

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, June 3, 2010

Chairman, Pete McQueen, called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, John Chafin, Secretary/Treasurer, Marie Barber, Board Members, John Westervelt, Don McMillian, Oscar Blalock, and Rodney Givens; General Manager, P. Michael Thomas, Deputy Manager, Mike Bennett, Legal Counsel, Steve Fincher of Fincher, Denmark & Williams, Steve Lavinder of CH2M Hill, other CCWA staff and visitors.

Chairman McQueen called on John Patterson, Water Production Plant Supervisor, to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, May 6, 2010. Hearing none, the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Emory McHugh, Finance Director, to give our financial report. Mr. McHugh reviewed the financial information that was given to the Board for the period ending April 30, 2010.

Recognition: Chairman McQueen called on Terry Moy to recognize Walt Bobo, Senior Engineering Technician, for his 25 years of service to the Water Authority. Terry thanked Walt for his years of service and dedication to the Water Authority and presented him with his 25-year service pin.

Chairman McQueen called on Terry Hicks to recognize Renee' Dumas, Assistant Finance Director, for her 40 years of service to the Water Authority. Renee' has served the longest tenure in CCWA history. She was presented with a special gift and was thanked for her 40-year commitment and service to the Water Authority.

Chairman McQueen called on Guy Pihera, Water Production Manager, to recognize staff for receiving GAWP Compliance Awards. The Hooper Plant staff was recognized for receiving the GAWP 12-year Platinum Award; Hicks Plant Staff received the GAWP 9-year Platinum Award; and the Smith Plant Staff received the GAWP 1-year Gold Award.

Chairman McQueen called on Jim Poff, Water Reclamation Manager, to recognize staff for receiving GAWP Compliance Awards. The Northeast WRF staff was recognized for receiving the GAWP Gold Award; Shoal Creek WRF Staff received the GAWP 13-year Platinum Award; and the Casey WRF Staff received the GAWP Gold Award and Plant of the Year Award.

Headquarters Carpet Replacement Bid Recommendation: Chairman McQueen called on Teresa Adams, General Services Manager, to present the Headquarters Carpet Replacement Bid Recommendation.

Clayton County Water Authority is seeking a company to replace existing carpet on the first and second floors of the Jack H. Drew – Administration Building. The contractor is required to remove and dispose of all existing carpet and vinyl cove base, procure and install new carpet and new vinyl cove, and remove and relocate all furniture and equipment located in the carpeted areas. The total time for the contractor to complete this project shall not exceed twelve consecutive weekends only. The building will be made available only on Saturdays and Sundays from 7:30 a.m. until 9:00 p.m.

Vendors	Annual Cost	DBE
TARPLEY & ASSOCIATES, INC. D/B/A CARPETS DIRECT, Stockbridge, GA	\$ 49,486.15	
THOMAS CARPETS, INC. Atlanta, GA	\$ 67,300.00	
F & F FLOOR COVERING & CARPET, INC. McDonough, GA	\$ 73,617.00	X
CARPETS OF AMERICA, LLC Fayetteville, GA	No Bid	X
Carpet Revitalizers Jonesboro, GA	No Bid	
Carpets by Leon Morrow, GA	No Bid	X
Carpets of America Group LLC Fayetteville, GA	No Bid	X
Cleveland Carpets, Inc. Griffin, GA	No Bid	X
Commercial Flooring Services Atlanta, GA	No Bid	X

Vendors	Annual Cost	DBE
Georgia Flooring Outlet McDonough, GA	No Bid	X
Jobson's Carpet Atlanta, GA	No Bid	X
MODA Floors and Interiors Atlanta, GA	No Bid	X
Peach State Carpet Stockbridge, GA	No Bid	X
Premier Floor & Design Center Jonesboro, GA	No Bid	X
Prestige Carpet Services Jonesboro, GA	No Bid	X
Tandus Carpets Atlanta, GA	No Bid	
Weems Carpets & Vinyl Jonesboro, GA	No Bid	X

Staff recommends that this contract be awarded to the lowest bidder, **Tarpley & Associates, Inc., d/b/a Carpets Direct** in the amount of \$49,486.15.

UPON Motion by John Westervelt and seconded by Marie Barber it was unanimously

RESOLVED: to table the recommendation until next month. Staff will re-evaluate and provide information to the board based on upcoming construction plans, wear and tear of current carpet, timetables, etc.

4-WD Backhoe Loader Purchase Recommendation: Chairman McQueen called on Herbert Etheridge, Distribution and Conveyance Manager, to present the 4-WD Backhoe Loader Purchase Recommendation.

Vendor	Bid	Make/Model
Tractor & Equipment Co. Forest Park, GA	\$56,489.00	Komatsu WB146-5
ASC Volvo Forest Park, GA	\$59,588.00	Volvo BL70
METRAC Atlanta, GA	\$60,150.00	Deere 310SJ
Yancey Brothers Co., Inc. Atlanta, GA	\$62,960.00	Cat 420E
Lashley Tractor Sales Griffin, GA	\$51,800.92 Did not meet 11 of 36 specs	New Holland B95B
Briggs Construction Equipment Lawrenceville, GA	No Bid	
Atlanta JCB Kennesaw, GA	No Bid	

Staff recommends purchasing one Komatsu WB146-5 4WD Backhoe Loader from Tractor & Equipment Company for \$56,489.00. Theirs was the lowest equipment bid that met most specifications when this item was last bid in 2009. Tractor & Equipment Company has agreed to sell this additional unit to us at the same price. This Backhoe/Loader is replacing a ten year old Backhoe/Loader that has reached the end of its useful life and has experienced numerous down time issues in recent months. This purchase was included in the current operating budget in the amount of \$60,000.00.

UPON Motion by John Chafin and seconded by Oscar Blalock it was unanimously

RESOLVED: to approve the purchase of one Komatsu WB146-5 4-Wheel Drive Backhoe Loader from the lowest bidder, Tractor & Equipment Company for the not to exceed amount of \$56,489.00.

Household Hazardous Waste Amnesty Day Summary: Chairman McQueen called on Kevin Osbey, Stormwater Program Manager, to present the HHW Amnesty Day Summary.

On Saturday, April 24, 2010, the Clayton County Water Authority sponsored a household hazardous waste collection event. This effort provided residents of Clayton County a means to dispose of a variety of household items. These items included, but were not limited to latex and oil-based paints, cleaners, pesticides, strippers, motor oils, anti-freeze, chemicals, etc.

CARE Environmental, from Valdosta was selected as the contractor that would collect and properly dispose of these household items. Part of the selection criteria was costs that were based on unit pricing for items collected.

On the day of our event, CARE Environmental serviced 303 vehicles. Once all the material was collected, manifested, and disposed of, CARE Environmental determined they had processed over 117,000 pounds of materials. This resulted in a cost of \$16,616.00 from CARE Environmental this year.

Items (pounds)	April 2008	April 2009	April 2010
Latex Paint	7,000	22,000	25,000
Oil Paint	33,000	45,000	26,600
Aerosols	1,100	3,000	1,600
Pesticides/Herbicides/Poisons	3,300	4,000	1,800
Acids	2,300	8,000	2,800
Solvents/Cleaners/Flammable	17,000	9,000	3,200
Motor Oil/Anti-Freeze	4,500	17,000	2,700
Lights and Mercury	0	2,000	700
Grease and Pharmaceuticals	N/A	N/A	400
Car & Home Batteries	2,000	7,000	1,700
Waste Generated(pounds)	70,200	117,000	66,500
Vehicles serviced (each)	402	525	303

Engineering On-Call Services Task Order Proposal: Chairman McQueen called on Terry Moy, Program Management and Engineering Manager, to present the CH2M Hill Engineering On-Call Services Task Order No. OP-10-02 Proposal.

On Call engineering services are typically needed to provide supplemental support for specialized and/or quick response needs that cannot be met by CCWA staff. These services can include regulatory and permitting support, hydraulic modeling and analyses, specialized design, new technology assessments, etc.

With the implementation of the 10 year master plan, it is expected that there will be a continuing need for these types of services as the details of major projects and studies are initiated.

Additional support in these and other areas will continue to be needed to supplement existing staff capabilities and experience. As with the stormwater On Call Services, work will be authorized on an individual task by task basis, based on a negotiated scope of work.

Project Managers:

- CH2M Hill, Engineers – Wayne Murphy
- Clayton County Water Authority – Terry Moy

Task Order Amount: \$95,000

Funding: Operating Funds

UPON Motion by John Westervelt and seconded by Oscar Blalock it was unanimously

RESOLVED: to approve the Engineering On-Call Services Task Order No. OP-10-02 for the not to exceed amount of \$95,000.00 as presented and to authorize the General Manager to sign the task order.

JD Edwards Upgrade Assessment Proposal Recommendation: Chairman McQueen called on Karen Riser, Risk Manager, to present the JD Edwards Upgrade Assessment Proposal Recommendation.

J.D. Edwards is CCWA's financial management software that is used for all our accounting, procurement, inventory and plant and equipment asset management tracking, some fifteen applications in total. The current version of the software was installed in 2002 and seven new versions of the software have been released since that time. Oracle, the company that now owns J.D. Edwards still supports our current version but in a limited fashion. The newer version of the software includes significant enhancements and new functionality. This Request for Proposal is for a consulting firm to provide a J.D. Edwards software upgrade assessment to reduce our risks and enhance our ability to budget and project the benefits in addressing application improvements, hardware technology enhancements and Oracle licensing model needs.

CCWA staff evaluated nine proposals in response to a Request for Proposals (RFP) that was opened on May 18, 2010. The selection team evaluated the proposals and arrived at a final ranking as shown in the following table.

Vendor	Points Value	Cost Summary
Andrews Consulting Group and Network Services Plus, Inc.	71.5	Fixed Cost of \$29,500 plus \$4,425 estimated travel costs
AMX International	83.4	Time and Material Cost estimate at \$39,040.00 including travel costs
Corning Data Services, Inc.	63.2	Fixed Cost of \$13,680.00 plus \$4,500 estimated travel costs
CSS International, Inc.	60.8	Time and Material Cost estimate at \$88,000.00 plus \$7,000 estimated travel costs
Denovo	88.7	Fixed Cost of \$20,000 plus \$6,000 estimated travel costs. Note: Full market cost is \$43,600 however Denovo is discounting to a lower fixed cost to gain the business
Fujitsu America	50.6	Time and Material Cost estimate at \$125,600.00 plus \$22,500 estimated travel costs; proposed alternate of \$103,600 plus \$22,500 estimated travel costs for partial scope of service
Oracle America, Inc.	56.9	Fixed Cost of \$54,000 plus \$10,250 estimated travel costs
Spinnaker	67.8	Time and Material Cost estimate at \$44,320.00 plus \$8,400 estimated travel costs
Zanett	68.4	Fixed Cost of \$30,000.00 plus \$14,300 estimated travel costs; proposed alternate of \$10,000 for partial scope of services plus \$6,600 estimated travel costs

The proposals were evaluated on the following criteria: Costs-40 points, Proposed Solution and Methodology-20 points, References-20 points, Quality and Clarity of Proposal-10 points, Contract Terms and Conditions-5 points and Financial Stability-5 points.

Staff recommends award to Denovo for an amount not to exceed \$26,000.00. This work will be funded from Operating Funds.

UPON Motion by Marie Barber and seconded by Don McMillian it was unanimously

RESOLVED: to award the JD Edwards Upgrade Assessment Proposal Recommendation to Denovo as presented and to authorize the General Manager to sign the contract.

Upon Motion by Oscar Blalock and seconded by Rodney Givens it was unanimously

RESOLVED: that the Board adjourn into executive session for land, legal, and personnel issues. The Board reserves the right to return to open session.

The Board returned to open session.

Chairman McQueen called on Guy Pihera, Water Production Manager, to discuss the Claricone Repainting Bid Recommendation that was approved during the January 7, 2010 Regular Board Meeting. Guy informed the Board that there are issues with the current contractor meeting either the CCWA risk management, bonding, scheduling or other bid specifications and requirements and therefore recommends using the second lowest bidder, Mechanical Jobbers, to complete the project in the not to exceed amount of \$114,536.

UPON Motion by Marie Barber and seconded by Don McMillian it was unanimously

RESOLVED: to approve second lowest bidder, Mechanical Jobbers to complete the Claricone Repainting project for the not to exceed amount of \$114,356 and authorize the General Manager to sign the contract documents.

The committee that was developed to discuss the use of funds for the cell phone tower leases provided an update of the meeting. It was recommended that 60% of the funds received go to the Clayton County Family Care for CCWAs Harship Assistance Program and the remaining 40% go to other areas.

UPON Motion by John Westervelt and seconded by Rodney Givens it was

RESOLVED: to accept the committee's recommendation to designate 60% of Cell Phone Tower Leases revenue to Clayton County Family Care for CCWA's Hardship Assistance Program based on funds received in the prior calendar year and not on funds to be received.

John Chafin and Marie Barber abstained from voting.

Mr. Thomas informed the Board of plans to distribute complimentary bottled water at community events. CCWAs water will be bottled by Coweta County Water Authority bottling plant.

Mr. Thomas stated that the Huie Wetlands Phase 4 dedication has been re-scheduled for Thursday, September 30, 2010 from 10 am to 12 noon. All were invited to attend.

Mr. Thomas discussed the necessity of a rate adjustment in order to meet the required 1.5 debt service coverage factor. The rate adjustment will be discussed at next month's board meeting.

Upon Motion by Oscar Blalock and seconded by Rodney Givens it was unanimously

RESOLVED: to adjourn the regular session board meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer