Total	Final Expense	Difference (over) Under
Bond, Local and Underwriter's Counsel	\$56,828.00	\$56,828.00	--
Legal Out-of-Pocket Expenses	1,750.00	2,423.85	(673.85)
Printing/Shipping of Bonds	1,700.00	1,656.00	44.00
Moody's Rating Fee	14,500.00	14,500.00	--
Standard & Poor's Rating Fee	16,000.00	16,000.00	--
Preliminary and Final Official Statement Printing	7,500.00	9,055.00	(1,555.00)
Clearance/Day Loan	2,040.00	2,040.00	--
MSRB Fee	2,678.40	2,678.40	--
DTC/BMA Fee	2,678.40	2,678.40	--
CUSIP Fee	225.00	216.00	9.00
Validation	1,000.00	--	1,000.00
Courier/Overnight Delivery	3,500.00	3,179.46	320.54
Miscellaneous	10,000.00	--	10,000.00
Total	\$120,399.80	\$111,255.11	\$9,144.69

Hydrant Policy Recommendation: Chairman Lane called on Wade Brannan, General Manager, who distributed copies of the proposed CCWA Hydrant Meter Use Agreement. Mr. Brannan stated that it was the Board's request that management, assisted by the Authority's attorney, draft a hydrant policy for the Authority. Mr. Brannan stated that the proposed CCWA Hydrant Meter Use Agreement is part of the Authority's

continuing meter backflow prevention program. Mr. Brannan discussed the information in the proposed CCWA Hydrant Meter Use Agreement. There was discussion

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concerning what legal action the Authority can take if someone takes water from a hydrant without prior authorization. It was a Board decision that Mr. Fincher drafts a separate policy that outlines what action the Authority will take if someone is caught willfully stealing water from the Authority and bring it back to the Board. The Board agreed that the decision of whether or not the Authority will prosecute someone who is caught stealing water from the Authority would be left to the discretion of Mr. Brannan, General Manager and Mr. Fincher, Attorney for the Authority.

ERP Update: Chairman Lane called on Terry Hicks, Deputy Manager, who gave the Board information concerning the Enterprise Resource Planning (ERP) project. Mr. Hicks stated that ERP is one part of the Enterprise Information Management Systems task order. Mr. Hicks distributed copies of the following document, which gives information on the status of the EIMS projects. Mr. Hicks discussed the information in this document.

**Project Name:** CCWA Enterprise Information Management System for FY 2001

**Project Managers:** Sarah Bernier (CH2M Hill) Terry Hicks (CCWA)

**Task Managers:**

Wide Area Network (NW): Michael Taylor (CH2M Hill) Rodney Crowell (CCWA)

Geographic Information Systems (GI): Dane Williams (CH2M Hill) Bruce Taylor (CCWA)

Enterprise Resource Planning (ER): Sarah Bernier (CH2M Hill) Karen Riser (CCWA)

**Date:** November 30, 2000

**This month's accomplishments**

### 1. Wide Area Network (WAN)

- Completed preliminary WAN design document and submitted to CCWA for review and approval.

### 2. Geographical Information Systems (GIS)

Below is the status of GIS activities requested by CCWA for the remaining of this fiscal year.

- "Sanitary Sewer Tap Locate" data preparation - Scope and cost estimate developed and approved, team formed, data received, data pre-processed, procedure refined based on throughput requirements.
- "OGETA Mosaic" - Scope and cost estimate developed and delivered to CCWA (not yet approved)
- "GIS/ERP Integration" - Researched, discussed with CCWA, delayed until FY 2002
- "Needs Analysis and Implementation Plan" completion - Preliminary scope and cost estimate developed

- "Task Management and Work plan Development" - Researched, partial scope developed
- "Sanitary Sewer System Feature Collection" - Research begun, pilot effort identified, partial scope developed for initial system map georeferencing
- "ArcSDE Implementation" - Research begun with preliminary scope developed
- "Geodatabase Conversion" - Research begun with preliminary scope developed

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- "Meter Reader Routing Application Development" - Research begun with preliminary scope developed

### **3. Enterprise Resource Planning (ERP)**

The CCWA evaluation team selected two ERP vendor finalists.

We proceeded with reference checks and training site visits for these two vendors.

- Evaluated vendor proposals in terms of Technology and Viability key categories.
- Participated in the CCWA ERP vendor evaluation team meetings and activities.

### **Activities planned for next month**

#### **1. Wide Area Network (WAN)**

- Review WAN design with CCWA staff and revise according to their feedback.
- Draft forward plan for WAN implementation.

#### **Issues:**

- It may not be possible to complete the WAN implementation during this fiscal year due to CCWA funding constraints. However, additional computing infrastructure will be required for the ERP system.

#### **2. Geographic Information System (GIS)**

- Complete "Sanitary Sewer Tap Locate" data preparation by 12/15/2000.
- Complete scope and cost estimates for remaining FY 2001 GIS activities.

#### **3. Enterprise Resource Planning (ERP)**

- Select ERP vendor to award contract. Prepare recommendation memorandum and supporting documentation.
- Revise ERP implementation budget to include the total cost of ownership, which includes many items in addition to the vendor software and hardware (e.g. professional services, substitute staff, interfaces, modifications/customization, documentation, training, maintenance, support, infrastructure, dedicated training/office room). Additional meetings will be held with vendor representatives to gather detailed cost data.

Leak Detection Monthly Report: Chairman Lane called on Herbert Etheridge, Manager of Maintenance & Construction who distributed copies of the Leak Detection Monthly Report for November 2000. Mr. Etheridge stated that the leak detection crew found only two leaks in November. Mr. Etheridge gave the Board information concerning these two leaks. There was discussion concerning this information.

Mr. Etheridge stated that the Maintenance and Construction department has an asphalt roller that needs to be replaced, but replacement of the asphalt roller was not in the budget. Mr. Etheridge stated that the asphalt roller could not be repaired. Mr. Etheridge stated that he has a vehicle budgeted in the amount of twenty five thousand

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dollars (\$25,000). Mr. Etheridge stated that he will not be replacing this vehicle this year and that the budgeted twenty-five thousand dollars (\$25,000) could be used to purchase the needed asphalt roller. Mr. Etheridge stated that he is asking the Board to approve the low quote from Yancey Brothers for the purchase of a new asphalt roller for the paving crew.

Clayton County Water Authority  
Quotes on a new Asphalt Roller

<b>Vendor</b>	<b>Quote</b>
Yancey Brothers	\$11,190.00
Nations Rent	\$11,280.98
Neff	\$11,384.33
Burch – Lowe	\$11,860.00
Reynolds – Warren	No quote returned
Prime Equipment	No quote returned

Upon Motion by Lindy Rogers and seconded by Marie Barber it was unanimously

**RESOLVED:** to accept the low quote from Yancey Brothers with a quote price of eleven thousand one hundred ninety dollars (\$11,190) for the purchase of an asphalt roller to be used by the Maintenance and Construction paving crew.

State Route 138 Sewer Service Request: Chairman Lane called on Gary Howe, Manager of Engineering, who stated that the Authority has a request from a property owner located on Highway 138 in Stockbridge to tie onto the Authority's sewerage system. Mr. Howe stated that at this time the Authority has a moratorium on accepting any additional sewerage in this area other than the Wilensky property. Mr. Howe stated that this property is not part of the Wilensky property but that this property owner signed an easement for the Authority to cross this property with a sewer line. Mr. Howe stated that this request for sewer service would be for a proposed bottle shop. Mr. Howe stated that a bottle shop uses from 2 to 4 thousand gallons of water per month, which is approximately 125 to 150 gallons of sewerage per day. Mr. Howe stated that this small

amount of sewerage would not affect the Authority's sewerage capacity in this area. There was discussion concerning this information.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: to approve the property owner's request for sewer service

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Swamp Creek Sewer Line Extension: Chairman Lane called on Gary Howe, Manager of Engineering, who stated that the Authority received a request for sewer service from a property owner located on Highway 54 at Brown Road just north of the Swamp Creek subdivision. Mr. Howe stated that at this time the Authority does not have sewer service available to this property. Mr. Howe stated that in order for the Authority to furnish sewer service to this property it would take a 2,300-foot sewer line extension at a cost of around one hundred twenty thousand dollars (\$120,000). Mr. Howe stated that the property owner has asked the Authority to participate in the cost of this sewer line extension to this property. Mr. Howe stated that if the Board approves doing this, there is a dry line in the Swamp Creek Subdivision that the Authority could connect to and make available, with an additional line extension, sewer service to 35 homes. Mr. Howe stated that if the Board approves the Authority's participation in paying 50% of the cost of this sewer line extension it would take from seven to ten years to recoup this cost. There was discussion concerning this information. Mr. Lane informed the Board that he has an interest in this request for sewer service and asked that Mr. Whitman conduct the meeting for this item and noted that he was abstaining from any vote.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was

RESOLVED: to approve the property owner's request for sewer service.

Katherine Village Sewer Line Extension: Chairman Lane called on Gary Howe, Manager of Engineering, who distributed copies of the Katherine Village Sewer Line Extension Bid Tabulation Sheet and Detailed Bid Tabulation. Mr. Howe stated that the Board approved the Authority participating with a developer in paying half the cost of the sewer line extension including the bore under the railroad tracks in the Rex area. Mr. Howe stated that this work was put out for bid and that there were three bids received. Mr. Howe stated that the low bid submitted by Macba Sewer & Pipeline has a mathematical error and there is a difference of approximately twelve thousand dollars (\$12,000) between their corrected bid and the second low bid. Mr. Howe stated that Huff Grading & Pipeline submitted the second lowest bid, which is the correct low bid. Mr. Howe stated that the Authority's cost in this project would be thirty five thousand five hundred fifty five dollars and seventy-five cents (\$35,555.75). There was discussion

concerning this information and what the Authority's recovery time would be for this investment. Mr. Howe stated that the Authority's recovery time would be approximately four (4) years. Mr. Brannan stated that there might be an additional cost incurred from the railroad for inspection during the bore. Mr. Brannan stated that the Authority's cost for this would be 50% of eighteen thousand dollars (\$18,000). Mr. Brannan stated that this would be the only other cost to the Authority for this project. Mr. Brannan stated that there is a possibility that the Authority's cost of participating in this project might be cut to one third instead of one half.

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**Clayton County Water Authority**  
 Katherine Village Sewer Line Extension  
 Bid Tabulation Sheet  
 November 2000

BIDDER	TOTAL BID
<b>Macba Sewer &amp; Pipeline</b> 12 North Cedar Street McDonough, GA 30253	\$60,971.00 Math Error Corrected Bid is \$82,570.50
<b>Huff Grading &amp; Pipeline</b> 117 B Commerce Dr. Dallas, GA 30132	\$71,111.50
<b>Tom Davidson &amp; Sons</b> 79 School Road Sunnydale, GA 30284	\$96,960.00
<b>Don Hall Construction, Inc.</b> 670 Hall Road Hampton, GA 30228	No Bid Returned

**Clayton County Water Authority**

**Detailed Bid Tab - November 2000  
 Katherine Village  
 Sewer Line Extension**

Description	Quantity	Macba Sewer & Pipeline Inc.		Huff Grading & Pipeline		Tom Davidson & Sons	
		Price Per Unit	Total Price	Price Per Unit	Total Price	Price Per Unit	Total Price
8" PVC Sewer 0'-6' Cut (Class 26)	184L.F. L.F.	\$32.00	\$5,888.00	\$19.50	\$3,588.00	\$32.00	\$5,888.00
8" PVC Sewer 6'-8' Cut (Class 26)	178L.F. L.F.	\$34.00	\$6,052.00	\$19.50	\$3,471.00	\$32.50	\$5,785.00
8" PVC Sewer 8'-10' Cut (Class 26)	110L.F. L.F.	\$39.00	\$4,290.00	\$23.50	\$2,585.00	\$33.00	\$3,630.00
8" PVC Sewer 10'-12' Cut (Class 26)	80L.F. L.F.	\$44.00	\$3,520.00	\$27.50	\$2,200.00	\$35.00	\$2,800.00
8" D.I. Pipe (In addition)	73L.F. L.F.	\$12.00	\$876.00	\$27.50	\$2,007.50	\$9.00	\$657.00
8" .322 Wall Steel Pipe	50L.F. L.F.	\$82.00	\$4,100.00	\$35.00	\$1,750.00	\$65.00	\$3,250.00
Manhole Construction	36V.F. V.F.	\$142.00	\$5,112.00	\$125.00	\$4,500.00	\$110.00	\$3,960.00
Water Tight Ring & Cover (Bolt Down)	4Each Each	\$300.00	\$1,200.00	\$500.00	\$2,000.00	\$390.00	\$1,560.00
Rip-Rap	30Ton Ton	\$65.00	\$1,950.00	\$22.00	\$660.00	\$45.00	\$1,350.00
18" Steel Casing (bored into place with D.I. Carrier pipe)	150L.F. L.F.	\$132.00	\$19,800.00	\$150.00	\$22,500.00	\$210.00	\$31,500.00
Regrassing	3250S.Y. S.Y.	\$0.85	\$2,762.50	\$0.60	\$1,950.00	\$1.00	\$3,250.00

Rock Excavation	400	C.Y.	C.Y.	\$60.00	\$24,000.00	\$50.00	\$20,000.00	\$75.00	\$30,000.00
Tap & reconstruction existing manhole	1	L.S.	L.S.	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$750.00	\$750.00
D.I. To Steel trans. Coupling	2	Each	Each	\$110.00	\$220.00	\$200.00	\$400.00	\$90.00	\$180.00
Silt fence w/hay bales or wire	800	L.F.	L.F.	\$1.00	\$800.00	\$2.50	\$2,000.00	\$3.00	\$2,400.00
<b>Total</b>					<b>\$82,570.50</b>		<b>\$71,111.50</b>		<b>\$96,960.00</b>

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Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: to accept the correct low bid from Huff Grading and Pipeline to install the Katherine Village Sewer Line Extension with a bid price of seventy one thousand one hundred eleven dollars and fifty cents (\$71,111.50), contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Joy Lake Road Sewer Line Extension: Chairman Lane called on Gary Howe, Manager of Engineering, who stated that a developer requested that the Authority participate in the cost to extend a sewer line about thirty three hundred feet (3300') along Upton Creek. Mr. Howe stated that this developer plans to put in a 115 home residential development. Mr. Howe stated that the Authority would get twenty nine thousand nine hundred dollars (\$29,900) in sewer impact fees. Mr. Howe stated that this work has not been bid, but the Authority projects the total cost of this project would be one hundred seventy to two hundred thousand dollars (\$170,000 to \$200,000). Mr. Howe stated that the Authority's cost of participating in this project could be as much as one hundred thousand dollars (\$100,000). Mr. Howe stated that there are no other homeowners in this area who have expressed an interest in tying onto this sewer line extension. Mr. Howe stated that he estimates that the Authority's revenue through this sewer line extension would be twenty six thousand four forty-four dollars and twenty-five cents per year (\$26,444.25). Mr. Howe stated that the recovery time for the Authority would be about four (4) years. There was discussion concerning this information and the need for development in this area.

Upon Motion by Don Whitman and seconded by Lindy Rogers it was unanimously

RESOLVED: that the Authority participates with the developer by paying half of the cost for this sewer line extension. Mr. Joiner abstained from the vote.



Watershed Assessment Update: Chairman Lane called on Mike Thomas, Project Manager, who stated that the Authority has been working on watershed assessments for over two years and that he would like to update the Board. Mr. Thomas gave an informational slide presentation on the Authority's watershed assessment projects. There was discussion concerning this information and concerning the counties that participated in paying the cost of these watershed assessments. There was discussion concerning the time frame of the watershed assessment information becoming a real factor in the development of the county. Mr. Thomas stated that the Authority hopes to take this information to the Board of Commissioners in January 2001 and if the commissioners agree on the items that the Authority is recommending it could be substantially implemented in about 12 months. Mr. Thomas stated that the capital improvements type

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of work like stream restoration could be a ten to twenty year plan like the Authority's master plan. Mr. Brannan stated that this is a joint interest that the Authority shares with the county. Mr. Brannan stated that the Authority's plans are tied up with the county NPDES permit. Mr. Brannan stated that if the county does not comply with the stipulations of their permit as far as water quality issues this would impact the Authority. Mr. Brannan stated that the Authority has a definite interest in cooperating and helping the county. There was a discussion concerning this information with questions and Mr. Lane, Mr. Thomas and Mr. Hicks answering questions and giving additional information.

Task Order for Preliminary Design of Huie Wetlands: Chairman Lane called on Mike Thomas, Project Manager, who gave an informational slide presentation on the Huie Wetlands Preliminary Design Task Order.

The Huie Wetlands Preliminary Design Task Order is part of the Casey/Huie Water Reclamation Project. This project includes the following items.

- Casey/Jackson WRF expansion/upgrade (from 19.5 to 24 mgd)
  - Design is over 50% complete
  - Scheduled to begin construction around May 2002
  - Construction complete sometime around first of 2005
- Conversion of portions of Huie LAS to constructed wetlands
  - Began working on NPDES permit application
  - Need Preliminary wetlands design as part of permit application
  - First phase of wetlands should be complete by the time the Casey plant is completed

The Task Order for preliminary design of the Huie wetlands is necessary to fulfill our permitting requirements for the NPDES permit. The Task Order includes the following activities.

- Analyze candidate wetland sites and determine total capacity
  - Survey, topography analysis, consideration of existing distribution & irrigation system
- Assess remaining capacity of Huie LAS
  - How will remaining blocks be configured, what is the ideal application rate
- Develop an implementation and construction phasing plan

This Task Order amount is \$345,000.

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There was general discussion concerning this information.

Upon Motion by Lloyd Joiner and seconded by Lindy Rogers it was unanimously

RESOLVED: that the Task Order in the amount of three hundred forty five thousand dollars (\$345,000) for Preliminary Design of Huie Wetlands be approved as presented.

Mr. Brannan gave the Board information about a recommendation from the Authority’s Insurance Risk Management Consultant concerning the Authority’s need for additional professional liability insurance. Mr. Brannan stated that additional information concerning this issue would be brought back to the Board.

Meter Tap Fees / Collection Reconnects: Chairman Lane called on Wade Brannan, General Manager, who distributed copies of the following information Collection/Reconnect Fees and Water Tap Fees. Mr. Brannan stated that presently no matter how many times that an account is contacted the Authority only charges a twenty-dollar reconnect fee. Mr. Brannan stated that an employee could be sent to a location as many as three or more times. Mr. Brannan stated that the twenty dollar reconnect fee is the only fee that the Authority gets no matter the number of times an employee has to go to a location. Mr. Brannan stated that our proposal for the Board’s consideration is each time that an Authority employee is sent out to check on an account there will be a twenty-dollar fee.

**Collection/Reconnect Fees**

Bill Issue	10% Penalty 20 days	Tagged 33 days	Cut off 43 days	Reconnect 45 days	Current
<b>Current</b>	Late notice mailed				<u>Cost</u>

	Cost \$20.00	Revenue -0-	Cost \$20.00	Revenue -0-	Cost \$20.00	Revenue -0-	\$20 - \$60 <u>Fee</u> \$20.00
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Bill Issue	10% Penalty 20 days	Tagged 33 days	Cut off 43 days	Reconnect 45 days	Proposed		
<b>Proposed*</b>	Late notice mailed				<u>Cost</u> \$20 - \$60		
	Cost \$20.00	Revenue \$20.00	Cost \$20.00	Revenue \$20.00	Cost \$20.00	Revenue \$20.00	<u>Fee</u> \$20 - \$60 *

\* Number of trips is determined by customer. Therefore, total fees will range from \$20 to \$60 or more if required since the fee is \$20 per trip

**Proposed Implementation Date: February 1, 2001**

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Upon Motion by Pete McQueen and seconded by Marie Barber it was unanimously

**RESOLVED:** to approve the proposed change as shown in the Collection/Reconnect fee information above.

Mr. Brannan stated that the current cost to the Authority for installing water meters was looked at. Mr. Brannan stated that the Authority's intentions are not to try and make money off of meter installation but to be sure that the Authority's meter installation cost is covered. Mr. Brannan stated that the Water Tap Fees information shows the Authority's meter sizes with current rates and the proposed fees. Mr. Brannan stated that these proposed fees are based strictly on the Authority not losing money but recovering the cost to the Authority for meter installation.

### Water Tap Fees

Installed by outside Contracting – CCWA supplies materials (Not Stubbed Residential)

Meter Size	Current Rate	Proposed Fee
5/8"	\$480.00	\$775.00
3/4"	\$505.00	\$800.00
1"	\$555.00	\$850.00

Proposed New Category

Installed internally by CCWA personnel (stubbed with meter box and lid) residential

Meter Size	Current Rate	Proposed Fee
5/8"	N/A	\$250.00
3/4"	N/A	\$275.00
1"	N/A	\$300.00

Installed internally by CCWA personnel – commercial

Meter Size	Current Rate	Proposed Fee
1 ½"	\$1,595.00	\$2,000.00
2"	\$1,715.00	\$2,150.00

**Proposed Implementation Date: March 1, 2001**

Upon Motion by Pete McQueen and seconded by Marie Barber it was unanimously

RESOLVED: to approve the recommended changes to the Authority's current meter installation/water tap fee to the proposed meter installation/water tap fees as shown in the water tap fee information above.

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Upon Motion by Don Whitman and seconded by Pete McQueen it was unanimously

RESOLVED: that the effective date for the changes to the collection/reconnect fees will be February 1, 2001 and the effective date for the changes to the meter installation/water tap fee will be March 1, 2001.

Jackson Property Donation: Chairman Lane called on Wade Brannan, General Manager, who stated that a property owner requesting that the Authority accept a property donation of a little over thirty acres approached the Authority. Mr. Brannan showed the location of this property on a map and stated that this property is on Thomas Road in the vicinity of the Authority's R.L. Jackson WRF. Mr. Brannan stated that this property could be of benefit to the county for their Green Space Program or benefit the Authority to help offset any future wetlands issues that the Authority may have to address. Mr. Brannan stated that it is his recommendation that the Authority accept this property donation and authorize the Chairman to sign any required documents. There was a discussion concerning this information and if there would be any negative results to the Authority by accepting this property donation. .

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: that the Authority accept the property donation as long as the Authority is not inheriting any environmental problems or that the Authority is being asked to do something from a tax standpoint that is not prudent.

There was further discussion concerning the possibility that there might be negative results to the Authority by accepting this property donation. Mr. Rogers stated that he withdraws his motion and Mr. Joiner stated that he withdraws his second.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: that additional information concerning this property donation be brought back to the Board before a decision is made for the Authority to accept this property donation.

Inman Road Property Request: Chairman Lane called on Wade Brannan, General Manager, who stated that he received a request from a property owner adjacent to the property that the Authority purchased on Panhandle Road and Inman Road. Mr. Brannan stated that the Authority purchased this property for the location of constructed wetlands. Mr. Brannan stated that this property owner would like for the Board to consider letting him acquire a portion of the Authority property. Mr. Brannan showed the location on a

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map of the Authority property and the portion that this property owner would like to acquire. Mr. Brannan stated that the portion of property that he would like to acquire has no functional value to the Authority to use for wetlands. There was discussion concerning this information.

Upon Motion by Don Whitman and seconded by Lindy Rogers it was unanimously

RESOLVED: that this property be appraised and put out for sealed bids and notify the property owner who requested this property that the Authority will put this property out for sealed bid.

There was further discussion concerning any cost associated with the Authority putting this property out for sealed bids should be paid by the property owner who requested to acquire this property. Mr. Whitman stated that he would like to amend his motion and Mr. Rogers stated that he would also amend his second.

Upon Motion by Don Whitman and seconded by Lindy Rogers it was unanimously

RESOLVED: that if the property owner who requested to acquire this property agrees to pay all cost associated with having this property appraised, which would include the property being surveyed, then the Authority will put this property out for sealed bids.

Chairman Lane stated that he would entertain a motion for the Board to go into executive session to discuss personnel matters and consult with legal counsel.

Upon Motion by Lloyd Joiner and seconded by Pete McQueen it was unanimously

RESOLVED: that the Board adjourns into executive session and the Board reserves the right to return to the open session.

Chairman Lane called the regular session Board meeting back to order.

There was discussion concerning information that Neal Wellons, Manager of Water Reclamation, wrote in the Managers Comments, which Board members receive in the financial report each month.

Mr. Brannan discussed information on the Authority's proposed impact fees and water and sewer rate increases, that will be given to the Board of Commissioners at their work session on Tuesday. There was discussion concerning this information.

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Mr. Brannan gave the Board information concerning a called Board meeting.

Mr. Lane gave the Board information on the statues of Duke Energy North America.

There was discussion concerning the Authority's new Forest Park office.

Mr. Lane gave the Board information on the AWWA and WEF Joint Management Conference to be held in Portland, Oregon on February 4 – 7, 2001.

Mr. Hicks reminded Board members of the Authority's Employee Christmas Party and the Retirees Christmas lunch.

There being no further business to come before the open meeting the meeting was adjourned.

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Joe T. Lane, Chairman

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H. Lindy Rogers, Secretary/Treasurer

