

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, August 7, 2003

Chairman Pete McQueen called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, Board Members, Wesley E. Greene, Sr., J. Alan Horton and John L. Westervelt, General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Dennis Hammock, Herbert Etheridge, Guy Pihera, Mike Thomas, Jim Poff and Teresa Adams, Executive Secretary, Janet Matthews, Customer Accounts Director, Morris Kelly, Project Manager, Mike Buffington, Contract & Procurement Administrator, Karen Riser, Administrative Secretary, Dianne Hammock, Human Resource Director, Ed Durham, Information Services Supervisor, Rodney Crowell, Network Administrator, Chris Sims and visiting CCWA employees: Stan Court, Malcolm Allgood, David Blackstock, James Hill, Tony Somerville, Tim Walker, Michael Leach, Ottis Stewart, Carl Mitchell and Dennis Clements. Also present were: Steve Fincher, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Farrar Wood, of Jim Wood & Associates Public Relations, Visitors: Jack H. Drew, Previous Chairman of the CCWA Board of Directors, Chris Canteagiani & Erin Frederickson, WSB-TV and Darrell Thomas, Williams-Russell & Johnson, Inc. Board member, Robbie Moore, was out of town and not in attendance.

Chairman McQueen called on Stan Court, Wastewater Service Mechanic Crew Leader, to give the invocation.

Chairman McQueen introduced Jack Drew, previous Chairman of the Clayton County Water Authority's Board of Directors. Mr. McQueen stated that Mr. Drew dedicated a considerable number of years of his life to the Authority as Chairman of the Board. Mr. McQueen stated that the Authority's main office complex is named after Mr. Drew in honor of his dedicated service to the Authority. Mr. McQueen called on Mr. Drew who stated that the continuing success of the Authority is still an important part of his life. Mr. Drew gave background information concerning the creation of the Authority and stated that the Authority had a lot of good political support and dedicated board members who wanted to do what was best for the Authority and Clayton County. Mr. Drew stated that he would like to commend all of the Authority's board members for the outstanding job they are doing to further improve the Authority and Clayton County. Mr. Drew stated that he has always been extremely impressed with the Authority's dedicated hard working employees and that he continues to be impressed with the caliber of the employees that the Authority continues to hire. Mr. Drew thanked Mr. McQueen for allowing him to address the board and for the board's dedicated service to the Authority.

Mr. McQueen thanked Mr. Drew for his contributions to the Authority and for attending the board meeting.

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Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Minutes of July 10, 2003, hearing none these minutes stand approved as presented.

Financial and Statistical Report: Chairman McQueen called on Frank Conort, Manager of Administration, who presented the monthly financial and statistical report. There was discussion concerning this information.

Water Reclamation Operator Certification Recognition: Chairman McQueen called on Jim Poff, Manager of Water Reclamation who stated that he would like to give recognition to four Water Reclamation Plant Operators who work at the Authority's W.B. Casey WRF. Mr. Poff stated that each of these Plant Operators completed State requirements to obtain a higher Water Reclamation Plant Operator Certification. Mr. Poff stated that passing the State Operator Certification test is extremely difficult and requires a lot of knowledge and skill. Mr. Poff introduced Malcolm Allgood, David Blackstock and Jim Hill and stated that these three Plant Operators obtained their Class I Water Reclamation Plant Operator Certification. Mr. Poff stated that a Class I Certification is the highest operator certification that can be obtained. Mr. Poff gave additional background information concerning each of these employees and what an excellent job that each are doing for the Authority.

Mr. Poff introduced Tony Somerville and stated that Mr. Somerville obtained his Class II Water Reclamation Plant Operator Certification. Mr. Poff gave additional background information concerning Mr. Somerville and what an excellent job he is doing for the Authority.

Mr. Poff introduced Mike Mitchell, Plant Operator at the Authority's W.B. Casey WRF. Mr. Poff stated that he would like to congratulate Mr. Mitchell who is retiring from the Authority with 32 years of service. Mr. Poff gave background information concerning Mr. Mitchell's work history and stated that Mr. Mitchell has been an asset to the Authority.

Chairman McQueen congratulated Mr. Mitchell on his retirement and thanked him for his dedication and wished him the best in his retirement years.

Chairman McQueen stated that on behalf of the Board, he appreciates each of the employees who obtained a higher plant operator certification and thanked them for their hard work and dedication to the Authority.

Chairman McQueen called on Dennis Hammock, Manager of Land Management, who introduced Ottis Stewart, Senior Equipment Operator in the Land Management Department. Mr. Hammock stated that he would like to congratulate Mr. Stewart who is also retiring from the Authority with 26.5 years of service. Mr. Hammock gave background information concerning Mr. Stewart's work history with the Authority and stated that he will sincerely miss Mr. Stewart.

Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who introduced Dennis Clements, Pipeline Construction Foreman in the

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Maintenance & Construction Department. Mr. Etheridge stated that he would like to congratulate Mr. Clements on his retirement from the Authority with 33 years of service. Mr. Etheridge gave background information concerning Mr. Clements work history with the Authority and thanked Mr. Clements for his hard work and dedicated years of service to the Authority.

Chairman McQueen stated that on behalf of the Board that he would like to thank Mr. Stewart and Mr. Clements for their years of service to the Authority and congratulate them on their retirement.

Employee Service Recognition: Chairman McQueen called on Terry Hicks, Deputy Manager, who stated that today the Authority has one employee receiving a fifteen-year tenure pin and one receiving a twenty-five year tenure pin.

Mr. Hicks introduced Tim Walker who works in the Land Management Department. Mr. Hicks gave some background information on the various jobs that Tim has done with the Authority. Mr. Hicks stated that he knows that Tim has cut a lot of trees, supplying the chips for the heat source in the Authority's pelletizing operation. Mr. Hicks stated how much he appreciated Tim's dedication and hard work for the past fifteen years.

Mr. Hicks next introduced Michael Leach who has been with the Authority for twenty-five years. Mr. Hicks stated that Mike is in the Maintenance & Construction Department and added that Mike is one of several employees that came to the Authority from Forest Park in 1994. Mr. Hicks commented that Mike had knowledge of the Forest Park system and that has helped the Authority tremendously. Mr. Hicks stated that Mike is currently working on one of the water tap crews, which does a little bit of everything.

One other thing that Mr. Hicks wanted to mention about Mike is that back in January, Mike had an off-the-job injury and was on light duty. The Authority was working on a manhole tag-it job and Mike came in on light duty and helped us, which gave the Authority some extra help with the 19,000 tags that this project entailed. It is people like Mike and others that have made the Authority the organization that it is today. Mr. Hicks congratulated Mike on his twenty-five years with the Authority.

Mr. Hicks added that Mike Mitchell, while he looks a whole lot older than Mr. Hicks, is about the same age as Mr. Hicks. Mr. Hicks stated that he and Mike played baseball together when they were about 9, 10 or 11 years old. Mr. Hicks stated that after coming to the Authority, he heard people say Bubba Mitchell and realized that it was the same Bubba Mitchell.

Mr. Hicks added that he started in the drafting room and that as he got out a bit, measuring valves and doing some waterline design, between Dennis Clements and Roy Gardner, our other pipeline construction foreman, they taught me more about water than I could ever remember. Mr. Hicks stated that Dennis' and Roy's expertise helped him in designing and putting things together. Mr. Hicks thanked Dennis for his many years and assistance through the years.

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Mr. Brannan added that Mike Mitchell, "Tobe" (Ottis Stewart), and Dennis Clements are the kind of people that the Authority cannot replace. Mr. Brannan stated that they are excellent employees and that the Authority appreciates all that they have done over a long period of time. Mr. Brannan stated that he sincerely appreciates the contribution they have made to the Water Authority. Mr. Brannan added that the Authority is a better place and it is the caliber of place it is, because of people like them.

Chairman McQueen stated that on behalf of the Board that he would like to congratulate Tim and Michael on their years of service and thank them for their contribution to the Authority.

Mr. Hicks stated to Chairman McQueen that Vice Chairman Joiner mentioned last month when we introduced the tenured employees that there was some 75 years with the four employees that were standing there. Mr. Hicks stated that the Authority started introducing these employees in November 2002 and have had nineteen employees come through since November with a total of three hundred and eighty years (380) of service to the Authority.

Chairman McQueen stated that the spirit and length of tenure of the Authority's employees has certainly been an asset.

Chairman McQueen called on Farrar Wood, of Jim Wood & Associates, who wanted to mention on a personal level the Tomato Sandwich Party fundraiser to benefit the Good Shepherd Clinic. The Tomato Sandwich Party has been hosted for many years by Farrar's parents, Jim and Martha Wood. Farrar added that his Dad is now on the board of the Good Shepherd Clinic and after about a four or five year hiatus from hosting the Tomato Sandwich Party, decided that this would be a good service project for them to do. Farrar stated that he would like to encourage everyone to come to the Tomato Sandwich Party on August 16th.

Chairman McQueen thanked Farrar and added that Farrar's parents have certainly done a lot for Clayton County and for the charities of Clayton County over the years.

Boom Truck Bid Recommendation: Chairman McQueen called on Teresa Adams, Manager of General Services, who stated to the Board that over the past several years the Water Authority has been renting boom trucks at a rate of about four hundred dollars (\$400) per half day to perform various maintenance functions. Ms. Adams explained that boom trucks are rented to lift motors, pumps, aeration filters, aeration diffusers, blowers, gearboxes, exhaust fans, bar screens and other various items. Ms. Adams stated that in the near future there would be increased demand for use of a boom truck because of the additional installation of the submergible pumps at the new Casey Plant, the Inman Road Constructed Wetlands, the Hooper expansion, and the new Shoal Creek Plant.

Ms. Adams stated that the Authority staff recommends H & E Equipment Services of Decatur, Georgia be awarded the contract in the amount of one hundred eighteen thousand nine hundred dollars (\$118,900) for the purchase of one 23.5 ton boom truck.

**Clayton County Water Authority
 Boom Truck – 23.5 Tons (1) One New Unit
 Tab Sheet
 August 2003**

Vendor	Bid	Make/Model
H & E Equipment Services Decatur, Georgia	\$118,900.00	Terex BT 4792
Terex/Telelect Southeast Glen Allen, Virginia	\$120,290.00	Stinger BT 4792 Crane
SUNBELT Rentals Atlanta, Georgia	\$125,163.00	Terex BT 4792
United Rentals Forest Park, Georgia	\$125,406.00	Terex BT 4792
Hertz Equipment Rental College Park, Georgia	\$135,188.00	National Series 800D W/2004 Sterling LT 8531
Nations Rent Jonesboro, Georgia	No Bid	
Rental Service Corporation Riverdale, Georgia	No Bid	
NEFF Rentals Forest Park, Georgia	No Bid	

Staff recommends that H & E Equipment Services be awarded the contract for the purchase of (1) one new boom truck – 23.5 tons.

Board member, Alan Horton, asked if this boom truck had been budgeted.

Mr. Brannan stated that the boom truck had been deferred from last year, but the need had increased this year to obtain the boom truck and that it was a budgeted item.

Chairman McQueen added that having a boom truck could be a safety factor in doing the various jobs that the boom truck is used for.

Upon Motion by Alan Horton and seconded by Marie Barber it was unanimously

RESOLVED: to accept the low bid from H & E Equipment Services for the purchase of one (1) new Terex BT 4792 boom truck – 23.5 tons for the bid amount of one hundred eighteen thousand nine hundred dollars (\$118,900).

Fleet Wash 2003 Proposal Recommendation: Chairman McQueen called on Teresa Adams, Manager of General Services, who explained that the annual fleet washing services consist of having a mobile car washing service company to pressure wash the Authority's fleet of

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cars, trucks, vans, trailers and heavy equipment at about seventeen Authority sites between the hours of five p.m. and six a.m.

Ms. Adams stated that after reviewing all the bid proposals received for the fleet wash service, Southlake Carwash of Morrow, Georgia provided the lowest and most responsible proposal. Ms. Adams added that Southlake Carwash, located near Clayton State Community College, has 35 employees, has been in business for five years, and has over five thousand customers per month.

Ms. Adams stated that Carla Clark, Office Assistant in General Services, was instrumental in having Southlake Carwash submit this proposal. Carla uses Southlake Carwash to service Mr. Brannan's vehicle and after inquiring if Southlake Carwash had a mobile service, asked if they would be interested in submitting a proposal. Ms. Adams added that by Carla inquiring and following up, the Authority was able to realize a cost savings of twenty-three thousand three hundred twelve dollars (\$23,312), which is the difference between the lowest bidder and the second lowest bidder.

Ms. Adams stated that the Authority staff recommends that the annual Fleet Wash Services contract in the amount of forty-six thousand two hundred twenty-four dollars (\$46,224) be awarded to Southlake Carwash.

**Clayton County Water Authority
 Annual Fleet Wash Service Proposal
 Proposal Ranking
 August 2003**

Vendor	Proposal	Ranking
Southlake Carwash Mike Gullatt Morrow, Georgia	\$46,224.00	1
Exceptional Mobile Auto Detailing Ollie Carter Hampton, Georgia	\$69,536.00	2
Norwood's Mobile Detailing Service Jimmy Norwood Jonesboro, Georgia	\$102,760.00	3
Mad Wax Marci Owen Chamblee, Georgia	\$115,450.00	4
Crews Property Wallace Crews Jonesboro, Georgia	\$67,048.00*	
Vic's Mobile Detail Service Victor Price Riverdale, Georgia	\$69,888.00*	

Vendor	Proposal	Ranking
Quality Image Carwash & Detail Tim Woods Atlanta, Georgia	Deadline expired	
The Pit Crew Mobile Detail Service Ray George Lithia Springs, Georgia	No Bid	
Reeves Mobile Detailing Willie Reeves College Park, Georgia	No Bid	
AutoBath Mobile Detailing Joe Mannede Powder Springs, Georgia	No Bid	
Mark's Mobile Detailing Service Mark Mason Rex, Georgia	No Bid	

Staff recommends that this contract be awarded to Southlake Carwash. This contract will be for one year and may be extended for second and third year by mutual consent by both parties. An annual adjustment at the time of each extension shall not exceed five (5) percent.

Upon Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

RESOLVED: to award the annual Fleet Wash Service contract to Southlake Carwash for the proposed amount of forty-six thousand two hundred twenty-four dollars (\$46,224) contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Man Lift Bid Recommendation: Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who explained that the Authority has been renting a Man Lift for the past year and a half at a charge of twenty-two hundred dollars (\$2,200) per month. Mr. Poff stated that although this equipment had been budgeted in the amount of seventy-five thousand dollars (\$75,000) for rental, the Authority would have a return on our investment in two and a half years by purchasing this equipment. Mr. Poff added that this equipment would be used primarily in the pelletizing plant and also throughout the Authority for any type of maintenance that needs to be done that would require this equipment.

Mr. Poff stated that with the help of General Services, this equipment was put out to bid and the Authority received seven bids. The staff recommends that we award the contract to the lowest bidder, Nations Rent of Jonesboro, Georgia for one (1) new JLG 600S 4x4 60' Man Lift for the price of sixty-six thousand four hundred sixty-four dollars (\$66,464).

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**Clayton County Water Authority
Man Lift 60' - foot (1) One New Unit
Tab Sheet
August 2003**

Vendor	Bid	Make/Model
Nations Rent Jonesboro, Georgia	\$66,464.00	JLG 600S 4x4
United Rentals Forest Park, Georgia	\$68,717.00*	Genie S-60 4x4
Hertz Equipment Rental College Park, Georgia	\$77,162.70	JLG 600S 4x4
H & E Equipment Services Decatur, Georgia	\$72,900.00	Genie S-60 4x4
Rental Service Corporation Riverdale, Georgia	\$81,462.00	Genie S-60 4x4
Terex/Telelect Southeast Glen Allen, Virginia	\$84,126.00	Genie S-60 4x4
SUNDELY Rentals Atlanta, Georgia	\$86,854.00 \$77,107.00	Genie S-60 4x4 JLG 600S 4x4
NEFF Rentals Forest Park, Georgia	No Bid	

Staff recommends that Nations Rent be awarded the contract for the purchase of one (1) new JLG 600S 4x4 60' man lift.

Upon Motion by Marie Barber and seconded by John Westervelt it was unanimously

RESOLVED: to accept the low bid from Nations Rental for the purchase of one (1) new JLG 600S 4x4 60' (foot) man lift for the bid amount of sixty six thousand four hundred sixty four dollars (\$66,464).

Shoal Creek WRF Solids Handling Recommendation: Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who explained, with a slide presentation, that the Authority has a small 18.6 acre internal hayfield in the land application site and is using this site to dispose of the solids from the Shoal Creek Plant. Mr. Poff stated that half of the solids produced at that plant need to be handled in a different manner. Mr. Poff added that currently, the Authority is trucking the liquid solids over the road to the Casey Plant and processing these solids at that location.

Mr. Poff stated that in order to process these additional solids, a contract dewatering company would be needed once per quarter at an estimated cost of thirty thousand dollars (\$30,000) per quarter to process these additional solids. Mr. Poff stated that this dewatering contractor would set up next to the digested thickeners, dewater the solids, haul it either to the Casey Plant to be pelletized or haul it to the landfill. Mr. Poff added that the Authority would need these services four times a year to keep up with the amount of solids produced at Shoal

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Creek. Mr. Poff stated that the Authority is not proposing to need any extra funds but to try to do this within the Authority's budget by deferring a rebuild on a belt filter press. Mr. Poff stated that next year the solids handling would be fully budgeted.

Mr. Brannan stated that the Authority would do some of the repairs under the amount of budgeted money and still do the dewatering with the contractor. Mr. Brannan added that Mr. Poff was negotiating with some vendors to lower the cost of the solids handling. There was some discussion concerning this information.

SHOAL CREEK SOLIDS HANDLING

History:

In 1993, CCWA expanded the Shoal Creek plant capacity to 2.1 MGD. As a part of this expansion, 18.6 acres of effluent Land Application System (LAS) was converted to a biosolids hay field. The hay field was not adequate to handle all of the solids produced at the Shoal Creek plant. The excess solids have been hauled to Casey for processing through the pelletizing plant. Also, because of Nitrogen Mineralization the agronomic application rates are reduced each year.

Current Situation:

The new 4.4 MGD Shoal Creek plant will produce approximately 400 dry tons per year at the current average flow of 2.2 MGD. The agronomic rate on the hayfield this year is currently 200 dry tons. Until mechanical dewatering is installed, CCWA will need to process 200 dry tons per year by an alternate method.

Proposal:

To process these additional solids, a contract dewatering company would be needed once per quarter at an estimated cost of thirty thousand dollars (\$30,000) per quarter. Disposal of these solids could be in a landfill or processed through our pelletizing plant.

2003 Needs:

Contract dewatering services would be required at a total cost of \$60,000.

Funding:

CCWA staff has reduced the anticipated repair costs for a budgeted belt filter press repair. Funding for the solids handling would come from reallocation of these savings.

Upon Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

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RESOLVED: to accept the recommendation of the staff to authorize paying for two quarters of dewatering of the Authority's solids handling not to exceed sixty thousand dollars (\$60,000) contingent upon approval of bonds and insurance and to authorize the General Manager to sign the contract documents.

Sewer Cleaning Unit Recommendation: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who stated that the Authority is recommending the purchase of a sewer-cleaning unit. Mr. Etheridge stated that the model that the Authority is replacing is a 1986 model. Mr. Etheridge added that two of the low bidders did not meet specifications. Mr. Etheridge stated that the recommendation from the staff is to purchase this sewer-cleaning unit from Tractor & Equipment Incorporated, formerly Stith Equipment, a Vactor Ramjet V8015 Freightliner in the amount of one hundred thirteen thousand eight hundred forty-seven dollars (\$113,847).

**Clayton County Water Authority
 Sewer Cleaning Unit
 Bid Tab
 August 2003**

Vendor	Bid	Make/Model
Nalley Motor Trucks 2560 Moreland Ave. Atlanta, GA. 30315	No Bid	
Sansom Equipment Co. 1225 Vanderbilt Road Birmingham, AL. 35234	\$120,900.00	Vactor Ramjet V8015 Freightliner
Tractor & Equipment Inc. (Stith) 5732 Frantage Road Forest Park, GA 30297	\$113,847.00	Vactor Ramjet V8015 Freightliner
P & H Supply 1011 Williford Drive Louisville, GA 20434	\$94,729.00	Aquatech SJ1650 Sterling
P & H Supply 1011 Williford Drive Louisville, GA 20434	\$103,995.00	Sreco Sterling
Adams Equipment Co. 1431 Lanier Road White Plains, GA 30678	No Bid	
Enviroquip 4913 West Street Forest Park, GA 30297	No Bid	
Public Works Equipment Co. 3405 Westwood Dr. Monroe, N.C. 28110	\$121,380.00	Vactor Ramjet V8015 Freightliner
Environmental Products 1158 Elboc Way Winter Garden, FL. 34787	\$123,900.00	Vactor Ramjet V8015 Freightliner

The CCWA staff recommends purchasing a Vactor Ramjet V8015 Freightliner Cleaning Unit from Tractor & Equipment Inc. (Stith Equipment) for \$113,847.00 as they presented the lowest bid that meets specifications. The

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SRECO and Aquatech Equipment do not meet specs in several key areas such as tank material, pump construction, pressure and flows, tool bins and reel design.

Upon Motion by Alan Horton and seconded by Marie Barber it was unanimously

RESOLVED: to accept the bid from Tractor & Equipment Inc. (Stith Equipment) for the purchase of one (1) Vactor Ramjet V8015 Freightliner Cleaning Unit for the bid amount of one hundred thirteen thousand eight hundred forty seven dollars (\$113,847).

Backhoe/Loader Recommendation: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who stated that he omitted one vendor from the tab sheet sent to the Board in their packet last week. Mr. Etheridge stated that Stafford Tractor Company, listed on the tab sheet in the information presented to the Board today, turned out to be the highest bidder. Mr. Etheridge stated that the Authority is replacing four machines. Mr. Etheridge added that due to certain construction features of the John Deere equipment, historically for the Authority it has outlasted any other brand of equipment we have purchased. Mr. Etheridge stated that it is the recommendation of the staff to purchase four (4) John Deere 310 SG's from METRAC in the amount of one hundred ninety-two thousand three hundred eighty-four dollars (\$192,384). METRAC's was the only equipment bid that met specifications.

Chairman McQueen stated that he met with Mr. Etheridge and discussed this recommendation and Mr. Etheridge explained that this equipment was better and that the cost was one thousand six hundred four dollars (\$1,604) less per unit (\$6,416 total) than the Authority paid for the same machines eighteen months ago.

Mr. Brannan added that when the Authority brings a piece of equipment to the Board for consideration that the staff does a thorough job of reviewing the issues. Mr. Etheridge is replacing two pieces of equipment that lasted thirteen years and two tractors that lasted five and six years. Mr. Brannan stated that that gives an indication of the quality of that equipment in the environment that the Authority uses this equipment. Mr. Brannan stated that the Authority's recommendation is not the cheapest, but it is what the Authority feels is the best for what the Authority is going to spend on that equipment.

Board member, Wes Greene, stated that he appreciated Mr. Brannan's comments, but requested that when the staff makes a bid recommendation to the Board that is not the low bidder, that the Board be provided with some backup material in advance of the Board meeting so that the Board will have the opportunity to review and understand the reasoning behind the recommendation. Mr. Greene stated that he appreciates quality so he understands that something that lasts longer being a better value. Mr. Greene added that a written item should be provided in advance to the Board in order to make a comfortable decision.

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Clayton County Water Authority
4 - 13,500 lb. Backhoe/Loader
Tab Sheet
July 2003

Vendor	Bid	Make/Model
Tractor & Equipment Co. (Stith) 5732 Frontage Road Forest Park, GA 30297	\$160,544.00	Komatsu 140-2
Lashley Tractor Sales 6932 Covington Highway Lithonia, GA 30058	\$154,636.00	New Holland LB 75B
Perimeter Bobcat 6932 Best Friend Road Atlanta, GA 30340	No Bid	
Yancey Brothers Co., Inc. P.O. Box 43326 Atlanta, GA 30378	\$183,860.00 \$191,828.99	Cat 416D Cat 420D
Stafford Tractor Co. 540 Hosea Road Lawrenceville, GA. 30045	\$199,764.00	JCB 214
METRAC 4500 Wendall Drive Atlanta, GA 30336	\$192,384.00	John Deere 310SG
Wade Tractor and Equipment 1286 Ann Street Griffin, GA 30223	\$149,700.00	New Holland LB75B
United Tool Rental P.O. Box 1383 Duluth, GA 30096	No Bid	
Southern Power & Equipment 4240 Martin Luther King, Jr. Drive Atlanta, GA 30336	No Bid	
Cobb County Tractor Co. 1520 Cobb Parkway Marietta, GA 30062	No Bid	
Takeuchi 1525 Broadmoor Blvd. Buford, GA 30518	No Bid	

The CCWA staff recommends purchasing four (4) – John Deere 310 SG’s from METRAC for the total bid amount of \$192,384.00 (\$232,000.00 budgeted). This was the only equipment bid that meets specifications. This bid price is \$1,604.00 less per unit (\$6,416 total) than we purchased the same machines for 18 months ago.

Upon Motion by John Westervelt and seconded by Lloyd Joiner it was unanimously

RESOLVED: to accept the bid from METRAC for the purchase of four (4) John Deere 310 SG's 13,500lb. Backhoe/Loaders for the total bid amount of one hundred ninety two thousand three hundred eighty four dollars (\$192,384).

Chairman McQueen asked the Board to have a show of hands on the vote. The vote was unanimous.

Reeves Creek Task Order: Chairman McQueen called on Mike Thomas, Manager of Program Management & Engineering, who updated the Board on the Reeves Creek project. Mr. Thomas stated that the Authority is looking to construct a new lift station adjacent to the existing station because of limited capacity at the existing station. Mr. Thomas stated that the Reeves Creek lift station currently pumps to the Northeast plant and the new lift station would provide some relief to the existing station. Mr. Thomas stated that the Authority wanted to provide the ability to pump either to Northeast or the Casey Plant. Mr. Thomas added that the Authority budgeted two and a half million dollars in the 2003 bond issue for this project. Mr. Thomas presented a slide presentation to the Board and Rick Hirsekorn provided details of the detailed task order for the Reeves Creek lift station.

Mr. Hirsekorn stated to the Board that he is proposing the detailed design task order, which follows the schematic design that was completed in July. The work involves keeping the existing Reeves Creek lift station in operation, which pumps to the existing Northeast Water Reclamation facility, constructing a new lift station for pumping to the Casey Water Reclamation facility, and constructing a building over both stations. Mr. Hirsekorn stated that when the project is complete, the intent is for the new Reeves Creek lift station to be able to pump either to the Northeast Water Reclamation facility or the Casey Water Reclamation facility in order to give the staff the operational flexibility of balancing the flows to the optimum extent.

Mr. Hirsekorn stated that as CH2M Hill worked with the Authority staff in a team effort, the first decision was to model this lift station after the Rum Creek station. Mr. Hirsekorn added that the buildings would be brick, there would be a driveway around the building, and explained that the site work would be to protect against flooding and also to allow access to the staff around the full perimeter of the station. Mr. Hirsekorn stated that there is quite a bit of work, both in working around the existing station while keeping it in operation, building the new station and to make sure while all that is working, that on into the future, it will be completely cross-functional between the two and that the staff will have complete access to it.

Mr. Hirsekorn stated that the task order includes design development, preparation of the contract documents, and then bidding services after the documents are prepared. The estimated construction costs for the lift station itself is one million six hundred thousand dollars (\$1,600,000). Mr. Hirsekorn added that this task order that is being put before the Board today is in the amount of one hundred sixty-nine thousand four hundred sixty dollars (\$169,460). Mr. Hirsekorn stated that the schematic task order was for fifty-two thousand dollars (\$52,000),

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which has already been approved and completed. Mr. Hirsekorn stated that the total fees of these two task orders is two hundred twenty-one thousand four hundred sixty dollars (\$221,460).

Mr. Hirsekorn stated again that it is not similar to starting on a green field. There is a lot of extra work that goes into accommodating what is there, working around it, protecting against flooding, bringing in the generator and backup power. Mr. Hirsekorn stated that, as usual, the combined team of the Authority's staff and Mr. Hirsekorn's colleagues would result in an excellent functional facility.

Mr. Brannan stated that this project is critical in buying the Authority some time at Northeast, which would take some of the flow off that plant and send it to Casey.

Mr. Greene asked if this lift station was in a flood plain.

Mr. Thomas stated that it was in the flood plain but with the proposed design, flooding would not be a concern. Funding would come from the 2003 Bond Issue.

REEVES CREEK LIFT STATION UPGRADE DETAILED DESIGN TASK ORDER

The Reeves Creek Lift Station serves the Reeves Creek drainage basin, which includes the rapidly growing area around Mt. Zion Road and the I-675, I-75 and Highway 138, interchanges. This lift station has a pumping capacity of 900 gallons per minute or over 1 million gallons per day and pumps to the Northeast WRF. During wet weather the station has run over 22 hours a day. The ideal run time for a lift station to protect the pumps and equipment and allow for future growth is 10 to 12 hours.

To address the limited capacity of this lift station and provide for continued growth in this area, we propose to build a new pump station to provide additional capacity and the flexibility to pump wastewater from this drainage basin to the Casey WRF. This will also address the limited capacity at the Northeast WRF in the interim period while a plant expansion is being designed and constructed.

CH2M HILL is designing the new lift station and CCWA is designing the force main to the Rum Creek lift station, which will then pump the wastewater on to the Casey WRF. CH2M HILL has completed the schematic design phase, which identified all major equipment items, site plan layout (see attachments) and major design issues and assumptions. The proposed task order with CH2M HILL is for detailed design and construction documents for the lift station and building to house the lift station. There are several complex issues to accommodate in design of this facility including:

- Flooding of the existing lift station site and need to raise the building 6 to 8 feet;
- Providing a design that will allow for the sharing of a common wet well between the existing pump station and the new station;
- Design of a building to house both pump stations in a highly visible area; and

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- Demolition of the existing building without damage to the pump station.

The Detailed Design task order will include the Design Development Report required by EPD, the final set of plans and specifications and bidding services.

Project Managers: CCWA – Cliff Beraset
 CH2M HILL – Terry Moy

Task Order Budget: Still being developed

Funding Source: 2003 Bond Issue

TASK ORDER BO-03-03

This attachment is to the AGREEMENT between CH2M HILL, INC., (“ENGINEER”), and CLAYTON COUNTY WATER AUTHORITY (“OWNER”), for a PROJECT generally described as *Detailed Design of Reeves Creek Lift Station Improvements*. Design of the improvements will be in accordance with “Reeves Creek Lift Station Upgrade Schematic Design”, dated July 2003.

ARTICLE 1 — SCOPE OF SERVICES

Project Description

1. The major components of the proposed improvements are:
 - Construction of an additional wetwell, pumps and controls, including SCADA system sized to convey wastewater to the existing Rum Creek Lift Station,
 - Demolition of the existing pump station building and replacement with a new building to enclose the new and existing pumps and controls,
 - Replacement/upgrade of existing pump controls, and
 - Replacement of the existing generator with a unit sized to backup new and existing pump systems.

ENGINEER agrees to furnish OWNER the following services:

Project Phases Provided by the ENGINEER

1. Design Development
2. Preparation of Construction Contract Documents
3. Bidding Services

Design Development Deliverables

1. Process/Mechanical drawings including piping, valves, and other mechanical equipment for the proposed pump station improvements
2. Process and Instrumentation Diagrams
3. Process Control Narratives and loop descriptions

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4. Architectural floor plans, sections and elevations
5. Electrical MCC diagrams
6. Final Generator sizing calculations
7. Site development drawings including drainage, grading and paving
8. List of technical specifications to be prepared in the contract documents phase for all disciplines
9. 60% Construction cost estimate

Design development deliverables will be available for review by the OWNER staff at the completion of the design development phase.

Contract Document Deliverables

1. Design drawings defining the work for bidding and construction under one construction contract (see Attachment A – Contract Drawing List).
2. Specifications and procedural documents based on ENGINEER master documents.
3. Revised estimate of construction costs.

Contract Documents will be available for review by the OWNER at the end of the Contract Document Phase. Final documents will be submitted to OWNER for review and to the Georgia EPD for permit to construct. Documents will be signed and sealed as required by the statutes of the State of Georgia.

Bidding Services

Bid phase services are based on standard services provided to the OWNER by the ENGINEER for other projects and includes preparation of an advertisement for bids, answering bidder inquiries, providing written clarifications and addenda as required, attending bid opening and recommending award of the construction contract.

Deliverables will include:

- Construction Drawings and Specifications – 6 sets
- Responses to Bidder's questions (for OWNER transmittal)
- Award recommendation

Design Assumptions

1. The design work on this project will be completed in 2003.
2. The construction documents will be prepared for a single construction contract.
3. Pump selection is based on providing Gorman Rupp pumps as preselected by the OWNER.
4. Forcemain design and provisions to accommodate hydraulic transients/surge protection will be prepared as a separate construction contract by OWNER.
5. Flow bypassing to support construction requirements will be developed jointly by ENGINEER and OWNER.
6. Addition of the SCADA/antennae improvements previously planned under separate contract have been added to this scope of services.

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7. The design will be based on the use of raising site grades and conventional slab on grade construction, based on flood elevations provided by the OWNER to achieve flood proofing. No additional permitting support is included in this work.
8. Site survey data including existing facilities, property limits, easements, topography and utilities will be provided by OWNER in AutoCAD format. No additional surveys are included in this scope of services.
9. The drawings will follow ENGINEER CAE/CAD standards. 3D models will be created with MicroStation and MicroStation's engineering configuration products or equal.
10. ENGINEER master specifications will be used as the basis for all specifications, including General Conditions, Supplemental Conditions, Division 1, and all technical sections in Divisions 2 through 16. General Conditions will be furnished by the OWNER.
11. Permitting support is limited to preparing submittals for Georgia EPD and Land Disturbance Activity Permit drawings for OWNER transmittal. For the purposes of LDAP, the site is assumed to be less than one acre.
12. Demolition will not involve the handling or disposal of any hazardous materials. Any investigation and remediation of possible hazardous waste, wetlands investigation or mitigation, asbestos, lead paint or other types of contamination will be conducted as a separate contract.
13. 5 copies of 11 X 17 drawings will be provided for each internal review by the OWNER.
14. The final construction contract deliverables will consist of 5 copies of 11 X 17 drawings, 3 copies of full size drawings and 8 copies of 8½ X 11 legal and technical specifications for OWNER'S use. An additional 7 signed and sealed copies of 11X17 drawings and technical specifications will be also provided to OWNER for submission to the Georgia EPD. One electronic copy of the final design drawings will be provided to OWNER in an AutoCAD format.

ARTICLE 2 — COMPENSATION

Compensation by OWNER to ENGINEER will be as follows:

Work will be performed based on a lump sum fee of \$169,460.

Payment will be due to the ENGINEER based on an assessment of current project status based by the CCWA program manager that work is progressing as planned. This determination will be made at monthly meetings and additionally as requested by the OWNER.

ARTICLE 3 — INSURANCE

The insurance coverage required for this "Task Order" is shown on the attached insurance exhibit A.

SCHEDULE

ENGINEER will begin this scope of work as soon as authorized by the OWNER and will transmit deliverables as follows:

- Complete Design Development - within 2 months of receipt of survey information.
- Complete Contract Document Preparation - within 2 months of approval of design development deliverables

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Structural	
S-1	Structural Legend
S-2	Wetwell/Foundation Plan
S-3	Floor Plan
S-4	Roof Plan
S-5	Structural Sections
S-6	Sections and Details
S-7	Standard Details
Mechanical	
M-1	Mechanical Legend
M-2	Mechanical Floor Plan
M-3	Wetwell Sections
M-4	Mechanical Sections and Details
M-5	Piping and Valve Schedules
Building Services	
H-1	Plumbing/HVAC Legend
H-2	HVAC Plan
H-3	HVAC Details
H-4	Plumbing Plan and Details
H-5	Schedules
Electrical	
E-1	Electrical Legend
E-2	Electrical Legend/Notes
E-3	Electrical Site Plan
E-4	Single Line Diagram
E-5	Pump Station Power Plan
E-6	Pump Station Facility Plan
E-7	Pump Station Wiring Diagrams
E-8	Panel and Lighting Fixture Schedules
E-9	Motor Control Diagrams
E-10	Standard Details – I
E-11	Standard Details – II
I&C	
I-1	Instrumentation and Control Legend – I
I-2	Instrumentation and Control Legend – II
I-3	Pump system P&ID
I-4	SCADA system
I-5	SCADA system antennae/details
I-6	Instrumentation and Control Standard Details
51	Total Drawings

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EXHIBIT A INSURANCE REQUIREMENTS

Detailed Design of Reeves Creek Lift Station Improvements

ENGINEER'S Insurance

The Engineer will maintain throughout the completion of the above and any subsequent task orders in connection with this project and after completion as required in this Exhibit A.

(a) Workers' compensation as required by the State (Statutory) where the work is performed and Employers Liability in the amount of one million (\$1,000,000) Each Per Accident, Per Disease Each Employee and Per Disease Policy Limit. ENGINEER shall also indemnify and hold OWNER harmless for any such liability that may attach to OWNER as a "statutory employer" of any of ENGINEER'S employees, agents or subcontractors. "An Alternate Employer Endorsement" naming the Owner as a protected Alternate Employer will be added to the Workers' Compensation policy.

(b) Automobile Liability insurance covering claims for injuries to persons and/or property arising from the use of motor vehicles, including onsite and offsite operations, owned, non-owned or hired vehicles, with \$1,000,000 Combined Single Limit.

(c) Commercial General Liability, Occurrence Form, including Contractual Liability, per Project General Aggregate Limit of Liability, losses caused by explosion, collapse and underground (X,C,U perils). The Owner is added as an Additional Insured using ISO Form CG 20-10 extended to include Products/Completed Operations, or an equivalent Additional Insured endorsement, either form must be acceptable to the Owner. The coverage is primary as to the work of the ENGINEER for the Owner and includes separation of insureds (cross liability). Additional Insured status will be certified to the Owner for a period of five (5) years following completion of the project. The General Liability shall cover claims for injuries to persons or damage to property arising out of any covered negligent act or omission of ENGINEER or of any of its employees, agents, or subcontractors.

The limits of coverage shall be:

\$ 1,000,000	Per Occurrence
\$ 1,000,000	Personal or Advertising Injury
\$ 1,000,000	Fire Damage
\$ 5,000	Medical Payments
\$ 1,000,000	General Aggregate
\$ 1,000,000	Products/Completed Operations Occurrence and Aggregate

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In the alternative, the ENGINEER may substitute a claims made policy in the same amounts and for the same coverages, provided that it has full prior acts coverage and a five (5) year Extended Reporting Period included in the current policy.

(d) Professional liability insurance to include coverage for the Owner and all Subs, Engineers and Design Consultants, with a minimum limit of \$10,000,000 per claim and in the aggregate. The OWNER may increase the limit requirements where in the opinion of the OWNER such increase is desired. The policy shall contain an eight (8) year Extended Reporting Period or the Engineer will furnish the Owner evidence of continuing coverage for that same period of time after completion. The Retro-active date under the policy will predate any work for the Owner. Sixty (60) days prior written notice of cancellation or non-renewal shall be given to the OWNER in the event of termination or non-renewal.

The Owner may elect to obtain a PROJECT policy on a primary or excess basis. The Engineer will amend their PRACTICE policy to provide primary or excess coverage to increase the combined limits of coverage. Deductibles included in the policies will be the responsibility of the Engineer.

(e) An Umbrella policy, including Excess following form, will be provided with a minimum limit of \$25,000,000 Per Occurrence and Aggregate (Per Project) and will apply over underlying policies for Automobile Liability, Commercial General Liability and Employers Liability. The Umbrella policy limits may be combined with the underlying limits to obtain the total limits required.

(f) The ENGINEER will furnish a Certificate of Insurance to the Owner for coverages (a) Workers' Compensation/Employers Liability; (b) Automobile Liability; (c) Commercial General liability; (d) Professional Liability; and (e) Umbrella Liability. The certificates will include a copy of the endorsement on each policy, which requires written notice to the Owner in the event, or termination or non-renewal of at least sixty (60) days. The certificates for the Commercial General Liability will also include a copy of the endorsement naming the Owner as an Additional Insured, providing primary coverage for Operations and Products/Completed Operations.

Waiver of Subrogation – ENGINEER waives subrogation against Owner as to Workers' Compensation including Employment Practices Liability, Automobile and Commercial General Liability Policies.

(g) Each and every policy required by this contract shall be with a company that is rated by Best as A- or better. Further, the OWNER shall not be responsible for any deductibles established by such policies.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

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RESOLVED: to approve Task Order BO-03-03 for the detailed design and construction documents for the Reeves Creek lift station and building to house the lift station in the amount of one hundred sixty nine thousand four hundred sixty dollars (\$169,460).

Constructed Wetlands Update: Chairman McQueen called on Mike Thomas, Manager of Program Management & Engineering, who gave the Board an update on the Constructed Wetlands project. Mr. Thomas stated that the Inman Road project was started in October 2001 and is estimated at ninety-five per cent complete (95%). Mr. Thomas stated that the construction contract amount was four million nine hundred nineteen thousand seven hundred forty one dollars and eighty cents (\$4,919,741.80) and the Authority anticipates being slightly under that amount at the completion of the project. Mr. Thomas stated that the clearing began in October 2001 and probably was not finished until early last year and then the grading work was done, the cells shaped up during the grading work, and that process took about a year before we began planting a wetland cell. Mr. Thomas showed several slides indicating the plant growth within the wetland cells. Mr. Thomas stated that the Authority selected several varieties to be sure which ones worked best in this environment and to give us some esthetic appeal to the site as well.

Mr. Thomas stated that at Inman Road, other than having some minor repairs and a few punch list items to complete, it seems to be operating properly and water is being pumped from the wetlands over to the Shoal Creek reservoir, although the water flow is not as much as it will be when in full operation. Mr. Thomas stated that the staff is also beginning to collect samples to evaluate how well the wetlands remove pollutants from the wastewater and hope to schedule our final EPD inspection this fall. Mr. Thomas added that the EPD really would prefer to wait till all the plants have filled in and are in full operation.

Mr. Thomas stated that Gary's Grading is finishing up the Inman Road project and is the low bidder for the Huie project at seven million seven hundred ninety five thousand four hundred forty one dollars (\$7,795,441.00). Mr. Thomas stated that this morning the Authority received clearance on the subcontractors and after Karen Riser receives some additional needed paperwork, hopefully the notice to proceed can be given. Mr. Thomas added that the Huie site had already been harvested last year to allow for drying out, but considerable cleanup is still needed on the site and the overall project should be completed by late fall of 2004.

Mr. Horton asked if any progress had been made with the fencing at the Inman Road site.

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Mr. Thomas stated that the first phase, just the front and the gate, has been completed.

Ms. Adams stated that the second phase would be started in three weeks.

Ms. Barber commented that she and Mr. Joiner had the opportunity to visit the site and the plants and the wildlife are really, really nice. Ms. Barber recommended that everyone should make an effort to tour the site.

Mr. Joiner added that the site was really impressive. Fantastic!

Chairman McQueen called on Guy Pihera, Manager of Water Production, to give a Water report to the Board and to update the Board on the Authority's wells. Mr. Pihera stated that the rainfall last year was nine (9) inches behind, but this year the rainfall is nine (9) inches ahead. Mr. Pihera added that the Authority's wells are progressing with planning going on and hopefully the Authority will have a permanent well within two months and a second well approximately two months after that.

Board member, Wes Greene, stated that he had received a couple of phone calls regarding brownish water. Mr. Greene asked Mr. Pihera to explain why the water was discolored.

Mr. Pihera stated that in the past couple of weeks there have been some construction problems at the Hooper Plant, which resulted in the Authority having to shut down one of the main lines running right by Mr. Greene's house. When the Authority has to do this type of work, this disturbs the manganese layer that is in the water line. Mr. Pihera stated that in the past two weeks the Authority has had to reroute that water twice. Mr. Pihera added that when the Authority made the decision to reroute the water, the Authority had the choice of discolored water or no water. Mr. Pihera assured Mr. Greene and the rest of the Board that the water was safe.

Mr. Greene asked that in the future if the water happens to be discolored and would affect the area near Mr. Greene that the Authority call and inform him so Mr. Greene will be able to explain what is going on if he were to receive phone calls concerning the water discoloration.

Chairman McQueen stated that he would entertain a motion for the Board to go into executive session to consult with legal counsel for the purpose of land, legal and personnel issues.

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Upon Motion by Marie Barber and seconded by Lloyd Joiner it was unanimously

RESOLVED: that the Board adjourns into executive session. The Board reserved the right to return to the open session.

Chairman McQueen called the regular Board meeting back into open session.

Mr. Brannan asked that authority be given to the staff to issue whatever documentation is needed to grant the Georgia DOT an easement at the Highway 138 East water tank.

Upon Motion by Wes Greene and seconded by Lloyd Joiner it was unanimously

RESOLVED: that authority be given to the staff to issue whatever documentation is needed to grant the Georgia DOT an easement at the Highway 138 East water tank.

Mr. Brannan stated that as the area in Lovejoy develops, there are individuals that are wanting to tie-on to the sanitary sewer system in that area and the Authority is allowing them to do so. Mr. Brannan requested the Board to authorize that the funds collected from the tie-ons to this system be designated for the five million dollars (\$5,000,000) worth of generators to be installed at the Casey Plant.

The Board agreed to designate the funds collected from tie-ons in the Lovejoy area sanitary sewer system to be applied to the costs of the generators at the Casey Plant.

Mr. Brannan stated that he received a call from Emory Brock concerning a situation that the Authority is trying to work out with Fresh Express who is expanding their operation in the County. Mr. Brannan stated that Fresh Express wanted some kind of handout outlining the facilities of the Water Authority and Mr. Brannan added that all the public materials that the Authority currently has are outdated. Mr. Brannan asked the Board for authorization to develop an informational generic publication on the Water Authority to be used for distribution to the public. Mr. Brannan and Mr. Hicks stated that there are funds in the budget that would cover the costs of this publication. Mr. Brannan asked Chris Wood, the Authority's public relations firm, what the cost might be on this type of publication. Mr. Wood stated that the cost would be approximately ten thousand dollars (\$10,000). The Board agreed to authorize the funds for the publication of this pamphlet.

Mr. Brannan stated that the Authority is upgrading the Hooper Plant and when the upgrades are complete the water pressure from that plant will be greatly improved. Mr. Brannan added that the Authority has about three hundred twenty (320) customers now,

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who actually live in Henry County, but are being served by the Authority. Henry County has installed a water line up Millers Mill Road and wants to connect the customers along this road to their system. These customers are really located in Henry County, but because the Authority had a line there and Henry County did not, the Authority has been serving these customers. Mr. Brannan asked the Board to authorize the customers that live in Henry County along the route of the old existing 16" water line to be taken off of the Authority's system and be connected to the Henry County system. The Authority is charging these customers whichever rate is higher-the Authority's rate or Henry County's rate. This transition would be transparent except for the change on the customer's bill from Clayton County Water to Henry County Water.

Board member, Lloyd Joiner, asked Mr. Brannan about the status of the reservoir that is being installed in south Henry County near the Butts County line. Mr. Brannan stated that Henry County is building some new facilities near Locust Grove and with the other improvements to the Henry County system, they should be in good shape for many years to come.

Board member, Wes Greene, stated that he would just like to compliment Mr. Brannan on the great job he is doing for the Authority. Mr. Greene stated that he appreciates his efforts.

Chairman McQueen complimented both Mr. Brannan and Mr. Hicks on the outstanding job they are doing for the Authority and the PR work that they do. Chairman McQueen stated that Mr. Drew visited the Authority yesterday and Wade and Terry spent a great deal of time with him and that was appreciated by Mr. Drew and makes the job of the Board so much easier when the job in PR is done.

Chairman McQueen stated that he appreciated all the prayers and concern shown to him and his family with what they have had to deal with lately.

Board Member, Wes Greene, asked if the Authority was in good shape with all the veteran employees that are retiring. Mr. Brannan stated that the Authority has good depth at all levels of the company. Mr. Brannan stated that he is concerned with Mr. Hicks who could go in January if he wanted to. Mr. Brannan added that Mr. Hicks thoroughly enjoys what he does and Mr. Brannan hopes that Terry will stay. Mr. Brannan added that he depends on Terry a lot and Terry is a real resource to the whole Water Authority and Mr. Brannan cannot say enough good things about him. Mr. Brannan stated that the only one employee that the Authority could not replace is sitting down at the end of this table. Mr. Brannan stated that the Authority did not have an answer, were Mr. Hicks to leave, but the Authority would have to combine two or three folks to cover his base. Mr. Brannan added that other than Terry's position, the Authority is in good shape.

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Ms. Barber asked how long Herbert Etheridge had been with the Authority.

Mr. Hicks stated that Mr. Etheridge has been with the Authority for twenty-eight years.

Chairman McQueen mentioned that he had seen Neal Wellons the day before and Neal stated that he had been doing some work for the Authority and would be available to assist in other ways if the Authority had a need.

Chairman McQueen stated that he is not concerned with Frank Conort's job. Chairman McQueen is comfortable with the selection the Authority had made to replace Frank.

Board member, Alan Horton, asked if there were any details that the Board needed to know in order to get ready for the upcoming trip in October to the WEF conference in Los Angeles. Mr. Brannan stated that the only one that had not confirmed everything was Mr. Greene and that at the September Board meeting the Board would be given a synopsis of the details for the trip.

Upon Motion by Marie Barber and seconded by John Westervelt it was unanimously

RESOLVED: that the regular session board meeting be adjourned.

There being no further business to come before the open meeting the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer