

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting, February 6, 2003

Chairman McQueen called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Lindy Rogers, Board Members, Wesley E. Greene, Sr., J. Alan Horton and Robbie Moore, Jr., General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Jim Poff, Dennis Hammock, Herbert Etheridge, Jr., Teresa Adams, Guy Pihera and Mike Thomas, Executive Secretary, Janet Matthews, System Support Specialist, Deborah Bruce, Assistant Manager of Administration, Scott Bailey, Project Manager, Mike Buffington, Contract & Procurement Administrator, Karen Riser, Human Resource Director, Ed Durham, Information Services Supervisor, Rodney Crowell, Administrative Secretary, Dianne Hammock and Water Plant Operator, Scott Mask. Also present were: Steve Fincher, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Farrar Wood, of Jim Wood & Associates Public Relations, Visitors, Ed Wall and Bill Camp of Knox Wall, Ray Smith, with Kendall Metering Systems, and CCWA employees: Tanya Risinger, Malcolm Allgood, Michael Holt, Larry Edge, Eric Hall and Johnny Yazzie.

Chairman McQueen called on Scott Mask, Water Plant Operator at the Hooper Plant, to give the invocation.

Chairman McQueen called for any omissions or additions to the minutes of the regular and executive board meeting on January 9, 2003 and the called board meeting, January 16, 2003, hearing none these minutes stand approved as presented.

Financial and Statistical Report: Chairman McQueen called on Frank Conort, Manager of Administration, who presented the monthly financial and statistical report. This report was received for information. There was discussion concerning this information.

Chairman McQueen called on Guy Pihera, Manager of Water Production, who updated the Board on the status of the Authority's water production and raw water reserve. Mr. Pihera discussed the information shown on the Water Supply Weekly Update for February 3, 2003, that was distributed to the Board. Mr. Pihera stated that the Authority's raw water reserve is in excellent condition and at full capacity.

Employee Recognition-Operator Certification: Chairman McQueen called on Guy Pihera, Manager of Water Production, who introduced Tanya Risinger and Scott Mask. Mr. Pihera stated that all of the Authority's water plant operators must be certified and are encouraged to obtain the highest certification level, which is a Class I. Mr. Pihera introduced Tanya Risinger, an operator at the Hooper Plant who has recently achieved her Class I certification. Mr. Pihera congratulated Tanya on her achievement.

Mr. Pihera again introduced Scott Mask, who had just given the invocation. Mr. Pihera stated that Scott, also at the Hooper Plant, has received his Class III operator certification on his first try. The first-try success rate for passing the certification is only about 50%. Chairman McQueen, on behalf of the Board, congratulated Tanya and Scott who were given a round of applause.

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Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who introduced Mike Holt, who is a third shift operator at the Northeast Plant. Mr. Poff stated that the Northeast Plant is one of our most complicated plants to operate. Mr. Poff stated that Mike came from the General Services Department about a year ago and if you were to look around the Authority and see a fresh coat of paint, that it was Mike who did the painting. Mr. Poff stated that Mike had recently passed his Class III Waste Water operator certification. Mr. Poff indicated that Mike is a quick learner and congratulated him on obtaining his certification.

Mr. Poff next introduced Malcolm Allgood, an operator at the W. B. Casey Plant, who has been with the Authority for twenty years. Mr. Poff stated that Malcolm had recently passed his Class II examination and that the success rate for passing the Class II certification is only 33%. Mr. Poff congratulated Mike and Malcolm and thanked them for all their hard work and dedication. Mike and Malcolm were given a round of applause.

Chairman McQueen, on behalf of the Board, also congratulated these employees and thanked them for all their hard work.

Employee Recognition-20 Year Service Pin: Chairman McQueen called on Terry Hicks, Deputy Manager who introduced Johnny Yazzie and presented his twenty year pin. Mr. Hicks stated that Johnny actually started to work with the City of Forest Park in January 1983. Most of Forest Park's water and sewer department employees came to work with the Authority in January 1994 as a result of the purchase of the Forest Park system by the Authority. Johnny ran the TV truck, worked with their lift station, operated their one-call center and even cut grass around the tanks. Mr. Hicks stated that Johnny, through the years, probably has done more jobs than he could mention. Mr. Hicks stated that Johnny had been in the Engineering Department and is currently in the Maintenance & Construction Department in the wastewater maintenance section. He started as a Sewer Service Mechanic I, what we refer to as a crew leader. Then in 2000, Johnny was promoted to his current position, Sewer Rehab Foreman. Mr. Hicks stated that historically high flows into wastewater plants occur during rainy periods. Johnny and his crews spend their days, not only during these rainy periods, but all the time out in the woods, cutting bushes, hunting manholes with tops off, washed out lines and other problems. In the wintertime, it's cold and in the summer, it's hot. Mr. Hicks stated that he appreciates what Johnny does and thanked him for twenty years with the Authority. Johnny received a round of applause.

Chairman McQueen, on behalf of the Board, thanked Johnny for his twenty years of service and stated that the Board wishes him many more years with the Authority.

Chairman McQueen stated that Ms. Barber was not in attendance due to a death in her family.

Chairman McQueen recognized Secretary/Treasurer, Lindy Rogers, who will complete his term on the Water Authority Board on February 28, 2003. Chairman McQueen stated that Lindy has done an outstanding job using his expert knowledge and financial skills. On behalf of Clayton County and the Authority Board, Chairman McQueen expressed appreciation for all of Lindy's efforts. Chairman McQueen called on Lindy Rogers to say a few words.

Mr. Rogers shared his thoughts regarding the Authority and his tenure on the Board. Chairman McQueen asked that all those present stand and give Lindy a round of applause.

2003 Bond Presentation: Chairman McQueen called on Frank Conort, Manager of Administration, who stated that the Authority is looking at a proposed 2003 Bond Issue with the aid of Knox Wall Associates, the new Bond Underwriter for the Authority. Mr. Conort stated that the Authority is taking a programmatic look at, not just the initial money, but also other opportunities that might be available to

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the Authority in terms of helping the Authority financially while the interest rates are where they are currently. Mr. Conort introduced Ed Wall of Knox Wall Associates.

Mr. Wall stated that he would like to thank the Board and the Authority for hiring his firm and that he regrets not being able to work with Mr. Rogers.

Mr. Wall introduced Mr. Bill Camp, who was born and raised in Clayton County, who assisted Mr. Wall in his presentation to the Board.

Mr. Wall stated that he met with Frank Conort and feels that the Authority is well represented by Mr. Conort. Mr. Wall discussed the information that was contained in the handout that was provided to the Board. Mr. Wall stated that Mr. Conort asked that Mr. Wall review the Authority's Debt Service and to determine which bonds could be refunded and how much savings could the Authority obtain.

Mr. Wall stated that the 2003 Bonds would encompass twenty-six million one hundred thousand dollars (\$26,100,000) of new money, a restructuring of existing debt which would bring about an approximate savings of interest expense to the Authority of sixteen million six hundred thousand dollars (\$16,600,000). The proposed 2003 Bond Issue is for a period of seventeen years.

Upon Motion by Lindy Rogers and seconded by Lloyd Joiner it was unanimously

RESOLVED: to accept Ed Wall's recommendation of refunding the 1992, 1993 and part of 2001 bonds along with a 2003 Bond Issue of twenty-six million one hundred thousand dollars (\$26,100,000) for a period of seventeen (17) years. This motion was amended to include the ability to allow the General Manager with Chairman McQueen's knowledge to authorize Mr. Wall to refund additional bonds in the event the interest savings reaches a three percent (3%) savings threshold.

Lovejoy Sewer Improvements: Chairman McQueen called on Mike Thomas, Manager of Program Management and Engineering, who gave an informational slide presentation summary on the Lovejoy-Tara Boulevard Sewer Improvements. Mr. Thomas stated that the Authority opened bids for the installation of the lift station, generator, force main and gravity sewer line and that the low bidder was Hall Construction with a bid of three hundred fourteen thousand nine hundred ninety-two dollars and ninety cents (\$314,992.90). Mr. Thomas stated that the total cost of this project is six hundred forty eight thousand three hundred fifty dollars and eighty-one cents (\$648,350.81) and that the City of Lovejoy has tentatively agreed to pay 50% of this total cost. Mr. Thomas stated that it is the recommendation of the Authority's staff to accept the low bid from Hall Construction. There was discussion concerning this information.

### **LOVEJOY – TARA BOULEVARD SEWER IMPROVEMENTS**

The Lovejoy – Tara Boulevard Sewer Improvements consist of a gravity sewer line running south from Lovejoy parallel to Tara Boulevard to a pump station and force main that will run back north along Tara Boulevard and tie into an existing 10 inch gravity line in Lovejoy. These improvements will serve the property along Tara Boulevard south of Lovejoy and the southeast portion of Lovejoy. The project consists of the following components:

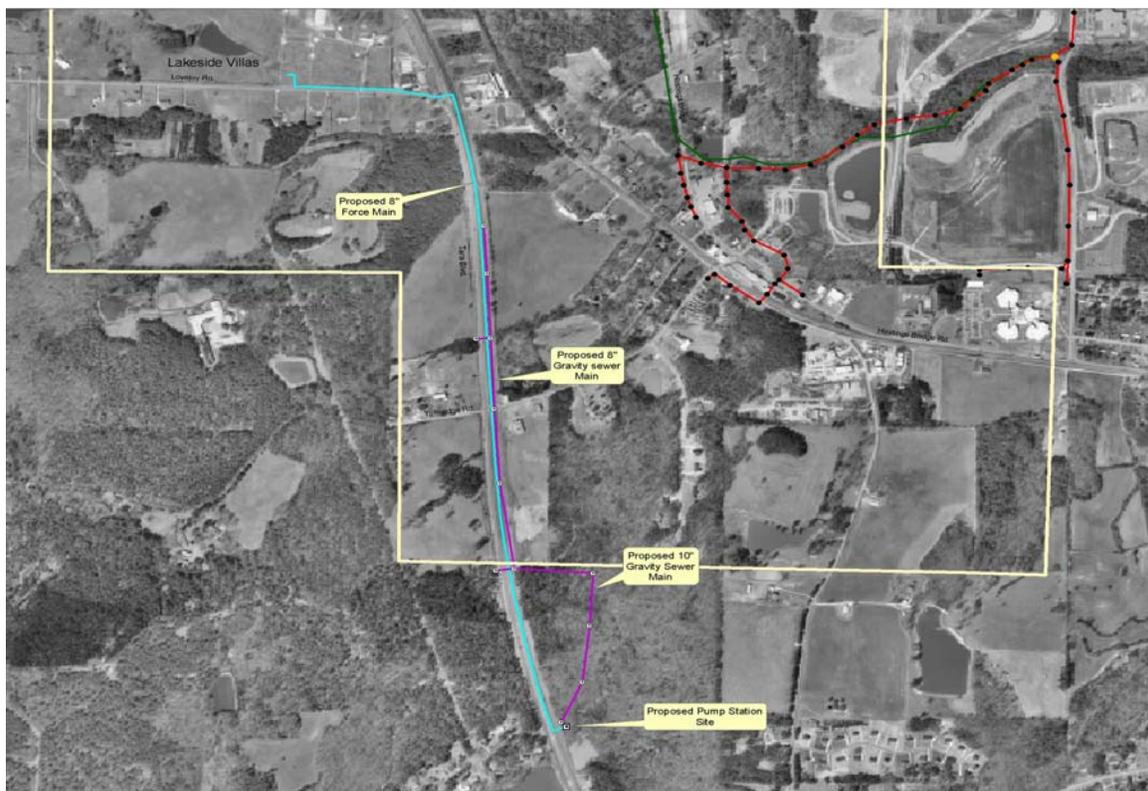
- 3,477 ft. of 8 inch gravity sewer line
- 2,395 ft. of 10 inch gravity sewer line
- 8,007 ft. of 8 inch force main
- Gorman-Rupp Series Connected T4 Pump Station and all associated components
- Precision Systems Generator

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This project will serve approximately 342 acres and flows of up to 500,000 gallons per day. The estimated construction costs for this project are listed below.

Gorman-Rupp Pump Station	\$109,284.00
Precision Systems Generator	\$54,988.00
Pipe and other materials	\$128,180.91
Installation by Contractor	\$314,992.90
Wetlands Permitting	\$1,750.00
Wetlands mitigation credits (est.)	\$15,000.00
Engineering by CCWA	<u>\$24,155.00</u>
TOTAL	\$648,350.81

We opened bids for installation of these facilities on January 28, 2003 and the bid tab sheet and the CCWA staff recommendation are attached.



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**Clayton County Water Authority  
Bid Tabulation Sheet  
Lovejoy Road / Tara Blvd.  
January 2003**

Contractor	Bid Amount
<b>Ronny D. Jones Enterprises, Inc.</b> 315 Milliard Farmer Industrial Blvd. Newnan, GA 30263	\$528,114.00
<b>Mid-South Builders, Inc.</b> P.O. Box 878 7057 Maddox Road Lithonia, GA 30058	\$632,614.00
<b>Huff Grading &amp; Pipeline Co., Inc.</b> 117-B Commerce Drive Dallas, GA 30132	\$409,153.75
<b>MacBa Sewer &amp; Pipeline, Inc.</b> 117 Park West Drive McDonough, GA 30253	\$376,648.40
<b>Gary's Grading &amp; Pipeline</b> 7434 Highway 81 Monroe, GA 30656	No Bid
<b>Strack, Inc.</b> 125 Laser Industrial Blvd. Fairburn, GA 30213	No Bid
<b>Gordy Construction</b> P.O. Box 4 Columbus, GA 31902	\$554,188.00
<b>Andrews Excavation, Inc.</b> 112 Simpson Mill Road McDonough, GA 30252	No Bid
<b>Crawford Grading &amp; Pipeline</b> 1505 Dunlap Road Luthersville, GA 30251	No Bid
<b>Tom Davidson &amp; Sons</b> 79 School Road P.O. Box 257 Sunnyside, GA 30284	\$326,357.00
<b>Hall Construction</b> 670 Hall Road Hampton, GA 30228	\$314,992.90
<b>Pipe Construction, Inc.</b> 5732 Highway 212 Covington, GA 30016	\$398,999.50
<b>Shockley Plumbing</b> 220 McElroy Road Fayetteville, GA 30214	\$454,146.00

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**CCWA staff recommends that the Board award this contract to the low bidder, Hall Construction for the amount of \$314,992.50.**

Upon Motion by Lindy Rogers and seconded by Robbie Moore it was unanimously

RESOLVED: to approve the low bid of three hundred fourteen thousand nine hundred ninety-two dollars and ninety cents (\$314,992.90) from Hall Construction for the installation of the lift station, generator, force main and gravity sewer line contingent upon the understanding that fifty percent (50%) of the total cost of this project of six hundred forty-eight thousand three hundred fifty dollars and eighty-one cents (\$648,350.81) will be paid by the City of Lovejoy.

Water Main Replacement Recommendation: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance and Construction, who stated that for the last several years the Authority has been doing two inch galvanized water line replacement in the county. The current contract was for three years with the re-bid due this year. Four bids were received for the Water Main Replacement RFP. The Authority received a letter from the low bidder, Crawford Grading & Pipeline, Inc., which was distributed to the Board, asking that their bid be withdrawn from consideration. Crawford Grading & Pipeline, Inc. did not understand the scope of work in this proposal and their proposal did not meet all the requirements of the RFP. Mr. Etheridge stated that the staff recommends that the contract for the Water Main Replacement RFP be awarded to the second lowest qualified bidder Mack Jones Enterprises. There was discussion concerning this information.

**Clayton County Water Authority  
Vendors for Watermain Replacement RFP  
Tab Sheet  
January 2003**

<b>Contractor</b>	<b>Proposal Amount</b>
<b>Callaway Grading</b> 1699 North Mt. Carmel Road Hampton, GA 30228	<b>No Proposal</b>
<b>Ronny D. Jones Enterprises, Inc.</b> 315 Milliard Farmer Industrial Blvd. Newnan, GA 30263	<b>No Proposal</b>
<b>Mid-South Builders, Inc.</b> P. O. Box 878 7057 Maddox Road Lithonia, GA 30058	<b>No Proposal</b>
<b>Huff Grading &amp; Pipeline Co., Inc.</b> 117-B Commerce Drive Dallas, GA 30132	<b>No Proposal</b>
<b>MacBa Sewer &amp; Pipeline, Inc.</b> 117 Park West Drive McDonough, GA 30253	<b>No Proposal</b>
<b>Gary's Grading &amp; Pipeline</b> 7434 Highway 81 Monroe, GA 30656	<b>No Proposal</b>

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<b>Contractor</b>	<b>Proposal Amount</b>
<b>Strack, Inc.</b> 125 Laser Industrial Blvd. Fairburn, GA 30213	<b>No Proposal</b>
<b>Gordy Construction</b> P.O. Box 4 Columbus, GA 31902	<b>No Proposal</b>
<b>Andrews Excavation, Inc.</b> 112 Simpson Mill Road McDonough, GA 30252	<b>No Proposal</b>
<b>Crawford Grading &amp; Pipeline</b> 1505 Dunlap Road Luthersville, GA 30251	<b>\$159,150.00</b>
<b>Tom Davidson &amp; Sons</b> 79 School Road P.O. Box 257 Sunnyside, GA 30284	<b>No Proposal</b>
<b>Hall Construction</b> 670 Hall Road Hampton, GA 30228	<b>No Proposal</b>
<b>Reynolds, Inc.</b> 121 Roberts St. Fairburn, GA 30213	<b>No Proposal</b>
<b>Wade Coats Company, Inc.</b> 298 Six Flags Parkway Austell, GA 30168	<b>\$560,100.00</b>
<b>Mack Jones Enterprises, Inc.</b> 5659 McEver Road Flowery Branch, GA 30542	<b>\$243,064.00</b>
<b>Floyd S. Lee Grading</b> 5755 Old Dixie Highway Forest Park, GA 30297	<b>No Proposal</b>
<b>Ruby Collins, Inc.</b> P.O. Box 2476 Smyrna, GA 30081	<b>No Proposal</b>
<b>Circle L Utility Contractors</b> 1481 Old Alabama Road Taylorville, GA 30178	<b>No Proposal</b>
<b>Richard R. Harp Excavation, Inc.</b> P.O. Box 1195 Fayetteville, GA 30214	<b>No Proposal</b>
<b>Thomas Boynton Contracting</b> 6161 Forrest Road Hogansville, GA 30230	<b>No Proposal</b>

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The low bidder (Crawford Pipeline) did not understand the scope of work in this proposal and his proposal did not meet all the requirements of the RFP. They have requested that their proposal not be accepted (letter attached).

Recommendation: Staff recommends that this contract be awarded to the second lowest proposer (Mack Jones Enterprises). This company has been performing this work for the CCWA for the past 3 years. Their proposal was 25 cents per foot above the prices from three years ago.



## Crawford Grading & Pipeline, Inc.

Water Lines • Storm Drain • Sanitary Sewers • Backhoe Work

1/30/03

TO: HERBERT ETHRIDGE  
 CLAYTON COUNTY WATER AUTHORITY  
 1600 BATTLE CREEK RD.  
 MORROW GA., 30260

FROM: RICKEY McDANIEL  
 CRAWFORD GRADING & PIPELINE, INC.

RE: BID FOR REPLACEMENT OF 2" - 8" WATER LINES

AFTER TALKING TO YOU IN DEPTH ON JANUARY 29, 2003 ABOUT THE ABOVE REFERENCED PROJECT CRAWFORD GRADING & PIPELINE, INC. REQUEST THAT YOU WITHDRAW OUR BID FROM CONSIDERATION. AT THE TIME WE BID THIS PROJECT WE DID NOT UNDERSTAND THAT IT WOULD CONSIST OF NUMEROUS JOBS OF 200 - 300' EACH THAT WOULD REQUIRE US TO MOVE ON AND OFF THESE SITES SO MANY TIMES. WE THOUGHT EACH PROJECT WOULD CONSIST OF LONGER RUNS OF PIPE SO THAT WE COULD STAY IN ONE AREA FOR A LONGER PERIOD OF TIME. ALSO WE THOUGHT THAT THERE WOULD BE SOME NEW CONSTRUCTION. BUT AFTER TALKING WITH YOU WE FOUND THAT ALL OF THE WORK CONSIST OF REPLACING EXISTING WATERLINES. IF WE HAD UNDERSTOOD MORE ABOUT THE SCOPE OF THE WORK OUR PRICE WOULD HAVE BEEN MORE COMPETITIVE AS WE DISCUSSED. PLEASE LET ME KNOW YOUR THOUGHTS ABOUT OUR REQUEST.

SINCERELY,

*Rickey McDaniel*  
 RICKEY McDANIEL  
 VICE PRESIDENT

Herbert Crawford

1505 Dunlap Rd. • Luthersville, Ga 30251 • Phone 770-927-0413 • Beeper 770-556-2478

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Upon Motion by Alan Horton and seconded by Wes Greene it was unanimously

RESOLVED: that the Authority accept the withdrawal of Crawford Grading & Pipeline, Inc. and accept the bid of Mack Jones Enterprises in the amount of two hundred forty-three thousand sixty-four dollars (\$243,064) for the Water Main Replacement RFP.

Meter Recommendation: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance and Construction, who gave an informational slide presentation on the Automated Meter Reading (AMR) project. When the Authority took over the city of Riverdale, the city had been using Badger water meters. The Authority had been using Invensys Metering Systems. Invensys developed a radio system to automatically read their water meters but their radios were not compatible to read other brands of meters. The Authority wanted to evaluate what meters and radios were out in the marketplace. The Authority put together a committee consisting of Rodney Crowell, Information Services Supervisor, Eric Hall, Meter Testing and Repair Foreman, Larry Edge, Meter Repair, Steve Dooley, Supervisor, Meter Reading and Repair, Morris Kelly, Customer Accounts Supervisor who researched the marketplace for a company that could provide not only the water meters, but also the radios to read these water meters. Badger Meters partnered with Itron Radios to be able to not only provide water meters, but also to have a radio system that could read any brand of meters. The Authority's committee was able to compare costs and savings. The AMR committee recommends that the CCWA accept Badger Meters and Itron Radios as the Authority's standard meter and radio. There was discussion concerning this information.

Upon Motion by Lindy Rogers and seconded by Robbie Moore it was unanimously

RESOLVED: that the Board accepts the recommendation of the Authority's staff to approve Badger Meters and Itron Radios as the Authority's standard meter and radios and to adjust the fees accordingly, effective March 1, 2003.

Health Insurance Update: Chairman McQueen called on Ed Durham, Human Resource Director who stated that last year the Board asked to be updated quarterly on the Authority's health insurance claims experience. Mr. Durham reviewed an informational graph that was distributed to the Board. There was discussion concerning this information. Board member, Wes Greene asked that Mr. Durham send a letter with Mr. Brannan's approval to Blue Cross/Blue Shield requesting that the Authority's claims be put online.

Mr. Brannan, General Manager stated that the Authority has a consultant who is reviewing the employee benefit manual to be sure that the Authority is complying with any new regulations and that the benefits contained in that document are current. Mr. Brannan stated that in the event the Authority's consultant finds anything for review the Authority would bring that information back before the Board for action.

Sewer Tap Recommendation: Chairman McQueen called on Wade Brannan, General Manager who stated that normally in a year's time the Authority may have eight to twelve requests by customers for installation of sewer taps. Mr. Brannan stated that if the Authority has crews available, the Authority does the installation of the sewer tap and if not the Authority will use an outside contractor. Mr. Brannan stated that the amount of two thousand fifteen dollars (\$2,015) has been determined as an average Authority cost for installation of these sewer taps, but the cost for an outside contractor varies. Mr. Brannan recommended that the Board authorize that the charges for a sewer tap be either two thousand fifteen dollars (\$2,015) or the cost that the outside contractor charges. There was discussion concerning this information.

Upon Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

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RESOLVED: that the Authority approves the charge of either two thousand fifteen dollars (\$2,015) or the cost for an outside contractor for the installation of sewer taps.

Purchase Card Resolution: Chairman McQueen called on Wade Brannan, General Manager who stated that Bank of America requested that the Authority have a resolution adopted by the Authority's Board to initiate the Purchase Card Program. Bank of America drafted a resolution and after review by the Authority's legal counsel, with a few minor changes, the resolution was returned to Bank of America. A copy of the final resolution was provided to the Board. Mr. Brannan asked the Board for adoption of the resolution for the Purchase Card Program.

STATE OF GEORGIA

COUNTY OF CLAYTON

RESOLUTION 2003- \_\_\_\_\_

A RESOLUTION OF THE GOVERNING BOARD OF THE CLAYTON COUNTY WATER AUTHORITY AUTHORIZING EXECUTION OF DOCUMENTS FOR PARTICIPATION IN THE STATE OF GEORGIA PURCHASING CARD PROGRAM; AND FOR OTHER PURPOSES.

WHEREAS, O.C.G.A. Section 50-5-9 implements the State of Georgia Purchasing Card Program; and

WHEREAS, the CLAYTON COUNTY WATER AUTHORITY wishes to utilize this program;

**NOW THEREFORE,** BE IT RESOLVED BY THE GOVERNING BOARD OF THE CLAYTON COUNTY WATER AUTHORITY:

Section 1. That the following officers and/or employees:

<b>Title</b>	<b>Name (printed)</b>	<b>Signature</b>
Deputy Manager	Terry R. Hicks	
Administration Dept. Manager	Frank E. Conort	

of the Authority (the "Designees") are authorized for and on behalf of and in the name of the Authority, for such time, at such interest rates, and on such other terms and conditions as are deemed expedient by the Designees to negotiate and procure credit from Bank of America, N.A. ("Bank") on VISA Purchasing cards, to designate the officers or employees to receive Purchasing cards, and to execute the application and provide any other documents or information required by Bank as a requirement of issuing such

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Purchasing cards. The authority herein given and the designation of the officers and/or employees shall remain irrevocable as far as Bank is concerned until Bank is notified in writing of the revocation of such authority and shall have acknowledged in writing receipt of such notification.

Section 2. That such Purchasing cards, the debt created by their use and any security interest pertaining to that debt, issued to designated officers or employees of the Authority shall represent legal and binding obligations of the Authority; and that Bank is hereby authorized and directed to pay the proceeds of any such credit without the necessity to look to the use of the credit or the account, whether such account is opened or maintained by the Designees, or others as designated by the Designees, in their individual capacities or not, and whether funds from the use of such accounts are deposited to the individual credit of, or used for the individual credit of, or used for the individual purposes of, the Designees, or others designated by the Designees, or not.

Section 3. That the Authority shall, to the extent if any allowed by law, indemnify and hold harmless Bank from any claim, loss, cost, damage, liability or expense arising out of its actions in reliance on this Resolution.

Section 4. This Resolution shall be effective on the date of its approval by the Board.

**SO RESOLVED** this \_\_\_\_ day of \_\_\_\_\_, 2003.

**ATTEST:**

**CLAYTON COUNTY WATER AUTHORITY**

\_\_\_\_\_  
 H. Lindy Rogers, Secretary

\_\_\_\_\_  
 Pete McQueen, Chairman

**APPROVED AS TO FORM:**

Steven M. Fincher, Attorney for  
 Clayton County Water Authority

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Upon Motion by Lindy Rogers and seconded by Wes Greene it was unanimously

RESOLVED: that the Board adopts the resolution for the Purchase Card Program for specified Authority employees.

Highwoods Realty LP Easement Request: Chairman McQueen called on Wade Brannan who gave the Board information and discussed a request to abandon a sanitary sewer easement. Mr. Brannan stated that the Authority needs authorization to abandon this easement, which is located in the Tradeport Industrial Park off International Parkway south of Aviation Boulevard since the developer of the building has relocated the sanitary sewer line and given the Authority an easement for the relocated line.

Upon Motion by Lindy Rogers and seconded by Alan Horton it was unanimously

RESOLVED: that the Board authorizes the abandonment of the Easement in the Tradeport Industrial Park, Building II.

Dr. Mikkilineni Sewer Easement Request: Chairman McQueen called on Wade Brannan who gave the Board information concerning a private sewer lift station at 483 Upper Riverdale Road Suite A. Mr. Brannan stated that the Authority would like to work with the two property owners and try to resolve the easement issue. Mr. Brannan asked the Board for authorization to help resolve this easement issue which would allow the property at 483 Upper Riverdale Road Suite A to tie into the existing gravity sanitary sewer line and abandon the private lift station.

Upon Motion by Lindy Rogers and seconded by Wes Greene it was unanimously

RESOLVED: that the Board authorizes the Authority to proceed to assist working out an easement to tie the property at 483 Upper Riverdale Road Suite A into the sewer system which would allow the property owner to abandon his private lift station.

Chairman McQueen stated that he would entertain a motion for the Board to go into executive session to consult with legal counsel.

Upon Motion by Wes Greene and seconded by Lloyd Joiner it was unanimously

RESOLVED: that the Board adjourns into executive session, the Board reserved the right to return to the open session.

Chairman McQueen called the regular Board meeting back into open session.

Chairman McQueen called on Wade Brannan, General Manager who stated that last month the Authority provided information to the Board concerning Employee Benefits. Mr. Brannan stated that the information had been reviewed with Board member, Alan Horton, who had made the initial request regarding the employee benefits. Mr. Brannan inquired if there was any other Board member who would like to discuss the information provided.

Chairman McQueen stated that he has some concerns with the Authority paying retiree health insurance at 100% and also the amount that the Authority is paying for employee benefits as compared to some of the surrounding counties. Mr. Durham explained that Clayton County pays 75% of the retiree and spouse's health insurance, which means that the County pays more in total benefits than the Authority. Mr. Joiner, Board member stated that whatever is decided about the employee benefits should

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be done in a methodical way and not hastily deciding to make changes to the existing benefits without a thorough study of the impact of any changes.

Mr. Hicks, Deputy Manager, stated that there was not a retiree health insurance plan prior to 1993. The Board at that time stated that if retiree health benefits were to be established that the Authority would have to have a mechanism in place to pay for it. Mr. Hicks stated that when the plan was established a retiree health insurance trust fund was set up and initially funded by savings from our minimum premium concept Health Insurance Program.

Alan Horton, Board member, thanked Ed, Wade and Terry for pulling together the information on employee benefits for him. Mr. Horton stated that the information answered a lot of questions he had and he now has a better understanding of the benefit structure of the Authority. Chairman McQueen stated that more discussion of employee benefits would be heard during the budget review hearings.

Chairman McQueen recognized Ed Durham who stated that he would just like to thank the Board for all the benefits the Authority currently has. Mr. Durham stated that if one were to compare the Authority's plan with other counties, although the Authority has a rich plan, the Authority's plan is competitive. Mr. Durham stated that in order to hire and retain good employees, a company's benefits plan must be competitive.

Chairman McQueen called on Wade Brannan, General Manager, who stated that the Authority had several vehicles that were to be auctioned by Bishop Brothers within the next few weeks. There was discussion concerning this information.

Mr. Brannan stated that about a month ago, he and some representatives from the ACCG (Association of County Commissioners of Georgia) traveled to South Georgia to discuss water issues that the Authority encounters locally and also to discuss their South Georgia water problems. A follow-up tour in the Atlanta area is planned for Tuesday, March 25 and Wednesday, March 26, 2003. On the evening of the 25<sup>th</sup>, representatives from ACCG are planning a reception and BBQ meal at the Authority's Shamrock/Blalock Community Use Building. Mr. Brannan stated that on Wednesday, March 26, 2003 this group would tour the Water Authority's facilities. Mr. Brannan stated that this would be a good opportunity for the Authority.

Mr. Brannan wanted to take this opportunity to express how much Mr. Rogers has meant to the Clayton County Water Authority. Mr. Brannan stated that when he came for his interview with the Authority, Mr. Rogers was one of those that interviewed him. Mr. Brannan stated that he loved where he use to work, but he loves the Water Authority. Mr. Rogers acknowledged Mr. Brannan's remarks and stated that he appreciates Mr. Brannan also.

Upon Motion by Robbie Moore and seconded by Wes Greene it was unanimously

RESOLVED: that the regular session board meeting be adjourned.

There being no further business to come before the open meeting the meeting was adjourned.