

## CLAYTON COUNTY WATER AUTHORITY

1600 Battle Creek Road  
Morrow, Georgia 30260

Regular Board Meeting April 5, 2001

Chairman McQueen called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman, Pete McQueen, Vice Chairman, Lloyd Joiner, Secretary/Treasurer H. Lindy Rogers, Board Members, Marie Barber, Wesley E. Greene, Sr., J. Alan Horton and Robbie Moore, Jr., General Manager, M. Wade Brannan, Deputy Manager, Terry R. Hicks, Department Managers, Frank Conort, Neal Wellons, Dennis Hammock, Herbert Etheridge, Jr., Guy Pihera, Gary Howe and Mike Thomas, Executive Secretary, Patricia Groover, Assistant Manager of Administration, Scott Bailey, Project Manager, Mike Buffington, Contracts and Procurement Administrator, Karen Riser, Administrative Secretary, Dianne Hammock, Human Resources Coordinator, Darlene West, Information Services Supervisor, Rodney Crowell, GIS Coordinator, Bruce Taylor, Building Projects Foreman, Tony Ferrari, Warehouse Supervisor, Terry Worley and Water Service Mechanic Crew Leader, Bernard Franks. Also present were: Greg Hecht, Fincher & Hecht, L.L.C., Rick Hirsekorn, of CH2M Hill, Chris Wood, of Jim Wood & Associates Public Relations, Visitors, Bill Johnston and Dean Pinard, Banc of America Securities, LLC., William Rauschenberg, Risk Management Consultant with Risk Management Consulting, Inc. and Cheryl Slough, Clayton News Daily.

Chairman McQueen called on Bernard Franks, Water Service Mechanic Crew Leader, to give the invocation.

Chairman McQueen called for any omissions or additions to the minutes of the regular and executive board meeting on March 1, 2001 hearing none the minutes were approved as presented.

Financial and Statistical Report: Chairman McQueen called on Frank Conort, Manager of Administration, who presented the monthly financial and statistical report. This report was received for information.

Mr. Conort called on Scott Bailey, Assistant Manager of Administration, to give the Board additional information on the Authority's financial trend analysis. Mr. Bailey discussed the information shown on the graphs and charts listed below which were distributed to Board Members. Projected FY 2001 Operating Revenues vs. Budgeted Operating Expenses Actual Through February, Operating Revenues vs. Actual Revenues Through February, Operating Expenses vs. Actual Expenses Through February and an informational chart titled Projected FY 2001 Revenues vs. Expenses by Month Actual Through February. There was discussion concerning this information.

Regular Board Meeting  
April 5, 2001  
Page Two

Mr. Conort called on Bill Johnston, Banc of America Securities, LLC., to give the Board information on the Authority's new bond rating from Moody's Investor's Service. Mr. Johnston distributed information concerning Moody's Investor's Service bond rating for the Authority's Water and Sewerage Revenue Bonds, Series 2001. Mr. Johnston discussed this information and stated that Moody's Investor's Service has reaffirmed the Authority's Aa3 bond rating. Mr. Johnston gave the Board additional information concerning the Authority's bond rating and the amount of money the Authority will save, on this bond series 2001, by having an Aa3 bond rating. Mr. Johnston stated that both Moody's Investor's Service and Standard & Poor's Public Finance were very impressed with the Authority and think that it is the best managed Water and Wastewater Authority in the State. Mr. Johnston stated that everything pertaining to the Authority's Water and Sewerage Revenue Bond Series 2001 is right on schedule and that these bonds will go to market the week of April 16, 2001. There was discussion concerning this information. Mr. McQueen stated that he would like to thank Mr. Johnston for his leadership in the Authority's Water and Sewerage Revenue Bonds, Series 2001. Mr. McQueen discussed the trip to New York for the Standard & Poor's Public Finance bond rating meeting that was attended by some of the Authority's managers and board members. Mr. McQueen stated that he was very impressed, at this bond-rating meeting, with the Authority's leadership representation by both management and board members. Mr. McQueen stated that it is his opinion that all of the Authority's Management Team and Board Members do an outstanding job for the Authority and that he appreciates this. Mr. Johnston introduced Dean Pinard and stated that Mr. Pinard is in the interest rate and investment area of the Banc of America Securities, LLC. Mr. Johnston stated that he and Mr. Pinard made a presentation to Mr. Conort and Mr. Rogers on the reinvestment of the bond proceeds. Mr. Brannan stated that the Authority needs to find the appropriate method of investing these bond funds prior to the construction projects starting. Mr. Brannan stated that it is his recommendation that the Board approve Mr. Rogers working with Mr. Conort and Mr. Johnston to make the determination on how these bond funds should be invested. Mr. McQueen stated that Mr. Rogers has an extensive background in banking and finance. Mr. McQueen stated that Mr. Rogers has agreed to do this with the Board's approval. There was discussion concerning this recommendation. There was also discussion concerning a date for a joint meeting with the Authority and Clayton County Board of Commissioners.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

RESOLVED: that Mr. Rogers work with Mr. Conort and Mr. Johnston to make the determination on how the bond funds should be invested. Mr. Rogers abstained from the vote.

City of Riverdale Purchase Resolution: Chairman McQueen, called on Greg Hecht, Fincher & Hecht, L.L.C. who stated that Board Members were given a copy of the City of Riverdale Purchase Resolution. Mr. Hecht stated that this Resolution authorizes

Regular Board Meeting  
April 5, 2001  
Page Three

the Authority's Chairman and Secretary to execute all documents related to the Authority's purchase of the City of Riverdale Water and Wastewater System. Mr. Hecht stated that these documents include the Purchase Agreement, Franchise Agreement, and Bill of Sale. Mr. Hecht discussed the information in each of these documents. Mr. Hecht stated that if the Board agrees with the transactions in each of these documents that the Board will need to approve the City of Riverdale Purchase Resolution. Mr. Hecht stated that after the City of Riverdale Purchase Resolution has been approved that he would need the Secretary, Mr. Rogers, to certify the votes by signing the Secretary's Certificate document. There was discussion with questions concerning the information in the City of Riverdale purchase documents that Mr. Hecht discussed with the Board. Mr. Hecht, Mr. Brannan and Mr. Hicks answered questions and provided additional information.

Upon Motion by Robbie Moore and seconded by Wes Greene it was unanimously

RESOLVED: to approve the City of Riverdale Purchase Resolution as it was distributed to Board Members, which authorizes the Chairman and Secretary to execute all documents related to the Authority's purchase of the City of Riverdale Water and Wastewater System.

Mr. Greene requested that each Board Member be given copies of the executed City of Riverdale Purchase documents.

A RESOLUTION AUTHORIZING, APPROVING AND PROVIDING FOR THE ENTERING INTO OF A PURCHASE AGREEMENT WITH THE CITY OF RIVERDALE, DATED AS OF APRIL 9, 2001, AND A FRANCHISE AGREEMENT WITH THE CITY OF RIVERDALE, DATED AS OF APRIL 9, 2001, PROVIDING FOR THE EXECUTION OF SAID PURCHASE AGREEMENT AND FRANCHISE AGREEMENT, AND FOR OTHER PURPOSES:

WHEREAS, the Clayton County Water Authority, (hereinafter called the "Authority") owns and operates a water production and distribution and sewerage collection and reclamation facilities serving certain customers within its geographic limits; and

WHEREAS, the City of Riverdale, (hereinafter called the "City") owns and operates within its corporate limits water distribution and sewerage collection systems as well as real and personal properties and assets and goods related to said water distribution and sewerage collection systems (hereinafter collectively called the "Riverdale System"); and

WHEREAS, the Board of Authority deems it advisable and in the best interest of the Authority and the citizens of Clayton County that the Authority enter into a Purchase Agreement with the City, dated as of April 9, 2001, providing for the acquisition of the Riverdale System by

Regular Board Meeting  
April 5, 2001  
Page Four

the Authority, and that the Authority enter into a Franchise Agreement with the City, dated as of April 9, 2001, granting to the Authority an exclusive franchise to operate a water and sewerage system within the corporate limits of the City; and

WHEREAS, said Purchase Agreement and said Franchise Agreement have been read and considered.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Authority, and it is hereby resolved by authority of the same, that the Authority enter into that certain Purchase Agreement and the same is hereby approved and the Chairman of the Board of the Authority is hereby directed to execute said Purchase Agreement for and on behalf of the Authority and the Secretary of said Authority be and is hereby authorized and directed to attest same and affix the official seal of the Authority thereto and that said Purchase Agreement, as duly executed by the parties thereto, shall be entered upon the Minute Book of the Authority and said Purchase Agreement, by this reference thereto, is incorporated herein and made a part hereof.

BE IT FURTHER RESOLVED by the authority aforesaid and it is hereby resolved by authority of the same, that the Authority enter into that certain Franchise Agreement with the City, dated as of April 9, 2001, and said Franchise Agreement be and the same is hereby approved and the Chairman of the Authority be and is hereby directed to execute said Franchise Agreement for and on behalf of the Authority and Secretary of said Authority be and is hereby authorized and directed to attest same affix the official seal of the Authority thereto and that said Franchise Agreement, as duly executed by the parties thereto, shall be entered upon the Minute Book of said Authority and said Franchise Agreement, by this reference thereto, is incorporated herein and made a part hereof.

BE IT FURTHER RESOLVED by the authority aforesaid and it is hereby resolved by authority of the same, that the Authority enter into that certain General Bill of Sale and Assignment with the City, dated as of April 9, 2001, and said General Bill of Sale and Assignment be and the same is hereby approved and the Chairman of the Authority be and is

hereby directed to execute said General Bill of Sale and Assignment for and on behalf of the Authority and Secretary of said Authority be and is hereby authorized and directed to attest same affix the official seal of the Authority thereto and that said General Bill of Sale and Assignment, as duly executed by the parties thereto, shall be entered upon the Minute Book of said Authority and said General Bill of Sale and Assignment, by this reference thereto, is incorporated herein and made a part hereof.

Regular Board Meeting  
 April 5, 2001  
 Page Five

BE IT FURTHER RESOLVED by the authority aforesaid and it is hereby resolved by authority of the same, that any or all resolutions, or any part thereof, in conflict with this resolution this day adopted, be and the same are hereby repealed.

#### SECRETARY'S CERTIFICATE

GEORGIA, CLAYTON COUNTY

I, H. Lindy Rogers, Secretary of the Clayton County Water Authority, DO HEREBY CERTIFY that the foregoing pages constitute a true and correct copy of the resolution adopted by the Clayton County Water Authority at an open public meeting duly called and lawfully assembled as 1:32 o'clock, p.m., on the 5<sup>th</sup> day of April, 2001, authorizing, approving and providing for the entering into a purchase Agreement with City of Riverdale, dated as of April 9, 2001, and a Franchise Agreement with the City of Riverdale, date as of April 9, 2001, the original of said resolution being duly recorded in the Minute Book of the Clayton County Water Authority, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the Clayton County Water

Authority were present at said meeting: *Fete McQueen, Lloyd Joiner, H. Lindy Raer, Wesley E. Greeve, Sr., Marie Barber, Robbie Moore, J. ALAN HORTON*  
and that the following member were absent:

*NO ABSENT MEMBERS*

and that said resolution was duly adopted by a vote of

7  Aye

Nay

I further certify that at the meeting, a quorum was present and the vote in form of this Resolution was sufficient to authorize the transaction in accordance with the governing authority.

WITNESS my hand and the official seal of the Clayton County Water Authority, this the 5<sup>th</sup> day of April, 2001.

Regular Board Meeting  
April 5, 2001  
Page Six

  
Secretary

(SEAL)

Annual Chemical & Filter Media Bids / Water Production Report: Chairman McQueen called on Guy Pihera, Manager of Water Production, who discussed the information in the Water Treatment Chemicals Bid Tabulation Sheet and Treatment Chemicals Bid Results Price Comparison FY 2001 and 2002 that was distributed to Board Members. Mr. Pihera stated that the Authority's treatment chemicals cost comparison between FY 2001 and 2002 shows that there was a total annual cost increase of 4.1%. Mr. Pihera stated that Industrial Chemicals and PB&S bid the same amount for Calcium Hypochlorite. Mr. Pihera stated that he is recommending that this bid be awarded to Industrial Chemicals because they were low bidder for other chemicals that will be delivered to the Authority's water treatment plants. Mr. Pihera stated that it is also his recommendation that the remaining water treatment chemical bids be awarded to the low bidders, which are highlighted in yellow on the following bid tabulation sheet. Mr. Pihera stated that he would like to request that if for some reason the low bidder is unable to supply the needed chemicals that the Board will authorize going to the second low

bidder. There was discussion concerning this information and the two bids for Calcium Hypochlorite.

Clayton County Water Authority  
Water Treatment Chemicals  
Bid Tabulation Sheet  
March 19, 2001

|                          | Allied Universal | CALCIQUEST      | Carus      | Cheney      | Ciba            | DPC Enterprises | E&C          | Finis     | General Chemical |
|--------------------------|------------------|-----------------|------------|-------------|-----------------|-----------------|--------------|-----------|------------------|
| Bulk Hydrated Lime       |                  |                 |            | \$86.12 ton |                 |                 |              |           |                  |
| Calcium Hypochlorite     | \$1.05 lb.       |                 |            |             |                 |                 | \$1.20 lb    |           |                  |
| Caustic Soda             | \$485.00 ton     |                 |            |             |                 |                 | \$490.00 ton |           |                  |
| Chlorine                 | \$267.89 ton     |                 |            |             |                 | \$242.00 ton    |              |           |                  |
| Copper Sulfate Med. Cry. |                  |                 |            |             |                 |                 |              |           |                  |
| Dense Soda Ash           |                  |                 |            |             |                 |                 | \$0.18 lb    |           |                  |
| Ferric Chloride          |                  |                 |            |             |                 |                 |              |           |                  |
| Ferric Sulfate           |                  |                 |            |             |                 |                 |              | \$1.00 lb |                  |
| Ferrous Chloride         |                  |                 |            |             |                 |                 |              |           |                  |
| Liquid Aluminum Sulfate  |                  |                 |            |             |                 |                 | \$160.00 ton |           | \$144.00 ton     |
| Ortho Phosphate          |                  | \$1.41 gal.     | \$1.46 gal |             |                 |                 |              |           |                  |
| Polymer (Percol)         |                  | \$2,947.50 tote |            |             | \$2,541.50 tote |                 |              |           |                  |

Regular Board Meeting  
April 5, 2001  
Page Seven

|                              |             |  |            |  |  |            |            |  |  |
|------------------------------|-------------|--|------------|--|--|------------|------------|--|--|
| Potassium Permanganate       |             |  | \$1.286 lb |  |  |            |            |  |  |
| Powdered Activated Carbon    |             |  |            |  |  |            |            |  |  |
| Sodium Chlorite Dry          |             |  |            |  |  |            |            |  |  |
| Sodium (12.5%) Hypo chlorite | \$0.990 gal |  |            |  |  |            | \$0.85 gal |  |  |
| Sodium (15%) Hypochlorite    | \$0.545 gal |  |            |  |  | \$0.57 gal | \$0.65 gal |  |  |
| Sodium Silica Fluoride       |             |  |            |  |  |            |            |  |  |

|                          | GEO Specialty | Harcros      | Industrial Chemicals | Kemiron | PB&S         | Shannon Chemicals | Stiles-Kem | Sweetwater | Vulcan Performance Chemicals |
|--------------------------|---------------|--------------|----------------------|---------|--------------|-------------------|------------|------------|------------------------------|
| Bulk Hydrated Lime       |               |              |                      |         |              |                   |            |            |                              |
| Calcium Hypochlorite     |               | \$1.06 lb    | \$0.92 lb.           |         | \$0.92 lb.   |                   |            |            |                              |
| Caustic Soda             |               | \$485.00 ton |                      |         | \$468.00 ton |                   |            |            |                              |
| Chlorine                 |               | \$289.00 ton | \$294.26 ton         |         | \$273.00 ton |                   |            |            |                              |
| Copper Sulfate Med. Cry. |               | \$0.5505 lb. | \$0.5334 lb.         |         | \$0.75 lb.   |                   |            |            |                              |

|                              |              |              |                 |              |             |             |                |            |             |
|------------------------------|--------------|--------------|-----------------|--------------|-------------|-------------|----------------|------------|-------------|
| Dense Soda Ash               |              | \$0.114 lb.  | \$0.106 lb.     |              | \$0.125 lb. |             |                |            |             |
| Ferric Chloride              |              |              |                 | \$0.581 lb.  |             |             |                |            | \$0.65 lb.  |
| Ferric Sulfate               |              |              |                 | \$0.465 lb.  |             |             |                |            |             |
| Ferrous Chloride             |              |              |                 | \$0.601 gal  |             |             |                |            | \$0.43 gal. |
| Liquid Aluminum Sulfate      | \$171.58 ton |              |                 | \$166.36 ton |             |             |                |            |             |
| Ortho Phosphate              |              |              |                 |              |             | \$1.48 gal. | ***\$5.75 gal. | \$157 gal. |             |
| Polymer (Percol)             |              |              | \$2,970.00 tote |              |             |             |                |            |             |
| Potassium Permanganate       |              | \$1.374 lb.  | \$1.452 lb.     |              | \$1.44 lb.  |             |                |            |             |
| Powdered Activated Carbon    |              | \$0.381 lb.  | \$0.3826 lb.    |              | \$0.50 lb.  |             |                |            |             |
| Sodium Chlorite Dry          |              | \$1.80 lb.   | \$1.50 lb.      |              | \$1.48 lb.  |             |                |            | \$1.63 lb.  |
| Sodium (12.5%) Hypo chlorite |              | \$0.67 gal.  | \$0.979 gal     |              | \$0.90 gal. |             |                |            |             |
| Sodium (15%) Hypochlorite    |              | \$0.52 gal.  |                 |              | \$0.58 gal. |             |                |            |             |
| Sodium Silica Fluoride       |              | \$0.2525 lb. | \$0.2646 lb     |              | \$0.295 lb. |             |                |            |             |

\*\*\* Bid a replacement product.

The following vendors did not submit a bid:

|                         |                              |
|-------------------------|------------------------------|
| American International  | Park Chemical                |
| Altivia                 | Polymer                      |
| Dravo – Bid late        | Southern Water Consultants   |
| Eastern Office          | Terry Enterprises            |
| KC Industries           | Water Treatment & Control Co |
| Kenwater North American | Wavecrest                    |

## Regular Board Meeting

April 5, 2001

Page Eight

Upon Motion by Lindy Rogers and seconded by Wes Greene it was unanimously

**RESOLVED:** to approve all the low bids that are highlighted in yellow on the Water Treatment Chemicals Bid tabulation Sheet March 19, 2001 to supply the Authority's water treatment chemicals and approve the request that if for any reason the low bidder is unable to supply the needed chemicals Mr. Pihera is authorized to go to the second low bidder.

Mr. Pihera discussed the information on the Filter Media Bid Tabulation Sheet and Cost Comparison March 2001 that was distributed to Board Members. Mr. Pihera stated that there are two types of filter media that were bid, one cubic foot bags and super sac. Mr. Pihera stated that it is his recommendation that the filter media bids be awarded to the low bidders, which are highlighted in yellow on the following Filter Media Bid Tabulation Sheet.



Filter Media  
Bid Tabulation Sheet & Cost Comparison  
March 2001

| BIDDER   | Bid: 1 cu/ft bag | Bid: Super Sac  |
|--|------------------|-----------------|
| <b>Altivia</b><br>1100 Louisiana Suite 3160<br>Houston, TX 77002                               | No Bid           | No Bid          |
| <b>CMC Inc.</b><br>2625 Bald Ridge Drive<br>Cumming, GA 30131                                  | \$6.85           | \$239.73        |
| <b>Anthrafilter (US) Inc.</b><br>777 Cayuga St. Suite 3<br>Lewiston, NY 14092                  | \$4.98           | <b>\$171.93</b> |
| <b>Carbonite Filter Corp</b><br>P.O. Box 1<br>Delano, PA 18220                                 | <b>\$4.547</b>   | \$174.93        |
| <b>Reading Anthracite Company</b><br>200 Manhantongo St. P.O. Box 1200<br>Pottsville, PA 17901 | No Bid           | No Bid          |
| <b>The F.B. Leopold Company, Inc.</b><br>227 South Division Street<br>Zelienople, PA 16063     | \$6.18           | \$265.92        |
| <b>Unifilt</b><br>P.O. Box 389<br>Zelienople, PA 16063   | \$4.8882         | \$188.0085      |

**COMPARISON FY2001 AND FY2002**

| Media Type        | Annual Quantity Used | 2001 Low Bidder | 2001 Low Bid \$/Unit | 2001 Annual Cost \$ | 2002 Low Bidder | 2002 Low Bid \$/Unit | 2002 Annual Cost |
|-------------------|----------------------|-----------------|----------------------|---------------------|-----------------|----------------------|------------------|
| Bag (50 lb)       | 1800 bags            | Carbonite       | \$4.51 / bag         | \$8118              | Carbonite       | \$4.547 / bag        | \$8184           |
| Super Sac (1 ton) | 36 super sacs        | Carbonite       | \$180.00 / super sac | \$6480              | Anthrafilter    | \$171.93 / Super sac | \$6189           |
| Totals            |                      |                 |                      | \$14,598            |                 |                      | \$14,373         |

**Costs represent a 1.5% reduction in annual media costs**

Regular Board Meeting

April 5, 2001

Page Nine

Upon Motion by Robbie Moore and seconded by Lindy Rogers it was unanimously

**RESOLVED:** to accept the two low bids that are highlighted in yellow on the Filter Media Bid Tabulation Sheet March 2001 to supply the Authority's Filter Media.

Mr. Pihera updated the Board on the status of the Authority's raw water reserve and discussed the information in the Water Supply Update April 2, 2001 that was distributed to Board Members. Mr. Pihera stated that at this time all of the Authority reservoirs are full. Mr. Pihera stated that the Authority's raw water reserve is in very good condition as we head into the summer months. There was discussion concerning this information and the State mandated water conservation.

Fuel & Lubricants Bids: Chairman McQueen called on Terry Worley, Warehouse Supervisor in the General Services Department, who presented the Authority's 2001 fuel and lubricant bids. Mr. Worley stated that the Authority advertised for fuel and lubricant bids along with distributing specification packets to nine (9) known vendors. Mr. Worley stated that there were only two vendors who submitted bids, American Petroleum and B&B Oil Company. Mr. Worley stated that the following Bid Tab Comparison Fuel & Lubricants March 27, 2001, that was distributed to Board members, shows that American Petroleum did not submit a bid for fuel. Mr. Worley stated that the bid that B&B Oil Company submitted included bids for both fuel and lubricants. Mr. Worley stated that B&B Oil Company has supplied fuel and lubricants to the Authority since 1995. Mr. Worley stated that it is the recommendation of the General Services Department that the bid to supply the Authority's fuel and lubricants be awarded to the low bidder B&B Oil Company.

**Clayton County Water Authority  
Bid Tab Comparison  
Fuel & Lubricants  
March 27, 2001**

| Product                       |  | Estimated Quantity   Unit |         | Price Differential (+ cents) | B& B Oil Co.<br>P.O. Box 872<br>Forest Park, GA 30298 |
|-------------------------------|--|---------------------------|---------|------------------------------|---|
|                               |  |                           |         |                              | Price Differential (+ cents)                          |
| <b>FUEL</b>                   |  |                           |         |                              |   |
| Gasoline – Unleaded           |  | 120,000                   | gallons | NO BID                       | \$0.015   |
| Gasoline – Diesel low sulfur  |  | 120,000                   | gallons | NO BID                       | \$0.015   |
| Gasoline – Diesel high sulfur |  | 110,000                   | gallons | NO BID                       | \$0.050   |

Regular Board Meeting  
April 5, 2001  
Page Ten

| Product                      |  | Estimated Quantity   Unit |         | Unit Price  | Unit Price  |
|------------------------------|--|---------------------------|---------|-------------|-------------|
|                              |  |                           |         |             |             |
| <b>LUBRICANTS</b>            |  |                           |         |             |             |
| Hydraulic Oil – drums        |  | 1,100                     | Gallons | \$3.50 GAL. | \$2.54 GAL. |
| Automatic Transmission Fluid |  | 85                        | Gallons | \$1.25 QT.  | \$1.06 QT.  |
| Chassis Grease               |  | 2,000                     | Pounds  | \$1.24 LB.  | \$0.80 LB.  |
| Gear Lube                    |  | 240                       | Pounds  | \$0.75 LB.  | \$0.74 LB.  |
| Eolan R&O                    |  | 110                       | Gallons | \$5.04 GAL. | \$3.47 GAL. |
| Motor Oil - drums            |  | 880                       | Gallons | \$4.29 GAL. | \$4.07 GAL. |
| Motor Oil – gallons          |  | 1,200                     | Gallons | \$4.07 GAL. | \$3.09 GAL. |
| Motor Oil – cases            |  | 1,000                     | Quarts  | \$1.25 QT.  | \$1.13 QT.  |
| Motor Oil Supreme – cases    |  | 1,000                     | Quarts  | \$1.43 QT.  | \$1.13 QT.  |

Fuel bids are based on OPIS (Oil Price Information Service) Pad 1 Atlanta Depot

The following vendors did not return a bid:

|                       |                   |
|-----------------------|-------------------|
| Mansfield Oil Company | AAA Pryor Oil Co. |
| Blalock Oil Co.       | Gulf Oil Co.      |
| Chevron Companies     | Exxon             |
|                       | Amoco Oil Co.     |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, *B & B Oil Company*. This contract will be for one year and may be extended for a second and third year at no price increase by mutual consent of both parties.

Upon Motion by Lloyd Joiner and seconded by Alan Horton it was unanimously

**RESOLVED:** to accept the low bid from B&B Oil Company to supply the Authority’s fuel and lubricants.

Annual Materials Bids: (1) Ready Mix Concrete (2) Plant Mix Asphalt (3) Quarry Products Delivered (4) Quarry Products Pickup (5) Precast manhole Products (6) Concrete Products Delivered & Pickup: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who stated that copies of the following annual materials bid tabulation sheets were distributed to Board Members. Mr. Etheridge stated that it is his recommendation that the Board approve the low bidders for each of these materials with the exception of number four (4) quarry products pickup. Mr. Etheridge stated that he would like for the Board to approve both of the two bidders, which will allow Authority employees to pick up the needed quarry products at either of these quarry plants based on the geographic location of the worksite. Mr. Etheridge stated that he would like for the motion to include that if the low bidder is unable to respond immediately that he is authorized to go to the second low bidder and on down the bid list until he gets a response.

Regular Board Meeting  
 April 5, 2001  
 Page Eleven

Clayton County Water Authority  
 Annual Ready Mix Concrete  
 Bid Tabulation Sheet  
**March 2001**

| BIDDER  | TOTAL BID    |
|---|--------------|
| Walker Concrete Co.<br>P.O. Box 2637<br>Stockbridge, GA 30281 | \$122,181.25 |

|   |                     |
|---|---------------------|
| <b>Allied Ready Mix</b><br>P.O. Box 728<br>Decatur, GA 30031                                    | <b>\$119,275.00</b> |
| <b>Blue Cricle Concrete</b><br>1800 Parkway Place S.E.<br>Suite 1100<br>Marietta, GA 30067-8217 | \$141,850.00        |
| <b>Thomas Concrete of Georgia</b><br>2700Cumberland Parkway<br>Suite 500<br>Atlanta, GA 30339   | \$131,850.00        |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **Allied Ready Mix**. If the primary vendor cannot respond in a reasonable time we request the authority to purchase these materials from the next lowest bidders.

Clayton County Water Authority  
Annual Plant Mix Asphalt  
Bid Tabulation Sheet  
**March 2001**

| BIDDER  | TOTAL BID          |
|---|--------------------|
| <b>Baldwin Paving Company, Inc.</b><br>1014 Kenmill Drive<br>Marietta, GA 30060 | <b>\$24,706.25</b> |
| <b>Moore Brothers Paving</b><br>54 Old Griffin Road<br>Hampton, GA 30228        | \$25,929.20        |
| <b>Metro Materials, Inc.</b><br>1318 Henrico Road<br>Conley, GA 30288           | No Bid             |
| <b>Riverdale Paving, Inc.</b><br>328 Lee's Mill Road<br>Forest Park, GA 30050   | No Bid             |
| <b>Couch Construction L.P.</b><br>P.O. Box 2129<br>Peachtree City, GA 30269     | No Bid             |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **Baldwin Paving Co.** If the primary vendor cannot respond in a reasonable time we request the authority to purchase these materials from the next lowest bidders.

Clayton County Water Authority  
Annual Delivered Quarry Products  
Bid Tabulation Sheet  
**March 2001**

Regular Board Meeting  
April 5, 2001  
Page Twelve

| BIDDER | TOTAL BID |
|--------|-----------|
|--------|-----------|

|   |                    |
|---|--------------------|
| <b>Evans Sand and Gravel</b><br>114 Quarry Road<br>Stockbridge, GA 30281              | No Bid             |
| <b>GMS Select Products</b><br>125-B Industrial Park Circle<br>Lawrenceville, GA 30045 | No Bid             |
| <b>Concrete Supply</b><br>P.O. Box 113<br>Fayetteville, GA 30214                      | \$86,345.00        |
| <b>Harris Walker Trucking</b><br>P.O.Box 803<br>Conley, GA 30027                      | No Bid             |
| <b>Greg Holland, Inc.</b><br>100 Howell Avenue<br>Fairburn, GA 30213                  | <b>\$84,950.00</b> |
| <b>Florida Rock</b><br>100 Lee's Mill Road<br>Forest Park, GA 30297                   | \$105,990.00       |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **Greg Holland, Inc.** If the primary vendor cannot respond in a reasonable time we request the authority to purchase these materials from the next lowest bidders.

Clayton County Water Authority  
Annual Picked Up Quarry Products  
Bid Tabulation Sheet  
**March 2001**

| BIDDER   | TOTAL BID          |
|--|--------------------|
| <b>Vulcan Materials Co.</b><br>S.E. Division<br>P.O. Box 80730<br>Atlanta, GA 30366-0730 | <b>\$71,480.00</b> |
| <b>Florida Rock Industries</b><br>225 Lees Mill Road<br>Forest Park, GA 30050            | <b>\$73,210.00</b> |

Recommendation: Our Staff requests that the CCWA may purchase from either Quarry based on the Geographic Location of the worksite.

Clayton County Water Authority  
Annual Pre-cast Manhole Products  
Bid Tabulation Sheet  
**March 2001**

| BIDDER   | TOTAL BID         |
|--|-------------------|
| <b>Foley Products</b><br>5526 Schatuga Road<br>P.O. Box 7877<br>Columbus, GA 31908 | \$7,240.00        |
| <b>Cole Products</b><br>P.O. Box 666<br>Forest Park, GA 30051                      | <b>\$7,150.00</b> |

Regular Board Meeting  
April 5, 2001

|  |        |
|--|--------|
| <b>Atlantic Precast Concrete, Inc.</b><br>P.O. Box 759<br>Douglasville, GA 30133 | No Bid |
|--|--------|

Recommendation: Our staff recommends that this contract be awarded to the low bidder, **Cole Products**. If the primary vendor cannot respond in a reasonable time we request the authority to purchase these materials from the next lowest bidders.

Clayton County Water Authority  
Annual Concrete Products  
Bid Tabulation Sheet  
March 2001

| BIDDER   | TOTAL BID   |
|--|---|
| <b>Leach Sand and Gravel, Inc.</b><br>379 Lees Mill Road<br>Forest Park, GA 30050        | <b>DELIVERED = \$20,312.50</b><br><b>PICKED UP = \$3,847.50</b><br><b>TOTAL = \$24,160.00</b> |
| <b>Evans Sand &amp; Gravel, Inc.</b><br>114 Quarry Road<br>Stockbridge, GA 30281         | No Bid  |
| <b>GMS Select Products</b><br>1940 Highway 42 South<br>McDonough, GA 30253               | No Bid  |
| <b>Allied Ready Mix</b><br>P.O. Box 728<br>Decatur, GA 30031                             | No Bid  |
| <b>Paul Martin Utility Grading</b><br>951 Klondike Court, Suite 102<br>Conyers, GA 30094 | DELIVERED = \$32,350.00<br>PICKED UP = Bid Withdrawn<br>TOTAL = \$33,182.50                   |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **Leach Sand and Gravel, Inc.** If the primary vendor cannot respond in a reasonable time we request the authority to purchase these materials from the next lowest bidder.

Upon Motion by Robbie Moore and seconded by Lloyd Joiner it was unanimously

RESOLVED: to accept all the low annual materials bids as highlighted on the bid tabulation sheet for ready mix concrete, plant mix asphalt, delivered quarry products, pre-cast manhole products and concrete products and to accept both bids for the picked up of quarry products, all bids contingent upon approval of insurance as required by the specifications, and approve the request of the Department Manager that if the low bidder is unable to respond immediately that he is authorized to go to the second low bidder and on down the bid list until he gets a response.

Annual Services Bids: (1) Asphalt & Concrete Sawing (2) Masonry Services (3) Televising of Sanitary Sewer Lines (4) Sanitary Sewer Line Extension/Repairs: Chairman McQueen called on Herbert Etheridge, Manager of Maintenance & Construction, who stated that copies of the following annual services bid tabulation sheet were distributed to Board members. Mr. Etheridge stated that it is his recommendation that the Board approve the low or only bidder for each of these annual services bids. Mr.

Regular Board Meeting  
 April 5, 2001  
 Page Fourteen

Etheridge stated that he would like for the motion to include that if the low bidder is unable to respond immediately that he is authorized to go to the second low bidder and on down the bid list until he gets a response. There was discussion concerning the reason why there was only one bidder for masonry services and the Authority's insurance requirements. Mr. Brannan recommended that the only bidder for the masonry services be accepted because this company could meet the Authority's insurance requirements.

Clayton County Water Authority  
 Annual Asphalt and Concrete Sawing  
 Bid Tabulation Sheet  
 March 2001

| BIDDER   | TOTAL BID          |
|--|--------------------|
| <b>Garner Concrete Sawing</b><br>P.O. Box 672<br>Forest Park, GA 30051                 | \$27,781.00        |
| <b>ABC Concrete Sawing</b><br>4864 Clark Howell Highway<br>College Park, GA 30349-6068 | \$49,200.00        |
| <b>Dixie Concrete Cutting Co.</b><br>5297 Port Blvd.South<br>College Park, GA 30349    | \$28,555.00        |
| <b>Alan's Concrete Cutting Co., Inc.</b><br>P.O. Box 142220<br>Fayetteville, GA 30214  | <b>\$27,648.00</b> |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **Alan's Concrete Cutting Co.** If the primary vendor cannot respond in a reasonable time we request the authority to offer the work to the next lowest bidders. This contract will be for one year and may be extended for a second and third year at no price increase by mutual consent of both parties.

Clayton County Water Authority  
 Masonry Services  
 Bid Tabulation Sheet  
 March 2001

| BIDDER   | TOTAL BID |
|--|-----------|
| <b>Meadows Masonry</b><br>196 West Mill Road<br>Jonesboro, GA 30236                          | No Bid    |
| <b>A&amp;L Underground, Inc.</b><br>3308 Hospital Drive<br>Pell City, AL 35215               | No Bid    |
| <b>C&amp;M Masonry Contractors Group, Inc.</b><br>174 Bellamy Place<br>Stockbridge, GA 30281 | No Bid    |
| <b>Martin's Masonry, Inc.</b><br>5165 E. Fairview Road, S.W.<br>Stockbridge, GA 30281        | No Bid    |

|   |        |
|---|--------|
| <b>S&amp;W Masonry Construction, Inc.</b><br>P.O. Box 1345<br>Forest Park, GA 30298 | No Bid |
|---|--------|

Regular Board Meeting

April 5, 2001

Page Fifteen

|   |                    |
|---|--------------------|
| <b>Blend Construction Co., Inc.</b><br>951 Klondike Court, Suite 102<br>Conyers, GA 30094 | <b>\$49,300.00</b> |
|---|--------------------|

Recommendation: Our staff recommends that this contract be awarded to the low bidder, **Blend Construction, Inc.** (Pending review of references). This contract will be for one year and may be extended for a second and third year at no price increase by mutual consent of both parties.

Clayton County Water Authority  
Annual Televising Sanitary Sewer Lines  
Bid Tabulation Sheet  
March 2001

| BIDDER  | TOTAL BID  |
|---|--|
| <b>T. V. Testing &amp; Rerounding</b><br>235 Carriage Trail<br>Macon, GA 30120                        | <b>\$28,000.00</b><br><b>(35 cents per foot)</b> |
| <b>Cross &amp; Sons Plumbing Sewer &amp; Drain, Inc.</b><br>2112 Britt Road<br>Douglasville, GA 30135 | No Bid   |
| <b>American Pipeline Cleaning &amp; Inspection</b><br>5106 North Lake Drive<br>Lake City, GA 30260    | No Bid   |
| <b>All Pipeline TV</b><br>670 Hall Road<br>Hampton, GA 30228  | \$31,200.00<br>(39 cents per foot)               |
| <b>Poland Pugh Construction, Inc.</b><br>11435 North Fulton Industrial Blvd.<br>Alpharetta, GA 30004  | No Bid   |

Recommendation: Our Staff recommends that this contract be awarded to the low bidder, **T.V. Testing and Rerounding**. If the primary vendor cannot respond in a reasonable time we request the authority to offer the work to the next lowest bidder. This contract will be for one year and may be extended for a second and third year at no price increase by mutual consent of both parties.

Clayton County Water Authority  
Bid Tab Comparison  
Annual Sanitary Sewer Line Extension & Repairs  
March 2001

|   | Price Unit | Macba    | Tom Davidson | Don Hall Con. | Huff grading |
|---|------------|----------|--------------|---------------|--------------|
| Bid Evaluation Based on a "typical job" using normal equipment and labor: |            |          |              |               |              |
| <b>Equipment</b>  |            |          |              |               |              |
| 45,000 # class excavator  | 8 hours    | \$400.00 | \$800.00     | \$800.00      | \$680.00     |
| Rubber-tired backhoe  | 8 hours    | \$160.00 | \$400.00     | \$520.00      | \$464.00     |
| Dump Truck  | 8 hours    | \$200.00 | \$240.00     | \$280.00      | \$320.00     |
| Utility Truck   | 8 hours    | \$80.00  | \$144.00     | \$200.00      | \$520.00     |
| Trailer   | 1 day      | \$15.00  | \$65.00      | \$25.00       | \$75.00      |
| Lowboy Service  | 1 day      | \$400.00 | \$300.00     | \$300.00      | \$750.00     |



|                        |         |            |            |            |            |
|------------------------|---------|------------|------------|------------|------------|
| <b>Total Equipment</b> |         | \$1,255.00 | \$1,949.00 | \$2,125.00 | \$2,809.00 |
|                        |         |            |            |            |            |
| <b>Labor</b>           |         |            |            |            |            |
| Superintendent         | 8 hours | \$320.00   | \$220.00   | \$280.00   | \$256.00   |
| Foreman                | 8 hours | \$280.00   | \$200.00   | \$200.00   | \$224.00   |

Regular Board Meeting  
 April 5, 2001  
 Page Sixteen

|                                  |         |                   |                   |                   |                   |
|----------------------------------|---------|-------------------|-------------------|-------------------|-------------------|
| Operator                         | 8 hours | \$160.00          | \$120.00          | \$160.00          | \$160.00          |
| Pipe Layer                       | 8 hours | \$160.00          | \$100.00          | \$144.00          | \$144.00          |
| Laborer                          | 8 hours | \$72.00           | \$80.00           | \$80.00           | \$112.00          |
| <b>Total Labor</b>               |         | \$992.00          | \$720.00          | \$864.00          | \$896.00          |
|                                  |         |                   |                   |                   |                   |
| <b>Other</b>                     |         |                   |                   |                   |                   |
| Taxes & Insurance on Labor       |         | \$257.92          | \$144.00          | \$172.80          | \$179.20          |
| Overhead on Equipment & Labor    |         | \$801.57          | \$421.95          | \$474.27          | \$388.42          |
| <b>Total Other</b>               |         | \$1,059.49        | \$565.95          | \$647.07          | \$567.62          |
|                                  |         |                   |                   |                   |                   |
| <b>Grand Total "Typical Job"</b> |         | <b>\$3,306.49</b> | <b>\$3,234.95</b> | <b>\$3,636.07</b> | <b>\$4,272.62</b> |

Recommendation: Our staff recommends that this contract be awarded to **Tom Davidson & Sons** based on a lowest total cost for a typical day/project. We request the authority to offer the work to the next lowest bidders if the primary contractor cannot respond in a reasonable time. This contract will be for one year and may be extended for a second and third year, with no changes in terms or conditions, by mutual consent of both parties.

Upon Motion by Lloyd Joiner and seconded by Marie Barber it was unanimously

**RESOLVED:** to accept all the low annual services bids that are highlighted on the bid tabulation sheet for asphalt & concrete sawing, masonry services, televising of sanitary sewer lines and sanitary sewer line extension/repairs, all bids contingent upon approval of insurance as required by the specifications, and approve the request of the Department Manager that if the low bidder is unable to respond immediately that he is authorized to go to the second low bidder and on down the bid list until he gets a response.

Property & Casualty Insurance Proposals: Chairman McQueen called on Terry Hicks, Deputy Manager, who introduced Bill Rauschenberg, Risk Management Consultant and Karen Riser, Contract Procurement Administrator. Mr. Hicks stated that both Mr. Rauschenberg and Ms. Riser have assisted me by going through all of the necessary insurance information. Mr. Hicks stated that out of the six brokers that the Board approved in December to make proposals for the Authority's property and casualty insurance there were five brokers who responded. Mr. Hicks went over the information on the Property and Casualty Proposals for May 1, 2001, Based on Cost Summary that was distributed to Board members. Mr. Hicks stated that it is the recommendation of the insurance team that the proposals from the brokers listed on the following summary sheet be approved. Mr. Hicks stated that this recommendation is with an adjustment to the proposal from Smith Lanier in the crime area. Mr. Hicks stated that there is a quote from Smith Lanier for faithful performance in the amount of nine hundred ninety one dollars (\$991) additional premium and a quote of five thousand eight hundred ninety dollars

(\$5,890) additional premium to raise the crime limits from \$1,000,000 to \$5,000,000. Mr. Hicks stated that the quote from Smith Lanier under the crime area would include the nine hundred ninety one dollars (\$991), making a total cost of six thousand eight hundred eighty one dollars (\$6,881). Mr. Hicks stated that there is a chance that we can save on the yearly premium by purchasing the coverage for three years. Mr. Greene stated that he

Regular Board Meeting  
April 5, 2001  
Page Seventeen

reviewed the recommendations on the summary sheet and he concurs with each of these recommendations. Mr. Greene stated that he did have a concern with the increase from Safeco and requested that Mr. Hicks look at the lost runs for the past five years. Mr. Greene stated that the lost runs do not justify the increase from Safeco. Mr. Greene stated that he believes that the incident with the home in Riverdale may have disturbed the underwriter for Safeco to the point where they felt like they needed to have a better premium position. There was discussion concerning this information with questions. Mr. Hicks, Mr. Rauschenberg and Mr. Greene answered questions and gave additional information. Mr. Joiner stated that he would like for the record to show that he is abstaining from the vote for the Authority's property and casualty insurance due to his relationship with Starr Insurance Agency, that his son and son-in-law both work for Starr Insurance Agency. Mr. Greene stated that he would like to officially go on record as saying that raising the Authority's umbrella liability policy from ten million dollars was looked at very closely. Mr. Greene stated that because of the Authority's aggressive Master Plan that he is suggesting that the Board consider doing this. Mr. Greene stated that it was his recommendation to the Authority's General Manager that the Authority look at raising the umbrella liability in five million increments. Mr. Greene stated that next year the umbrella liability should be raised from ten (10) million to fifteen (15) million. Mr. Greene stated that the cost for doing this runs approximately fifteen hundred fifty dollars (\$1,550) per million, which works out to be seven thousand seven hundred fifty dollars (\$7,750). Mr. Greene stated that the following year the Authority would raise the umbrella liability up another five (5) million to twenty (20) million dollars ultimately getting to twenty five (25) million in three years. Mr. Greene stated that he is putting this on the table and that it needs to be considered. Mr. Greene stated that the umbrella liability policy covers all past decisions of all board members as well as current decisions. Mr. Greene stated that he has studied the numbers and coverages and that he is comfortable recommending that the Authority go with the recommendations in the summary.

**CLAYTON COUNTY WATER AUTHORITY  
PROPERTY AND CASUALTY PROPOSALS**

**May 1, 2001  
BASED ON COST**

**SUMMARY**

| Coverage   | Proposed Renewal |                |           | Prior Year |                |           | Comments  |
|--|------------------|----------------|-----------|------------|----------------|-----------|---|
|  | Broker           | Company        | Premium   | Broker     | Company        | Premium   |   |
| Property, Boiler & Machinery, etc. Business Income/Extra Expense | HRH              | Fireman's Fund | \$ 69,106 | HRH        | Fireman's Fund | \$ 59,175 | Renew with current company.   |
| Crime  | Smith Lanier     | Hartford       | \$ 3,058  | Reese      | Safeco         | \$ 2,525  | Hartford quoted 3-year premium which will cut annual cost. Hartford quoted increase to \$5,000,000 Fidelity which was previously recommended. |

Regular Board Meeting  
April 5, 2001  
Page Eighteen

|                                  |  |          |                  |       |         |                  |                                 |
|----------------------------------|--|----------|------------------|-------|---------|------------------|---------------------------------|
| Commercial General Liability     | Saville  | St. Paul | \$ 88,387        | Reese | Safeco  | \$ 62,550        | St. Paul requires Auto and CGL. |
| Auto Liability                   | Saville  | St. Paul | \$ 68,740        | Reese | Safeco  | \$ 77,621        | St. Paul requires Auto and CGL. |
| Umbrella Liability               | Saville  | St. Paul | \$ 29,669        | Reese | Markel  | \$ 26,000        | St. Paul requires Auto and CGL. |
| Public Officials                 | Reese  | Coregis  | \$ 22,500        | Reese | Coregis | \$ 18,456        | Renew with current company.     |
| <b>TOTAL</b>                     |  |          | <b>\$281,460</b> |       |         | <b>\$246,327</b> |                                 |
| <b>NOT INCLUDED IN PROPOSAL:</b> |  |          |                  |       |         |                  |                                 |
| Board Accident/Travel            | Reese  | AIG      | \$1,556          | Reese | AIG     | \$ 1,561         |                                 |
| Pollution                        | This is new coverage for consideration that will be studied and reviewed separately. |          |                  |       |         |                  |                                 |

Upon Motion by Wes Greene and seconded by Alan Horton it was unanimously

**RESOLVED:** to accept the recommendation of the insurance team and Mr. Greene that the proposals from the brokers listed on the summary sheet along with the additional coverages for the crime policy be approved to provide property and casualty insurance for the Authority. This motion passed with Mr. Joiner abstaining from the vote.

Mr. Rauschenberg stated that the group of brokers that the board just approved did an outstanding professional job in presenting these proposals to the Authority. Mr. Greene stated that Safeco Insurance Company and Reese Insurance Associates, which has been the Authority's property and casualty insurance carriers for the past nine years, did an outstanding job in providing service and taking care of claims for the Authority. Mr. Greene stated that the Authority has had first class service. Mr. Greene stated that the Authority should commend them for the service they provided the Authority. It was the request of the Board that Mr. Hicks send Safeco and Reese Insurance Companies a letter of appreciation.

Pre-qualification Recommendations for Inman Road Constructed Wetlands:

Chairman McQueen called on Mike Thomas, Manager of Engineering/Program Management, who went over the Inman Road Wetlands Pre-Qualification Applicants March 2001, as shown below and distributed to Board members. Mr. Thomas stated that the Authority decided to pre-qualify contractors for this job for several reasons. Mr. Thomas stated that this is a unique project and the first time the Authority has advertised for bids for constructed wetlands. Mr. Thomas stated that there are a variety of different kinds of work that the contractor will have to do. Mr. Thomas stated that the Authority wanted to be sure that there were qualified contractors who could do this kind of work. Mr. Thomas stated that these contractors were pre-qualified by checking for similar experience in this type of work, their corporate history and experience, and could they

Regular Board Meeting  
April 5, 2001  
Page Nineteen

meet the Authority's bonding and insurance requirements. Mr. Thomas stated that there were seventeen contractors who received the Pre-Qualification package and out of these seventeen there were seven who responded. Mr. Thomas stated that the seven contractors who responded are at the top of the Pre-Qualification list. Mr. Thomas stated that the Authority has determined that all seven of these contractors are pre-qualified. Mr. Thomas stated that it is his recommendation that the Board accept the seven pre-qualified contractors indicated on the Inman Road Wetlands Pre-Qualification Applicants to be the only contractors that will be allowed to bid on the Authority's constructed wetlands project.

Clayton County Water Authority  
Inman Road Wetlands  
Pre-Qualification Applicants  
March 2001

| <b>CONTRACTOR</b>   | <b>STATUS</b>        |
|---|----------------------|
| <b>Earth Tech</b><br>2161 New market Parkway, Suite 262<br>Marietta, GA 30067               | <b>Pre-Qualified</b> |
| <b>Reynolds, Inc.</b><br>121 Roberts Street<br>Fairburn, GA 30212                           | <b>Pre-Qualified</b> |
| <b>Gary's Grading &amp; Pipeline Co., Inc.</b><br>7324 Hwy. 81<br>Monroe, GA 30656          | <b>Pre-Qualified</b> |
| <b>Gilbert Southern Corporation</b><br>450 Dividend Drive<br>Peachtree City, GA 30269-1906  | <b>Pre-Qualified</b> |
| <b>Ruby-Collins, Inc.</b><br>4806 Wright Drive<br>Smyrna, Georgia 30082                     | <b>Pre-Qualified</b> |
| <b>Southern Champion Construction, Inc.</b><br>3897 Stephens Court<br>Tucker, Georgia 30084 | <b>Pre-Qualified</b> |

| Alcon General Contractors<br>2593 Kennesaw Due West Road, Suite 100<br>Kennesaw, GA 30144-3500 | Pre-Qualified              |
|--|----------------------------|
| Willow Construction<br>3970 Flint Hill Rd<br>Powder Springs, GA 30127                          | Did Not Submit Application |
| Archer Western Contractors<br>1765 The Exchange, Suite 370<br>Atlanta, GA 30339                | Did Not Submit Application |
| Beers Construction<br>70 Ellis Street NE<br>Atlanta, GA 30303                                  | Did Not Submit Application |
| Heavy Constructors, Inc.<br>Suite 410-201 Allen Road<br>Atlanta, GA 30328                      | Did Not Submit Application |
| P.F. Moon and Company<br>2207 Highway 103<br>West Point, GA 31833                              | Did Not Submit Application |

Regular Board Meeting  
April 5, 2001  
Page Twenty

|   |                            |
|---|----------------------------|
| APAC Georgia<br>3111 Port Cobb Drive<br>Smyrna, Georgia 30080                       | Did Not Submit Application |
| Skilton Construction Corporation<br>P.O. Box 55181<br>Lexington, KY 40555           | Did Not Submit Application |
| Roy F. Weston, Inc.<br>5405 Metric Place, Suite 200<br>Norcross, GA 30092           | Did Not Submit Application |
| R&G Construction Company<br>1700 N. Graham Street<br>Charlotte, NC 28206            | Did Not Submit Application |
| JS Alberici Construction Co., Inc.<br>167 Werz Industrial Drive<br>Newnan, GA 30263 | Did Not Submit Application |

**Recommendation:** Our staff recommends that all seven contractors (as indicated above) be pre-qualified to submit a sealed bids for the Inman Road Constructed Wetlands. The pre-qualification applications were evaluated based on the contractor's experience, bonding capacity and insurance requirements. CH2Mhill participated in the evaluation process by checking the work references that were submitted by each applicant. Please see the attached recommendation letter from CH2Mhill.

Upon Motion by Marie Barber and seconded by Lindy Rogers it was unanimously

**RESOLVED:** that all seven pre-qualified contractors indicated on the Inman Road Wetlands Pre-Qualification Applicants be the only contractors allowed to submit sealed bids for the Inman Road Constructed Wetlands project.

**Conservation Program Update:** Chairman McQueen called on Wade Brannan, General Manager, to give the Board information on the Authority's water conservation

program. Mr. Brannan stated that the Authority is still under a State mandated water conservation program. Mr. Brannan stated that even though the Authority's reservoirs are full and running over the lakes and reservoirs that service the metropolitan Atlanta area in general are still way below full. Mr. Brannan stated that because of this reason the Authority is required to remain under the State mandated water conservation measures. Mr. Brannan stated that it is in the best interest of the Authority to keep the public educated and informed on the enforcement of the water conservation measures. Mr. Brannan gave the Board information on how the Authority and County work together to try and enforce the water conservation program. Mr. Brannan called on Mr. Hecht to give the Board information on the legal issues concerning the issuance of citations, by the Authority and County employees, to people who violate the water conservation program. Mr. Hecht stated that the County has a water ban ordinance, which was adopted in November 1999. Mr. Hecht discussed the information in the water ban ordinance and stated that he is in the process of contacting Don Comer, County Attorney, in order to have the county put additional clarifying language in this water conservation ordinance. Mr. Hecht stated that when a citation is issued, because of a water conservation violation,

Regular Board Meeting

April 5, 2001

Page Twenty-one

that he would prefer that the County Code Enforcement Unit issue these citations using county employees rather than Authority employees. Mr. Hecht stated that there is a certain amount of liability associated with the issuance of these citations. Mr. Hecht stated that he would bring additional information back to the Board concerning this issue. There was discussion concerning this information and the number of people who deliberately violate the water conservation program.

Sanitary Sewer Overflow & Grease Program Evaluation: Chairman McQueen called on Wade Brannan, General Manager, who stated that he would like to give the Board information concerning grease getting into the Authority's sewer collection system. Mr. Brannan stated that he has been talking with Mr. Wellons, Mr. Hammock and other Authority staff members about how the grease problem should be dealt with and ways of upgrading the Authority's ordinance in relation with grease. Mr. Brannan stated that this grease gets into the Authority's sewer collection system from cooking establishments and other businesses that have grease traps that are not maintained. Mr. Brannan stated that it would be to the Authority's benefit to have a good grease ordinance that is enforced properly. Mr. Brannan stated that after investigating the County grease inspection procedures, with the Health Department, he found several loopholes in the County grease inspection process. Mr. Brannan stated that the Authority is now in the process of upgrading wastewater plants and trying to reduce some of the maintenance cost associated with maintaining these plants. Mr. Brannan stated that the Authority needs to aggressively address the inspection of grease traps. Mr. Brannan stated that the grease trap inspection and grease control is an item that is in the Authority's FY 2002 budget for the Board's consideration. There was discussion concerning this information.

Chairman McQueen requested a break at 3:00 p.m.

Chairman McQueen called the meeting back to order at 3:10 p.m.

FY 2002 Budget Report: Chairman McQueen stated that he would like to have Mr. Brannan and Mr. Conort discuss some of the items in the Authority's FY 2002 budget. Mr. McQueen called on Wade Brannan, General Manager, who requested that Board Members look at the last page in the Clayton County Water Authority Fiscal Year 2002 Proposed Budget book that was previously distributed to Board Members. Mr. Brannan discussed the information shown on page 70 of the proposed budget concerning the Authority's Five Year Budget Trend 1998 – 2002. Mr. Brannan gave the Board information concerning new personnel positions and discussed the information shown on page 54 of the proposed budget titled Change To Staffing New Positions. There was discussion with questions concerning the new personnel positions. Mr. Brannan and Rick Hirsekorn, CH2M Hill, answered questions and gave additional information. Mr. Brannan gave the Board information concerning personnel reclassifications and discussed the information shown on page 55 of the proposed budget titled Change To Staffing Reclassifications. There was discussion with questions concerning the personnel

Regular Board Meeting  
April 5, 2001  
Page Twenty-two

reclassifications. Mr. Brannan answered questions and gave additional information. Following a discussion concerning the remaining information to be discussed in the Authority's FY 2002 Proposed Budget, it was the Board's decision that any further discussion would be continued at a called board meeting on April 17, 2001. There was discussion concerning a joint meeting with the Authority and Board of Commissioners in order to act upon a joint resolution of the Board of Commissioners of Clayton County and the Clayton County Water Authority regarding the issuance of the Authority's Water and Sewerage Revenue Bonds.

Chairman McQueen stated that he would entertain a motion for the Board to go into executive session to discuss acquisition of land and consult with legal counsel.

Upon Motion by Wes Greene and seconded by Marie Barber it was unanimously

RESOLVED: that the Board adjourn into executive session, the Board reserved the right to return to the open session.

Chairman McQueen called the regular Board meeting back into open session.

Mr. Brannan stated that CH2M Hill has a construction project at Alexandria Sewer Authority (ASA) in Alexandria, Virginia that is similar to the planned plant expansion and construction work that will take place at the Authority's W. B Casey Water Reclamation Facility (WRF). Mr. Brannan called on Mr. Hirsekorn, CH2M Hill, who

stated that, the same CH2M Hill employees who designed the plant expansion and construction work that will take place at the Authority's W.B. Casey WRF also designed the complex construction work that is now taking place at ASA. Mr. Hirsekorn invited Board Members to go on a one-day trip to visit the construction site at ASA. Mr. Hirsekorn gave the Board information about this trip and stated that he thought it would be to the advantage of the Authority if some of the Authority's Board Members and Management Team could see a parallel example of the planned construction work that will take place at the Authority's W.B. Casey WRF. There was discussion concerning this information.

Mr. Brannan stated that he would like to give the Board information concerning an issue of importance to the employees of the Authority. Mr. Brannan stated that the Authority's policy, at this time, is that employees can carry over annual leave up to two hundred fifty six (256) hours at the end of the calendar year. Mr. Brannan stated that at the end of the year the dollar value or any annual leave over the 256 hours goes into a benevolence fund. Mr. Brannan stated that he would like to propose that at the end of the year any employee who has over 256 hours would have the discretion of either letting the value of the hours over 256 go into the benevolence fund, or donating these hours to an employee that may need these hours due to an extended illness, or it goes into their retirement/sick leave bank to be used if the employee has an extended illness or when the

Regular Board Meeting

April 5, 2001

Page Twenty-three

employee retires. Mr. Brannan stated that an employee would not be allowed to assign any of their annual leave to another employee without retaining 200 hours or more annual leave for themselves. Mr. Brannan stated that this is exactly how the County system is set up under their retirement plan. Mr. Brannan stated that it really penalizes the Authority's employees not to be able to make this choice. Mr. Brannan stated that it is his recommendation that the Authority's annual and sick leave policy be changed to be similar to the County's annual and sick leave policy in relation to the retirement program.

Upon Motion by Wes Greene and seconded by Lindy Rogers it was unanimously

**RESOLVED:** to approve the recommendation of the General Managers, Wade Brannan, that the Authority's annual and sick leave policy be changed to be similar to the County's annual and sick leave policy in relation to the retirement program.

Mr. Brannan updated the Board on the improvements to the phone system. Mr. Brannan stated that the work on improving the phone system is complete and the communication into and out of the office complex has improved considerably. Mr. Brannan stated that Mr. Conort is in the process of evaluating what effect these improvements are having on the switchboard operator to be sure she is not receiving more calls than she can handle.



Mr. Brannan updated the Board on the cost of the additional liability insurance for the master plan projects. Mr. Brannan stated that the Board authorized one hundred fifty six thousand dollars (\$156,000) for the cost of this insurance. Mr. Brannan stated that the actual cost to the Authority for this insurance was one hundred thirty eight thousand twenty-nine dollars (\$138,029).

Mr. Brannan stated that he has requests from different organizations in the county asking the Authority to donate money to their organization. Mr. Brannan stated that in the past the Authority's policy has been not to give to any of these organizations. Mr. Brannan stated that the Authority couldn't donate money to all of the organizations that request money and it would be unfair to donate money to some of the organizations and not all of the organizations who request money. Mr. Brannan stated that he would continue to handle request for donations of money in this same manner unless the Board instructs him to do otherwise. Mr. Hecht gave the Board information concerning legal reasons why the Authority should not donate money to these organizations. There was discussion concerning this information. It was the consensus of the Board that Mr. Brannan continue to handle requests for donations of money in the same manner as was previously done.

Mr. Brannan stated that he would like to discuss the Authority's requirement that meters be installed on fire lines in order to detect water use through the fire lines and how this requirement relates to the City of Lake City and other government entities. Mr.

Regular Board Meeting  
April 5, 2001  
Page Twenty-four

Brannan stated that the cost to local governments to install meters on fire lines is around eleven thousand dollars (\$11,000). Mr. Brannan stated that the Authority does not charge the County School Board impact fees. Mr. Brannan stated that at this present time the Authority charges local governments like Lake City for the meter, parts, labor, impact fees and any other cost along with impact fees. Mr. Brannan stated that it is his recommendation that the Authority treat all local government entities the same, have the local governments pay the cost of all the materials, the Authority provide the labor at no cost to install the meters and waive the impact fees. Mr. Brannan stated that we would make this the policy across the board for all local government entities. There was discussion concerning this information.

Upon Motion by Wes Greene and seconded by Marie Barber it was unanimously

**RESOLVED:** to approve the recommendation of the General Manager, Wade Brannan, that the Authority treat all local government entities the same with regard to the Authority requiring meters to be installed on fire lines, that the local government entities will pay the cost of all the materials, the Authority will provide the labor at no cost to install the meters and that the Authority's impact fees will be waived.

Mr. Brannan stated that he would like to give the Board information concerning Mountain View where the Board approved paying half of the construction cost of installing a sewer line extension. Mr. Brannan stated that this sewer line extension is going to require some rock excavation. Mr. Brannan stated that he would like to know if the Board wants to approve the Authority paying half of the cost of rock excavation. Mr. Brannan stated that in the original motion cost for rock excavation was excluded. There was discussion concerning this information. Mr. Brannan stated that the Authority would recover some of this investment back in impact fees.

Upon Motion by Lindy Rogers and seconded by Robbie Moore it was unanimously

RESOLVED: that the Board reaffirms the original motion that the Authority will pay half of the cost for the sewer line extension excluding any rock excavation with the exception that the Authority will pay half of the cost of any rock excavation that can be done without any drilling and blasting.

There was discussion concerning the possibility of the contractor lowering the bid for rock excavation and putting the cost of the rock excavation into the cost for piping.

Mr. Brannan stated that he would like to give the Board information concerning the improvement that the Authority made to the lift station at Atlanta Beach. Mr. Brannan stated that the cost of these improvements to the lift station was one hundred eighty two thousand four hundred sixty five dollars (\$182,465). Mr. Brannan stated that

Regular Board Meeting

April 5, 2001

Page Twenty-five

the Beach lift station upgrade was initiated to improve operations at the Beach, ensure the protection of ground water from future septic tank contamination and to protect Lake Spivey from possible sanitary sewer overflows. Mr. Brannan stated that it is his recommendation that the Authority absorb the cost of the improvements to the Beach lift station.

Upon Motion by Robbie Moore and seconded by Lindy Rogers it was unanimously

RESOLVED: that the Authority absorb the cost of one hundred eighty two thousand four hundred sixty five dollars (\$182,465) for the improvements to the Beach lift station.

Mr. Brannan gave the Board information concerning the going off the Board dinner for Mr. Lane and Mr. Whitman. Mr. Brannan stated that at this time he does not have a date for this dinner and that he will bring information back to the Board when he has a date.

Mr. Brannan stated that the Authority is still looking at the security issue for the lower level of the Authority's office complex and that he will bring information back to the Board when it is available.

Mr. Brannan requested that Board Members bring there Master Plan books to each board meeting in order for Mr. Thomas and Mr. Buffington to update the information in these books.

Upon Motion by Lloyd Joiner and seconded by Robbie Moore it was unanimously

RESOLVED: that the regular session board meeting be adjourned.

There being no further business to come before the open meeting the meeting was adjourned.

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Pete McQueen, Chairman

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H. Lindy Rogers, Secretary/Treasurer