

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting, October 4, 2010  
Held in conjunction with WEFTEC Conference  
New Orleans, LA

Chairman, Pete McQueen, called the meeting to order at 9:30 a.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, John Chafin, Secretary/Treasurer, Marie Barber, Board Members, John Westervelt, Don McMillian, Oscar Blalock, and Rodney Givens; General Manager, P. Michael Thomas, Deputy Manager, Mike Bennett, Legal Counsel, Steve Fincher of Fincher, Denmark & Williams, Steve Lavinder, Rick Brownlow, and Wayne Murphy of CH2M Hill, and Executive Coordinator, Andrea Stallworth.

Chairman McQueen called on General Manager, Mike Thomas, to give the invocation.

Approval of Minutes: Chairman McQueen called for any omissions or additions to the Regular and Executive Session Board Meeting minutes of Thursday, September 2, 2010. Hearing none, the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Mike Thomas to give our financial report. Mr. Thomas reviewed the financial information that was given to the Board for the period ending August 31, 2010.

Training Reimbursement Policy: Chairman McQueen called on Mike Thomas, General Manager, to present the Training Reimbursement Policy.

Due to the significant cost of training for some of our new software packages and the significant investment we will make in training certain employees, we want to make sure that we provide an incentive for them to stay with CCWA after completion of their training. Therefore, we recommend that the General Manager have the authority to identify these costly training programs and require the employees to sign a reimbursement policy for this training. This will not be applied to routine training or low cost training activities just those that represent a significant financial investment in a CCWA employee. CCWA staff recommends the adoption of the following policy to address this issue.

## **SECTION 9 REIMBURSEMENTS FOR TRAINING PROGRAMS**

In general, the Authority will pay the total cost of participation in training programs or seminars approved by the Authority. Some training programs or seminars that are attended may be designated as "Reimbursable Training," at the discretion of the General Manager or his designee, and if so designated, the Authority shall require reimbursement of all costs and expenses incurred by the Authority for the training if the employee leaves the services of the Authority within 24 months of completion of the training. All employees participating in "Reimbursable Training" must sign a Reimbursement Agreement. An employee must reimburse the Authority for 100% of the cost of Reimbursable Training, without proration, if such employee leaves the employment of the Authority to take a similar position with another employer prior to the expiration of the specified time period. The employee remains liable for such costs after separation. The Authority may deduct the costs from the employee's paycheck if the employee does not directly reimburse the Authority. Retirement or resignation to accept a dissimilar position, within the specified timeframe will not trigger a reimbursement requirement.

UPON Motion by John Chafin and seconded by Rodney Givens it was unanimously

RESOLVED: to adopt and approve the training reimbursement policy as outlined above.

Demolition of Hwy 54/Forest Park Elevated Tank Proposal Recommendation:  
Chairman McQueen called on Terry Moy, Program Management and Engineering Manager, to present the Demolition of Hwy 54/Forest Park Elevated Tank Proposal Recommendation.

The GA Hwy 54 elevated tank was originally constructed in 1974 as a part of the Forest Park water system. The tank and Forest Park water system were brought into the CCWA system in 1994. Because of hydraulics and the proximity of other existing CCWA elevated tanks it was never operated as a part of the CCWA system and was officially taken out of service in 1999 when the CCWA began supplying water directly to the Forest Park system.

CCWA opened proposals for the removal of the tank from the site on September 14, 2010. Proposals were reviewed, scored by a CCWA selection team and are summarized in the table below. A summary of costs is also presented.

<b>Company</b>	<b>Score</b>
Iseler Demolition	88.45
R.E. McLean Tank	49.95
Morgan Constructors	39.60
Allstate Tower	37.20
Tristar of America	30.90

Work Item	Iseler Demo	Allstate Tower	RE McLean	Tristar	Morgan
Mobilization	\$3,000.00	\$1,500.00	\$10,000.00	\$9,300.00	\$40,000.00
Removal of Existing Tank	\$49,800.00	\$31,717.00	\$90,900.00	\$151,000.00	\$189,000.00
Site Restoration and Demob	\$1,000.00	\$2,700.00	\$12,000.00	\$7,500.00	\$2,000.00
<b>Sub-Total for Tank Removal</b>	<b>\$53,800.00</b>	<b>\$35,917.00</b>	<b>\$112,900.00</b>	<b>\$167,800.00</b>	<b>\$231,000.00</b>
Deduct for Tank Value	-\$40,000.00	-\$2,000.00	-\$5,000.00	\$0.00	-\$60,000.00
<b>Net Proposed Cost</b>	<b>\$13,800.00</b>	<b>\$33,917.00</b>	<b>\$107,900.00</b>	<b>\$167,800.00</b>	<b>\$171,000.00</b>

Staff recommends award to Iseler Demolition in the amount of \$13,800.00. Funding in the amount of \$35,000 was budgeted for this work in current fiscal year Operating Funds.

UPON Motion by Marie Barber and seconded by Oscar Blalock it was unanimously

RESOLVED: to award the contract for the Hwy 54 Tank Removal to Iseler Demolition for the not to exceed amount of \$13,800.00 contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

Hicks WPP Claricone Bid Recommendation: Chairman McQueen called on Terry Moy, Program Management and Engineering Manager, to present the Hicks WPP Claricone Bid Recommendation.

In January of 2010 the CCWA board approved the recommendation and award of a contract to Charter Contracting Corporation to paint 2 of the existing 4 Claricones and filters at the Hicks Water Production Plant (WPP). The authorization included the provisions to enter into an agreement with the second lowest responsive bidder if the lowest responsive bidder was unable to meet project requirements.

On May 13, 2010, CCWA declared Charter in default due to the lack of progress in completing the work and having exceeded the contract time. CCWA subsequently had discussions with the second lowest responsible bidder, Mechanical Jobbers, but was unable to document references showing the successful completion of similar work.

CCWA initiated re-advertising the project in August 2010 and opened bids on September 15, 2010. A summary of the bids submitted is presented below.

<b>Company</b>	<b>Amount</b>
Llamas Coating, Inc.	\$92,728.00
Eastern Tank & Utility Services	\$127,500.00
Superior Industrial Maintenance	\$272,718.00

After a review of the bid packages and reference checks staff recommends award to Llamas Coating Inc., in the amount of \$92,728.00.

UPON Motion by Don McMillian and seconded by John Westervelt it was unanimously

RESOLVED: to award the contract for the Hicks WPP Claricone Repainting to Llamas Coating, Inc. for the not to exceed amount of \$92,728.00 contingent upon approval of bonds and insurance as required by the specifications and to authorize the General Manager to sign the contract documents.

2010 Master Plan Updates: Chairman McQueen called on Mike Thomas, General Manager and Rick Brownlow, CH2MHill Project Manager, to present the 2010 Master Plan Updates.

In April, CCWA and CH2M Hill staff presented the draft 2010 Strategic Master Plan to the Board. After discussion it was determined that additional effort was needed to better refine some of the major capital projects. Additional work has been completed to identify alternatives for handling flows and future capacity related to the Casey WRF and Huie wetlands; to identify alternatives for handling sewer flows that currently drain to and are treated by a Dekalb County facility; and to identify current and future issues with the closure of Ft. Gillem. These alternatives were presented in detail along with an updated financial plan for consideration.

A recommendation to approve the 2010 Master Plan will be brought to the board for approval at the November Board Meeting.

Mr. Thomas stated that the Stormwater Annual Repair Contract expenses through September 2010 were \$556,281. The Board had previously approved a spending limit of \$500,000 for this contract. Mr. Thomas requested to increase the expenditure level to \$1,000,000 for the term of the contract due to accelerated stormwater maintenance needs.

Mr. Thomas discussed the vacant rental houses that belong to CCWA. He requested approval to research alternatives for the homes currently not in use. One option would be to have them removed by a house relocation company.

There was no Executive Session for this Board Meeting.

UPON Motion by Marie Barber and seconded by Don McMillian it was unanimously

RESOLVED: to adjourn the regular session board meeting.

There being no further business to come before the open meeting, the meeting was adjourned.

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Pete McQueen, Chairman

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Walter Marie Barber, Secretary/Treasurer