

CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road
Morrow, Georgia 30260

Regular Board Meeting, September 4, 2003

Chairman Pete McQueen called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer, Marie Barber, Board Members, Wesley E. Greene, Sr., J. Alan Horton, Robbie Moore, and John L. Westervelt, General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Emory McHugh, Dennis Hammock, Herbert Etheridge, Guy Pihera, Mike Thomas, Jim Poff and Teresa Adams, Customer Accounts Director, Morris Kelly, Project Manager, Mike Buffington, Contract & Procurement Administrator, Karen Riser, Administrative Secretary, Dianne Hammock, Human Resource Director, Ed Durham, Comp/Benefit Coordinator, Michelle Mirzaiee, Information Services Supervisor, Rodney Crowell, Network Administrator, Chris Sims, Executive Secretary, Janet Matthews. Also present were: Steve Fincher, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Becky Tomasello and Bryan Harris of Jim Wood & Associates Public Relations, Eric Hoover of Forevermore Video Productions and visiting CCWA employees: Gary King (retired) and his wife, June King, Harold Brown, John Lloyd, Rodney Riley, Dexter Broughton, George West, Marcel Kelly, Terry Worley, Wesley Elliott, Tony Ferrari, Joe Hinton, and Scott Mask. Visitors: Darrell Thomas, Williams-Russell & Johnson, Incorporated, Eugenia Beasley, Mundy's Ridge Subdivision representative.

Chairman McQueen called on Harold Brown, Operator at the Casey Plant, to give the invocation.

Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Minutes of August 7, 2003, hearing none these minutes stand approved as presented.

Financial and Statistical Report: Chairman McQueen called on Frank Conort, Manager of Administration, who introduced Emory McHugh, who will be Mr. Conort's replacement upon his retirement in January 2004. Mr. Conort stated that Mr. McHugh is an excellent candidate for the job and has shown a lot of strength since coming to the Authority two weeks ago. Mr. Conort added that the Authority is pleased to have Emory on staff.

Mr. Conort presented the monthly financial and statistical report. This report was received for information. There was some discussion concerning this information.

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Chairman McQueen asked for a few minutes break so that an updated group photo of the Board of Directors could be taken now that all members were present.

Chairman McQueen called the meeting back into regular session.

Chairman McQueen stated that he had received a nice letter from former Board Chairman, Jack Drew, thanking the Board for letting him appear before the Board at last month's meeting. Chairman McQueen added that Mr. Drew keeps up with the Authority and Mr. Drew wanted to commend all the employees of the Authority for the job that they do.

Chairman McQueen called on Guy Pihera, Manager of Water Production, who updated the Board on the status of the Authority's water production and raw water reserve shown on the Water Supply Weekly Update for September 2, 2003, that was distributed to the Board.

Mr. Pihera stated that the well program has not changed from the last meeting, but the Authority is currently in permit negotiations with the State EPD and hopefully will have more information regarding the well program next month.

Employee Recognition: Chairman McQueen asked Mr. Pihera to continue with employee recognition. Mr. Pihera asked that Scott Mask come forward. Mr. Pihera gave some background information on Mr. Mask who works day shift at the Hooper Plant and congratulated him on passing his Class II Operator certification. Mr. Mask received a round of applause.

Chairman McQueen stated that on behalf of the Water Authority, he wanted to thank Scott for what he does for the Authority. Chairman McQueen stated how much the Authority appreciates Scott's effort.

Chairman McQueen called on Jim Poff, Manager of Water Reclamation, who introduced Harold Brown, who had given the invocation. Mr. Poff stated that the Class II exam is a tough exam because it has a lot of questions about laboratory tests. Mr. Poff gave some background information on Mr. Brown and congratulated him on obtaining his Class II Operator certification. Mr. Brown received a round of applause.

Mr. Poff next introduced Joe Hinton, a lab analyst with the Water Reclamation Department, who actually helped train Mr. Poff on BOD's and solids back in 1988. Mr. Poff complimented Mr. Hinton and stated that he would put Joe up against anyone in the State as far as BOD's and solids were concerned. Mr. Poff congratulated Mr. Hinton on passing his Class II Operator test. Mr. Hinton received a round of applause.

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Chairman McQueen stated that on behalf of the Board, he appreciates Harold and Joe for obtaining their Class II plant operator certification and thanked them for their hard work and dedication to the Authority.

Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who introduced Gary King who had recently retired from the Authority after twenty-eight and one half years of continuous service with the Authority and the City of Forest Park. Mr. Etheridge gave some background information on Mr. King's service with the Authority and complimented Mr. King on his excellent record keeping through the years and his dedication to the Authority.

Mr. Etheridge stated that one reason the Authority has such dedicated employees is because of the benefits and incentives the Board offers and second, because the employee has support at home. Mr. Etheridge recognized June (Mrs. King) and thanked her for her support and understanding through the years as Gary performed his job responsibilities. Gary and June received a round of applause.

Chairman McQueen asked Mr. King if he would like to make any comment to the Board.

Mr. King stated that the one call that he made a few years ago, and he probably still had his job because of it, was over near Lake Spivey. Some gentleman had a busted water line under his driveway and Mr. King answered the service call. Mr. King told the customer that it was on his side and the customer would have to call a plumber. As it turned out, the customer was Lloyd Joiner. Mr. King stated that he was glad that he had answered **that** call. There were chuckles from those in attendance. Mr. King thanked the Board and stated that he would enjoy his retirement.

Chairman McQueen stated that on behalf of the Board that he would like to thank Mr. King for his many years of service to the Authority and wished him the best in the years ahead.

Employee Service Recognition: Chairman McQueen called on Terry Hicks, Deputy Manager, who stated that he would like to add his comment about Gary King. Mr. Hicks stated that even before the Authority acquired the Forest Park system, Mr. Hicks had met Gary through Forest Park and the sewer cleaning truck sales company that Gary worked with at one time.

Mr. Hicks added that when the Authority was working through the merger with Forest Park, there were a lot of details to work out. Mr. Hicks stated that out of the three mergers that the Authority has done-Jonesboro, Riverdale and Forest Park, Forest Park was the only one where the Authority retained any employees. Mr. Hicks stated that

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because of Gary's long tenure with Forest Park, he knew the employees and could explain the employee's job functions to the Authority's management. Mr. Hicks explained that although the Forest Park operation was smaller, the employee might be doing three or four different things, where the Authority's people were more confined to a particular area most of the time. Mr. Hicks wanted to thank Gary for his help during that time and for his knowledge of the wastewater system, which has been a tremendous help to the Authority.

Mr. Hicks stated that he had five employees to recognize today that represent one hundred years of service with the Authority.

Mr. Hicks called on Dexter Broughton to come forward. Mr. Hicks stated that Mr. Broughton is a Customer Service Representative at our Forest Park Office and gave some background information on Mr. Broughton's service with the Authority. Mr. Hicks congratulated Dexter on his fifteen years. Dexter received a round of applause.

Mr. Hicks next introduced Rodney Riley who Mr. Hicks has known for many years. Mr. Hicks stated that Rodney is one of three sons of Wells Riley, a medical doctor in Jonesboro, who was Mr. Hicks' doctor since he was a small boy. Mr. Hicks gave some background information on Rodney's service with the Authority and wanted Rodney to know that he appreciated his friendship and thanked him for his fifteen years with the Authority. The Board gave Rodney a round of applause.

Mr. Hicks called on George West from General Services to come forward to be recognized for his fifteen years of service. Mr. Hicks stated that out in the garage, where Mr. West works, there are over two hundred pieces of equipment that the employees keep up with and their vast knowledge of this equipment keeps the Authority's fleet going. Mr. Hicks thanked Mr. West and told him how much the Authority appreciates his efforts. Mr. West was given a round of applause.

Mr. Hicks next called on John Lloyd to come forward to be recognized for his twenty-five years of service to the Authority. Mr. Lloyd works as a Plant Operator for Jim Poff in the Water Reclamation Department. Mr. Hicks stated that John is also a Class I firefighter, has an EMC certificate, and worked for the city of Morrow before he came to work for the Authority in 1978. Mr. Hicks stated that John is one of those unsung people that you do not see that works shift work at the wastewater plants. Mr. Hicks thanked John for his twenty-five years of service to the Authority. Mr. Lloyd received a round of applause.

Mr. Hicks next introduced Marcel Kelly who started with the Authority in 1973 in water line construction. Shortly after that, Marcel moved to the Warehouse and knowing a lot of the parts used in the field made it advantageous for him in the Warehouse.

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Through the years he has moved up in the warehouse and is really Terry Worley's right hand man. Mr. Hicks stated that he appreciates Marcel's efforts for these thirty years and thanked Marcel.

Chairman McQueen stated that on behalf of the Board that he would like to congratulate Dexter, Rodney, George, John, and Marcel on their many years of service and thank them for their dedication and contribution to the Authority.

Chairman McQueen called on Wade Brannan, General Manager, to discuss the recent award that the Authority has received. Mr. Brannan stated that on Tuesday of this week the Authority was recognized as a Water First Community by the Governor's Office.

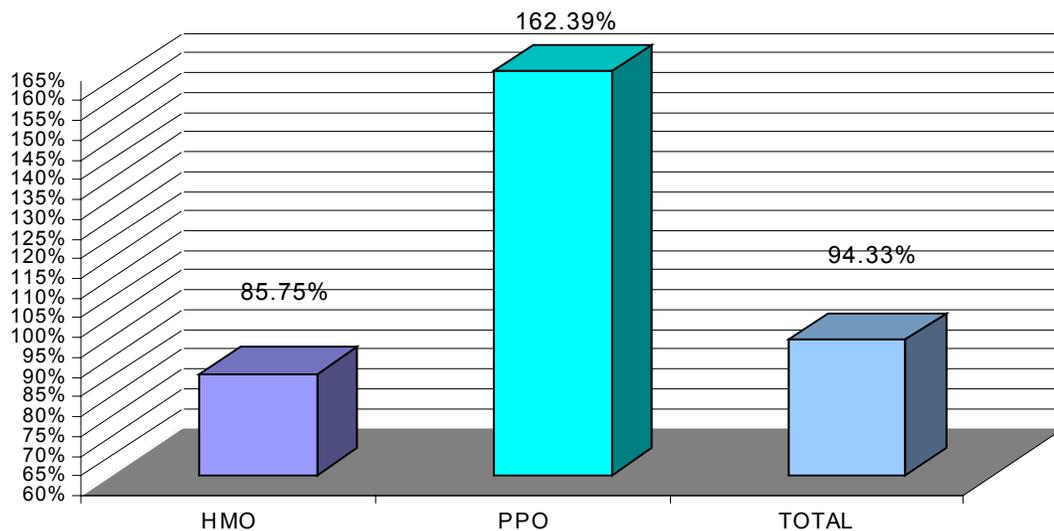
Mr. Brannan wanted to thank Kim Zimmerman who worked with Mike Thomas in putting together the information for the Authority to even be considered for this award. Mr. Brannan stated that of the eight awards given, Clayton County Water Authority, Clayton County, Morrow, Jonesboro, Riverdale, and Forest Park received six, one award went to Gwinnett County and the other went to the City of Savannah. Mr. Brannan added that this award is excellent recognition of some of the work the Board has supported in the community with the Water Authority. Mr. Brannan added that this designation would also help the Authority in the long run with the GEFA loans, enabling the Authority to receive reduced interest rate loans. Mr. Brannan complimented the Board for their support and stated that through their leadership the Authority is in a position to receive this type of award.

Chairman McQueen asked that the staff be made aware of how appreciative the Board is with their diligence in applying for this award and the benefits that will become available to the Authority as a result of being named a WaterFirst Community.

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Health Insurance Update: Chairman McQueen called on Ed Durham, Human Resources Director, who updated the Board on the health care insurance for the Authority.

Loss Ratio Comparison by Plan (YTD as of 06/30/2003)



Mr. Durham stated that the Authority renewed our contract with Blue Cross/Blue Shield in May of this year. Mr. Durham explained that the figures on the graph in the information provided to the Board cover from October of 2002 through June of this year. Mr. Durham added that there is good news and bad news in the figures. Mr. Durham stated that the loss ratio on our PPO is showing 162%, but the good news is where we are trending. So far this year, in May, the PPO loss ratio was 32% and June it was 76%. Mr. Durham stated that a very good rating is around 70%.

Mr. Durham stated that our HMO for June was 68%, for May it was 69%. Mr. Durham added that the Authority's figures are looking much better. Also, our high dollar claims are going down with only six high dollar claims that were more than thirty thousand dollars (\$30,000). Mr. Durham explained that two of the high dollar claims should roll off this year and two others, that involved a pre-mature birth, the Authority does not anticipate any more dollars being designated to and those claims should roll off this year also. Mr. Durham stated that the Authority should be trending to the good rather than the bad.

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Board member, Wes Greene, asked Mr. Durham if the Authority's insurance was on-line. Mr. Durham stated that the Authority is on-line for enrollment, but Blue Cross/Blue Shield is still not able to provide us with reports on-line.

Mr. Greene asked that Mr. Durham continue writing Blue Cross/Blue Shield inquiring about going on-line with reporting as well as enrollment.

Chairman McQueen asked Mr. Durham if the health issue had been settled with the hospital. Mr. Durham stated that yes it was the 12th hour, but was settled. Mr. Durham stated that employees could still use Southern Regional Hospital.

Mr. Durham also stated that the Authority had been working with Mae Gilley to develop an employee handbook and today each board member would be given a copy.

Bank Signature Resolution: Chairman McQueen called on Frank Conort, Manager of Finance, who stated that authorization from the Board is needed to change signatures on the Authority's accounts at RBC Centura, which is the current bank that the Authority is associated with. Mr. Conort added that the standard bank resolution form would be completed at the appropriate time removing Mr. Conort's signature and adding Mr. McHugh's signature. Mr. Conort stated that all other signatures that were previously on the account would remain on the account, such as Ms. Barber's, Terry Hicks', and the accounting supervisor, in case wire transfers are made.

Upon Motion by John Westervelt and seconded by Wes Greene it was unanimously

RESOLVED: to authorize the Authority, at the appropriate time, to properly execute the bank resolution forms removing Mr. Conort's name and adding Mr. McHugh's name to the Authority's RBC Centura's accounts.

Forest Parkway Sewer Extension: Chairman McQueen called on Mr. Brannan, General Manager, who stated that the Authority has a request to participate in the cost of about thirty-four hundred feet of sewer line extension along Forest Parkway in the Joy Lake area. Mr. Brannan presented a slide presentation to the Board showing the two proposed developments that this line would serve.

Mr. Brannan stated that the Authority has estimated that the cost for this line would be approximately one hundred eighty thousand dollars (\$180,000) for construction costs. Mr. Brannan stated that there are commercial areas and possibly some residential areas that could tie on to this line. Mr. Brannan added that the developers of the two proposed developments have asked the Authority for some assistance in some amount for this extension.

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Mr. Brannan stated that after looking at the proposed extension, it would be economically good for the Authority to assist with this extension and the return on our investment depends on how much participation the Authority puts into it. Mr. Brannan stated that over a period of five years or less the Authority should recover our costs with a twenty to thirty per cent (20%-30%) participation with the others paying the bulk of the costs at seventy per cent (70%) or so. As long as the Authority receives a quick return on our investment, Mr. Brannan recommended that the Authority participate in this extension.

Board member, Alan Horton, asked what the cost of the Authority's participation would be.

Chairman McQueen stated that if the Authority were to participate at twenty-five per cent (25%), the cost would be forty-five thousand dollars (\$45,000). Chairman McQueen also stated that the Authority would not help out with rock and costs would be based on what the Authority would estimate the line to cost not what the developers estimated the line costs to be.

Vice Chairman, Lloyd Joiner, asked if there was a dollar amount that the Authority would state for the motion.

Upon Motion by Robbie Moore and seconded by Alan Horton it was unanimously

RESOLVED: to authorize the Authority to participate in the costs for the proposed Forest Parkway Sewer Extension at twenty-five per cent (25%) with the total not to exceed fifty thousand dollars (\$50,000) with no rock costs included.

SR 138 @ Little Learners Academy Update: Chairman McQueen asked Mr. Brannan to continue with the Little Learners Academy Update. Mr. Brannan stated that in order for the DOT to proceed with this project, the Authority was asked to help in the acquisition of several easements. Mr. Brannan stated that the Authority thought that they might attain the easements at no cost, but were not able to do so. Mr. Brannan, through a slide presentation, showed the location of the easements and added that the cost for one easement was five hundred dollars (\$500). Mr. Brannan stated that another property owner had been allocated some capacity in the Reeves Creek lift station that the Authority is currently doing improvement on, but had let his capacity expire. This property owner stated that if the Authority would renew his capacity in the lift station, he would authorize the Authority to run the line across his property at no charge. Mr. Brannan stated that he did not have a problem doing this with the Board's approval.

Mr. Brannan stated that one of the easements might cost the Authority as much as twelve thousand dollars (\$12,000). The improvement would be such that we would have

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sewer available to tie other parcels on which would generate impact fees of approximately twelve thousand five hundred dollars (\$12,500), which would offset the cost of the two easements. Mr. Brannan stated that this would be an investment for the Authority and hopefully the Authority can negotiate the cost down from the twelve thousand five hundred dollars (\$12,500). Mr. Brannan added that at maximum, the cost would be capped at thirteen thousand dollars (\$13,000) and the Authority would acquire all the easements and service the Little Learners Academy. There was discussion concerning this information.

Mr. Moore asked the Chairman that since this was a property matter, could the Board discuss this in executive session.

Chairman McQueen deferred this matter to executive session and added that if Mr. Brannan needed Mike Thomas to stay that would be fine.

Janitorial Services Update: Teresa Adams, Manager of General Services, explained that at the July 2003 Board meeting, the Board approved the recommendation to award the Annual Janitorial Services Contract to JFT Building Services, Incorporated in the amount of ninety-two thousand nine hundred forty dollars (\$92,940). The Authority staff has worked closely with JFT Building Services to assure that they meet all the Authority's insurance, bonding and contractual requirements. Ms. Adams stated that JFT Building Services, the apparent lowest most qualified vendor, did not provide the Surety Performance and Payment Bonds as required by the Authority. Ms. Adams added that the staff recommends the annulment of the award to JFT Building Services, Incorporated for the Annual Janitorial Services Contract.

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**Clayton County Water Authority
Annual Janitorial Services Proposal
Proposal Ranking
July 2003**

Vendor	Proposal	Ranking
JFT Building Services, Inc. Fayetteville, Georgia	\$92,940.00*	1*
D. S. Roberts Cleaning Locust Grove, Georgia	\$103,500.00	2
All South Clean formerly Service Master Peachtree City, Georgia	\$98,260.80	3
Hu-Ray Cleaning Co., Inc. Forest Park, Georgia	\$127,476.00	4
Worktec Jonesboro, Georgia	\$132,179.88	5
Nelson Janitorial Service Jonesboro, Georgia	\$104,340.00	6
Lolly's Shine Bright Rex, Georgia	\$147,264.00	7

* JFT Building Services, Inc., the apparent lowest most qualified vendor, did not provide Surety Performance and Payment Bonds as required by the Authority. Therefore, the staff recommends the annulment of the award to JFT Building Services, Inc. for the annual janitorial service contract.

The staff recommends that D.S. Roberts Cleaning, the next most qualified vendor, be awarded the annual janitorial service contract. If D.S. Roberts Cleaning is unable to meet all of the Authority's contractual requirements, the staff requests that All South Clean be awarded the contract. Likewise, if All South Clean is unable to meet all of the Authority's contractual requirements, the staff requests that Hu-Ray Cleaning Co., Inc. be awarded the contract.

This contract will be for one year and may be extended for a second and third year by mutual consent by both parties. An annual adjustment at the time of each extension shall not exceed five (5%) percent.

Ms. Adams stated that the staff recommends that D.S. Roberts Cleaning, the next most qualified vendor, be awarded the Annual Janitorial Contract in the amount of one

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hundred three thousand five hundred dollars (\$103,500). Ms. Adams added that if D. S. Roberts is not able to meet our contractual requirements, the Authority requests that the next rated company be awarded the contract subject to meeting all contractual requirements.

Board Member, Robbie Moore, asked if staff had any additional conversation with Worktec explaining why their proposal was so high.

Ms. Adams stated that no additional contact had been made with Worktec.

Mr. Moore explained that the reason he asked that question was because Worktec is part of our education system and does receive subsidy from the school system.

Ms. Adams added that Worktec, in their previous explanations, stated that they have mentally and physically challenged personnel and they have to provide a higher level of supervision for those employees and that is the reason their quotes usually come in a lot higher than others.

Board Member, Wes Greene, asked if JFT Building Services could not provide the Surety Performance and Payment Bonds and could not meet the requirements of the Authority.

Ms. Adams stated that that was correct.

Mr. Greene asked why the Authority jumped from JFT Building Services to D. S. Roberts Cleaning and did not go to All South Clean, which was the next lowest proposal.

Ms. Adams stated that when the Authority looked at the qualifications of our criteria, D. S. Roberts had a higher ranking in the area of quality assurance plan, as well as the check on their references.

Mr. Brannan added that currently the Authority is using All South Clean and the Authority has experienced some problems. The Authority has first hand knowledge of All South Clean.

Board member, John Westervelt, asked about Nelson Janitorial Service.

Ms. Adams stated that Nelson Janitorial Service is a very small group and the contracts that they have are very small. Ms. Adams explained that the Authority's ranking involves cost, number of years in business, and number of customers that they have, along with references.

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Ms. Adams explained that once an award is made, the Authority gives the company ten days to meet all the requirements of insurance, payment bonds, performance bonds and any other requirements there may be. Ms. Adams added that the Authority works with the contractors and gives more time to meet those requirements after the award is made.

Mr. Hicks stated that although the requirements are spelled out in the specs most contractors do not look at the specs closely enough during the bidding process.

Vice Chairman, Lloyd Joiner, stated that the process that the staff has gone through is probably ideal for this contract, in that there was a lot of work put into ranking each one of these contractors. Mr. Joiner added that #1 did not make it, #2, 3, and 4 are good prospects and the Authority is making a recommendation according to the staff's ranking and selected the first one that qualifies.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

RESOLVED: to annul the contract to JFT Building Services, Incorporated and give Management the authority to select the cleaning company in order of their ranking and choose the first qualified contractor that meets all requirements.

The Authority awarded the Annual Janitorial Services Contract to D. S. Roberts Cleaning in the amount of one hundred three thousand five hundred dollars (\$103,500) contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents with the right to select the next highest rated vendor in the event that D. S. Roberts cannot meet all requirements.

Secretary/Treasurer, Marie Barber, asked how long D. S. Roberts Cleaning of Locust Grove has been in business and if this company was related to the Roberts who are also in construction.

Ms. Adams stated that D. S. Roberts has been in business approximately three years and Mr. Brannan added that he believed that this was the same family.

Ms. Barber added that the Roberts' are brothers and had taken over the business upon their father's death and they are very good people.

Chairman McQueen added that Ms. Barber just gave a good recommendation with her comments.

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Upon Motion by Lloyd Joiner and seconded by Wes Greene it was unanimously

RESOLVED: that the Board adjourns into executive session. The Board reserved the right to return to the open session.

Chairman McQueen called the regular Board meeting back into open session.

Mr. Brannan stated that the Authority has two part time positions in Customer Service one of which is filled with an employee who use to manage the Forest Park Office for the Authority. Mr. Brannan stated that a while back, due to some family issues, this employee requested to be put in one of these part time positions but is now available to work in a full time capacity again.

Mr. Brannan added that funds allocated for Customer Service, plus additional funds made available due to another employee's retirement, a position that will not be refilled, will enable management to be able to create a full time position in Customer Service and still be below the budgeted personnel expenditures. Mr. Brannan stated that with the Board's approval he would put this employee on full time and hold both part time positions.

Upon Motion by Marie Barber and seconded by Wes Greene it was unanimously

RESOLVED: that the Board authorizes Management to create one new full time position in Customer Service funded by funds from the retired employee in Maintenance and Construction and fill the full time position with the person currently in one of the part time positions and hold both part time positions.

Mr. Brannan stated that Frank Conort is leaving and since he has been Chief Financial Officer for the Authority for thirty-two years, normally a CFO audit is conducted of the records of the Authority upon the CFO's retirement. Mr. Brannan added that a regular audit would also be done. Mr. Brannan stated that the cost for the CFO audit would be approximately five to ten thousand dollars (\$5,000 to \$10,000) and Mr. Brannan would go ahead and have this done. Mr. Brannan stated that Grant Thornton would probably do the audit.

Mr. Brannan stated that Sprint and T Mobile, cellular companies, have been calling inquiring about getting on the Authority's water tanks. Mr. Brannan added that he personally did not like these companies to have access to our water tanks. Mr. Brannan added that the Authority has other communication devices on the tanks plus the fact of something happening to the cellular equipment. Mr. Brannan stated that the Authority already bought the one tank in Riverdale that has some Sprint equipment on it. Everyone

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wants on the tanks because it is cheaper for the cellular companies but it increases the possibility of something going wrong with someone going up and down the tanks. Mr. Brannan stated that if the Board wants him to pursue this, he would.

Board member, Alan Horton, asked Mr. Brannan how much the Authority could gain from letting these cellular companies on the Authority's tanks. Mr. Brannan stated that the Authority would have to shop the market, because if you let one company on, then others will also request access to the tanks.

Board member, Robbie Moore, commented that the revenue would probably be two to four thousand dollars (\$2,000 to \$4,000) a month.

Several Board members stated that it has been the policy of the Authority not to allow cellular companies on the Authority's tanks and the Board wanted to continue that policy.

Mr. Brannan stated that the Authority increased the water & sewer rates by twenty per cent (20%) to stay up with what the Authority thought was needed to pay our bond issues. The revenue stream has been coming in at 15 or 16 %. What the Authority really anticipated was that we would have a normal year and we would not have to do any adjustment to the rates for about two years. Mr. Brannan stated that he asked Mr. Conort to pull together some information that Mr. Brannan can report to the Board in October and discuss this a little bit better. Mr. Brannan stated that the Authority might need to consider adjusting the rates 3% or so fairly often in order to keep the Authority from having to adjust the rates 10% or more, which the Authority does not want to do.

Board member, Wes Greene, stated that the Board should tell the Commissioners that the Authority wants to take modest increases, two or three per cent (2 or 3%) ongoing rather than to come in and have to take ten or twenty (10 or 20%) increases.

Chairman McQueen asked Mr. Brannan to get the figures together and the Board would discuss this after those figures are compiled.

Mr. Brannan stated that the Authority has the capability for direct deposit and wanted the Board to be aware that the option is available to them.

Mr. Brannan also wanted to mention to the Board about the October trip. Mr. Brannan stated that if any other reservations need to be made, let Mr. Brannan know. Mr. Brannan stated that the flight is at 11:00 a.m., so everyone needs to be at the Authority by 8:15 a.m. on Saturday, October 11th. Mr. Brannan stated that the Authority would have transportation for everyone that wants to leave from the Authority.

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Upon Motion by Lloyd Joiner and seconded by John Westervelt it was unanimously

RESOLVED: that the regular session board meeting be adjourned.

There being no further business to come before the open meeting the meeting was adjourned.

Pete McQueen, Chairman

Walter Marie Barber, Secretary/Treasurer